

SANTA BARBARA ELEMENTARY/HIGH SCHOOL DISTRICTS
BOARD OF EDUCATION

Nancy Harter, *President*
Robert Noël, *Vice President*
Ruth E. Green, *Member*
Fred Rifkin, *Member*
Lynn Rodriguez, *Member*

Administration Center
720 Santa Barbara Street
<http://www.sbsdk12.org>

AGENDA

Regular Meeting

Wednesday, November 12, 2003

5:45 p.m. (Closed session to commence at 5:50 p.m.)

7:00 p.m. (Regular session reconvenes)

Order of Business: The regular meetings of the Board of Education begin at 7:00 p.m. in the administration center board room on the second and fourth Tuesday of each month. (Closed sessions are scheduled prior to the 7:00 p.m. regular session.)

Estimated Time: The time at which an item is scheduled is an estimate only. The Board may consider and act on an agenda item in a different order. In addition, an item may be considered earlier or later than the estimated time. All persons interested in an item listed on the agenda are advised to be present throughout the meeting to insure that they are present when the item is called.

Public Comments: Public comments are welcome. When addressing the meeting, please use the microphone. Stating your name will assist the Board and staff in responding to comments. Speaker cards may be turned in at any time before the agenda item is called and will assist the Board in determining the time for each item. Each speaker is usually limited to three minutes. There is a separate opportunity for public comments on matters not on the agenda at the beginning of the regular session. The Board of Education is not responsible for the content of statements made during the public comment period, or the factual accuracy of any such statements.

Reports/Attachments: Copies of reports/attachments relating to agenda items are available for review in the administration center lobby and at the board meeting.

Accessibility: In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please contact the Superintendent's Office at (805) 963-4331. Notification at least 48 hours prior to the meeting will assist the District to make suitable arrangements.

Broadcast: A videotape of meetings is normally broadcast the Saturday following the meeting at 5:00 p.m. on Channel 18.

An asterisk () indicates that there is an attachment to the item available in the rear of the Board Room.*

SANTA BARBARA ELEMENTARY/HIGH SCHOOL DISTRICTS
BOARD OF EDUCATION

AGENDA

Regular Meeting
November 12, 2003

5:45 p.m. (Closed session to commence at 5:50 p.m.)
7:00 p.m. (Regular session reconvenes)

- A.1 Call to Order
- A.2 Public Comments (relating to closed session items only)
- A.3 Closed Session/Adjourn to Closed Session – 5:50 P.M.

The Board will discuss the following matters in Closed Session:

- Conference with Real Property Negotiator (*Government Code 54956.8*):

Property: Redevelopment Agency real property north of Union Pacific Railroad between Calle Cesar Chavez and Quarantina Streets (described as APN's 017-113-029, 017-113-030, 017-113-034, and 017-113-035) for possible relocation of Districts' maintenance and operations facilities.

Agency Negotiator: Craig Price, attorney with Griffith and Thornburgh.

Negotiating Parties: Santa Barbara School Districts and Redevelopment Agency of the City of Santa Barbara.

Under Negotiation: Price and terms of payment.

- Conference With Legal Counsel - Anticipated Litigation: *Initiation of litigation pursuant to subdivision (c) of Section 54956.9 of the Government Code: (one potential case).*
- Student Discipline (Education Code 48918) *Expulsion Case: Numbers 03/04-07 (Santa Barbara High School District).*

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Return to Regular Session – 7:00 P.M.

A.4 Pledge of Allegiance

A.5 Announcement of Closed Session Action

A.6 Approval of Minutes – *October 21, 2003*

A.7 Receipt of Gifts

Resource Person: Mary Stark, Assistant Superintendent of Business Services

The board will acknowledge the following people and/or organizations for their generous donations:

Donor	Gift	Estimated Value
Annen, Steven J.	Office and classroom supplies such as monitors, overhead projector, binders, file folders to be used at Roosevelt Elementary School	\$1060.00
Avery Dennison	Assorted paper (282 boxes) and two boxes of glue sticks to be used in the elementary and high school districts.	\$15,000.00
Ceriale, Susan	Monetary donation for the Associated Student Body at Dos Pueblos High School	\$50.00
Equity Title	Monetary donation to be used for copy paper (per Pitts and Bachmann's Paper Chase campaign)	\$250.00
Glick, Randy	Monetary donation to be used for the purchase of a resting cot for the health office at La Colina Junior High School	\$357.19
Jordan, Alison W.	Monetary donation to be used for copy paper (per Pitts and Bachmann's Paper Chase campaign)	\$30.00
Kuhn, Elyse	Assorted recreational supplies such as games, playground balls, and children's books to be used at Roosevelt Elementary School	\$300.00
McKnight, Joyce	Monitor and keyboard to be used at La Colina Junior High School	\$65.00
Triune Corporation	Monetary donation to be used for copy paper (per Pitts and Bachmann's Paper Chase campaign)	\$221.28

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Recommended: That the Board of Education accept with appreciation the above listed donations to the schools and districts.

A.8 Superintendent's Report

A.9 Student Board Member Report

A.10 Correspondence

Individual board members may receive correspondence that they want to share with the board, staff, and the public.

A.11 Superintendent's Bulletin

On the second and fourth Friday of each month, the superintendent provides the board with a report called the Superintendent's Bulletin. This is an informational report about school district matters. A copy of the report is available for the public to read in the reception area of the District Office. Anyone who would like a copy of the report should contact the superintendent's office. A list of the topics included in the last two week's Superintendent's Bulletin is attached at the end of this agenda.

A.12 Board Focus Goals

A copy of the Board Focus Goals is attached at the end of this agenda.

A.13 Public Comments

During this time, the board president will acknowledge requests to speak on a topic not on the agenda, but within the subject matter jurisdiction of the board. Persons wishing to address the board should complete a "Speaker Card" prior to this agenda item.

Individuals will be limited to a maximum of three minutes and possibly less, depending on the number of speakers. If the speaker needs more time, s/he may submit written comments or request time on a future agenda

B. Action Agenda – 7:30 P.M.

B.1 Sage Institute's Recommendation to Combine Adams Elementary and La Cumbre Junior High School

Resource Person: Deborah A. Flores, , Ph.D., Superintendent

7:30 p.m./5 mins.

The "Facilities Master Plan" prepared by Sage Institute Inc. includes a recommendation to relocate Adams Elementary School to the La Cumbre Junior High School site, creating a K-8 school. District-level staff concurs and opposes Sage Institute's recommendation to combine the two schools. Adams Elementary's school community has expressed strong opposition to this recommendation. The creation of a K-8 school housing more than 1,000 students is not consistent with the district's vision of smaller learning communities; both schools need to continue focusing on academic achievement and such a move would be unduly disruptive to Adams Elementary School and La Cumbre Junior High School.

Recommended: That the Board of Education remove from consideration the Sage Institute, Inc. recommendation to combine Adams Elementary School and La Cumbre Junior High School by locating Adams on the La Cumbre Junior High School campus.

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B.2 Sage Institute's Recommendations on the Relocation of Open Alternative School and the District Office
Resource Person: Deborah A. Flores, Ph.D., Superintendent *7:35 p.m./5 mins.*

The "Facilities Master Plan" prepared by Sage Institute Inc. includes a recommendation that the Board of Education consider relocating Open Alternative School (OAS) to Adams Elementary School, which would also share the site with the District Office. This recommendation is predicated on Adams Elementary relocating from the school's current site to La Cumbre Junior High School. The recommendation to move OAS and the District Office to Adams would require renovation of permanent facilities at Adams to accommodate OAS (or Santa Barbara Charter). An attendant recommendation in the report would call for the District Office being located in the portables currently located at Adams. Because staff does not support the Sage recommendation to move Adams to La Cumbre Junior High School, moving OAS and the District Office to Adams is not a viable option. Rather, the options for housing OAS will focus on three areas: renovation of OAS's current facilities; the possibility of building facilities on the La Cumbre campus; and permitting the Districts' Real Property Advisory Committee to continue analysis of options and develop recommendations.

Recommended: That the Board of Education remove from consideration the Sage Institute, Inc. recommendation to relocate Open Alternative School and the Santa Barbara School Districts' administrative office to the Adams Elementary School campus.

B.3 Sage Institute's Recommendation on the Washington Elementary School's GATE Magnet Program
Resource Person: Deborah A. Flores, Ph.D., Superintendent *7:40 p.m./5 mins.*

The "Facilities Master Plan" prepared by Sage Institute Inc. includes a recommendation that the Board of Education consider leaving Washington Elementary School as is: a neighborhood school with a Gifted And Talented Education (GATE) magnet program. The Washington Elementary school community supports this recommendation, indicating that 70% of the current GATE population lives in the attendance area. District staff supports maintaining the status quo regarding Washington Elementary School's GATE program since most of the children in the program live in that school's attendance area.

In the Sage report's list of suggestions for reorganizing district schools on the Mesa, Washington Elementary School was reviewed for closure or for District Office use. An analysis of the school site, projected enrollments, and public comments determined that the closure for alternative use could potentially cause district students to transfer to other elementary school district or private schools. District staff is concerned that the closure of Washington Elementary School would, overall, result in a negative fiscal impact. Additionally, as indicated in the Sage report, Washington Elementary School's site cohort enrollment projection indicates an increase in enrollments.

Recommended: That the Board of Education support the recommendation, as presented in the Sage Institute, Inc. report, to leave Washington Elementary School as a neighborhood school and maintain the GATE magnet program at that site.

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B.4 Sage Institute's Recommendation to Relocate Santa Barbara Charter School (or Open Alternative School) to Washington Elementary School or Monroe Elementary School

Resource Person: Deborah A. Flores, Ph.D., Superintendent

7:45 p.m./5 mins.

The "Facilities Master Plan" prepared by Sage Institute Inc. includes a recommendation that the Board of Education consider relocating Washington's Gifted And Talented Education (GATE) magnet program to Monroe Elementary School—or dispersing the GATE magnet program back to each school site—and relocating Santa Barbara Charter to Washington Elementary School, if the board decides to reboundary a portion of Monroe Elementary's downtown attendance area into Santa Barbara Community Academy or transfers occur from Monroe to Santa Barbara Community Academy of approximately 50-100 students and transfers or reboundarying of the majority of Washington Elementary students from the downtown area to SBCA occurs.

An alternative recommendation is that the board consider housing Santa Barbara Charter at Monroe Elementary, if enrollments continue to decline and substantial reboundarying or transfers occur from Monroe Elementary's downtown attendance area to the Santa Barbara Community Academy.

District staff does not support the recommendation to house Santa Barbara Charter School or OAS at either Washington Elementary School or Monroe Elementary School. Neither school will be small enough in the near future, even with a change in the boundaries, to accommodate 225-250 additional children. The preliminary designs that were drawn some time ago for Santa Barbara Charter School or OAS could not be accommodated within the facility and site at Monroe or Washington. Also, traffic and parking would be a major concern.

Recommended: That the Board of Education remove from consideration the Sage Institute, Inc. recommendation to relocate Santa Barbara Charter School or Open Alternative School to either the Washington Elementary School or Monroe Elementary School campus.

B.5 Appointment of Director of Compliance and Categorical Programs*

Resource Person: Deborah A. Flores, Ph.D., Superintendent

7:50 p.m./15 mins.

Recently, the board approved the creation of the position of Director of Compliance and Categorical Programs (see attached job description). The position was posted internally and four individuals applied for the position.

Recommendation: That the Board of Education approve the appointment of Michael Gonzalez to the position of director of compliance and categorical programs with an annual salary of \$107,308.

B.6 Facilitator of the District Real Property Advisory Committee*

Resource Person: Deborah A. Flores, Ph.D., Superintendent

8:05 p.m./10 mins.

Recently, the board approved the creation the District Real Property Advisory Committee and the membership of that committee. Staff is recommending that Patricia Saley, land use consultant, be hired to facilitate the committee. Ms. Saley will organize the work product for the committee, help the chair develop agendas, follow up on tasks, coordinate visits to the sites,

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arrange for meetings with other agencies/parties, research questions, and complete other duties necessary for the committee to accomplish its major goals. Ms. Saley's hourly rate is \$95 and the anticipated number of hours she will work on this project is 60. Please see attached proposal.

Recommendation: That the Board of Education approve contracting with Patricia Saley to serve as the facilitator of the District Real Property Advisory Committee at an approximate cost of \$6,000. The costs will be charged to the two districts' general funds (35% elementary district; 65% high school district).

B.7 Update on Dos Pueblos High School Projects and Initiation of the Environmental Review Process*

Resource Person: Deborah A. Flores, Ph.D., Superintendent

8:15 p.m./20 mins.

A number of Measure V bond-funded projects are planned at Dos Pueblos High School. Two major projects are the completion of the athletic stadium and building a performing arts center. Additionally, the school will have extensive modernization work completed, miscellaneous infrastructure upgrades, the swimming pool will be replaced, and the riparian habitat associated with the softball fields will be restored. California state law requires that school districts conduct an environmental review prior to approving projects at their school sites. Ms. Patricia Saley, the district's consultant for this project, will give the board a report regarding this process.

Recommended: That the Board of Education determine that the Dos Pueblos High School projects described herein are the preferred projects for the purposes of environmental review and direct that staff begin the review process.

B.8 FY 2002-2003 Unaudited Actuals Report Santa Barbara Elementary School District*

Resource Person: Mary T. Stark, Assistant Superintendent of Business Services

8:35 p.m./40 mins.

The FY 2002-2003 Unaudited Actuals financial statements for the Santa Barbara Elementary School District are presented for the Board's review and approval at this time. The statements reflect the results of operations presented by the District prior to the fieldwork to be conducted by the independent audit firm. The independent audit will result in audited financial statements to be presented to the Board by the audit firm at a later date.

The FY 2002-2003 Unaudited Actuals financial statements for the Santa Barbara High School District are still under development and will be presented to the Board at a later meeting date.

NOTE: The FY 2002-2003 Unaudited Actual financial statements will be distributed at the meeting on the evening of November 12, 2003.

Recommended: That the Board of Education approve the FY 2002-2003 Unaudited Actuals Report for the Santa Barbara Elementary School District.

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B.9 Extension of Superintendent's Contract*

Resource Person: Jolene Reed, Coordinator of Certificated Personnel

9:15 p.m./10 mins.

At the October 28, 2003 Board of Education meeting, it was announced out of closed session that the board had approved unanimously the extension of Dr. Deborah A. Flores' contract through June 30, 2006.

Recommended: That the Board of Education approve the extension of the Superintendent's contract through June 30, 2006.

B.10 Proposal to Increase .50 FTE Bond Accountant Position to 1.0 FTE in the Business Office

Resource Person: Elaine Alvarado, Coordinator of Classified Personnel

9:25 p.m./10 mins.

The administrators in the Business Office, assistant superintendent of business, director of fiscal services, and director of facilities and operations are recommending that the .50 FTE bond accountant position be increased to full time. This position was created last year to assist with mandated reports, state reporting requirements, as well as accounting and fiscal responsibilities for the I-98 and Measure V bond proceeds. The workload and the demands for both bonds is significant and requires a full-time employee, especially since construction has begun on numerous projects.

The Secondary Bond Oversight Committee for Measure V funds met on October 15, 2003, and agreed to forward the recommendation to the Board of Education for approval.

It is recommended that the position be increased to eight hours per day, 12 months per year. The additional costs will be \$6,686 in salary and \$2,701 in fringe benefits from Measure I-98 funds and \$15,600 in salary and \$6,302 in fringe benefits from Measure V funds. Pro-rata will be 30% to Measure I-98 funds and 70% to Measure V funds.

Recommended: That the Board of Education approve increasing the Bond Accountant position from .50 FTE to 1.0 FTE.

B.11 Request to Proceed with Procurement of Updated Cellular Phone and Two Way Radio Communication Systems*

Resource Person: Mary T. Stark, Assistant Superintendent of Business Services

9:35 p.m./10 mins.

Several months ago, Dr. Flores asked the Business Office to review cell phone usage and costs. Dr. Ron Fortson initiated the study during his tenure as interim assistant superintendent with assistance from Director of Fiscal Services, Andrea McNeill, and Director of Facilities and Operations David Hetyonk. Recently, staff have met with representatives of Nextel and reviewed current usage, proposed usage, and various plans. Staff is recommending that the attached proposal be approved by the board as it provides expanded usage while saving the districts money. The following points summarize the major features of the proposal:

1. 29 current cellular phones would be replaced with 58 cellular/two-way radio phone units assigned to staff members in district positions as listed in the attachment.

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2. The average number of monthly minutes covered of 358 (12,000 cellular shared minutes plus 8,800 shared two-way radio minutes divided by 58 phone units) exceeds the average 332 in the three-month period used for comparison (9,642 minutes divided by 29 phone units), and further includes unlimited night and weekend minutes.
3. The monthly cost compared to the analyzed period costs result in an estimated annual service cost savings of \$1,004.04 when government discount pricing is further applied.
4. There are two, one-time charges required to initiate service for all 58 cellular/two-way radio phone units: \$85.58 for the 58 units and a \$70.00 activation fee. Thus, the total one-time start-up costs for all 58 phones will be \$155.58.
5. The district will be eligible to apply to Nextel for additional funds in e-rate rebates through the use of the cellular and two-way radio communication systems.
6. The Mesa Communications representative for Nextel offered that additional phones and two-way radio units could be added under these same terms until November 30, 2003.
7. The Nextel representative informed the district that the two-way radio systems have generator backup systems that operate in the event of a cellular system gridlock from call volume overload. He also informed the district that a number of public safety agencies have adopted this technology as their communication systems of choice.

Staff is proposing that the board approve the terms offered by Nextel through Mesa Communications in Santa Barbara and to charge resulting costs for the new phone systems to the appropriate district resources.

Recommended: That the Board of Education approve the attached Nextel Communications proposal for cell phones and two-way communication.

B.12 Selection of an Additional Indicator, "Increased Academic Credit as Measured by Credits Earned," for the Alternative Schools to Participate in the Alternative Schools Accountability Model (ASAM)*

Resource Person: Michael Couch, Assistant Superintendent of Secondary Education 9:45 p.m./10 mins.

The four La Cuesta sites and the Community Day School are required to continue to collect and report data on STAR testing (SAT 9 and Standards Tests) and to select an additional indicator from a list approved by the State Board of Education by November 21, 2003, to participate in the Alternative Schools Accountability Model (ASAM). The proposed new indicator will be: increased academic credit as measured by credits earned. In October 2001, the Board of Education approved the first two indicators for ASAM: increased attendance by students and a decrease in the number of suspensions from school.

Recommended: That the Board approve the additional indicator, "increased academic credit as measured by credits earned," to allow the four La Cuesta sites and the Community Day School to participate in the Alternative Schools Accountability Model (ASAM).

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B.13 Memorandum of Understanding (MOU) Between the Santa Barbara School Districts and the Santa Barbara County Beginning Teachers Support and Assessment (BTSA) Induction Program*

Resource Person: Jolene Reed, Coordinator of Certificated Personnel

9:55 p.m./5 mins.

The purpose of this Memo of Understanding (MOU) is to establish a working relationship between the districts and the Santa Barbara County Education Office's BTSA Induction Program. The goal of the partnership is to provide professional development and support for the districts' first and second year teachers. Senate Bill 2042 now requires all educators graduating from a credentialing program to participate in a two-year induction program before they are eligible for a Professional Teaching Credential. The county education's BTSA Induction Program is the pathway from a Preliminary Teaching Credential to a Professional Teaching Credential that district employees will need to participate in to complete all professional credential requirements.

Recommended: That the Board of Education approve the MOU between the Santa Barbara School Districts, the Santa Barbara County BTSA Induction Program, and the Santa Barbara County Education Office.

B.14 Out-of-State Travel

Resource Person: Michael Couch, Assistant Superintendent of Secondary Education 10:00 p.m./5 mins.

David Cash, principal at DPHS, is requesting approval for expenses in excess of \$500 to attend ACSA's 2003 Annual Conference in San Francisco, California. Inclusive dates of travel are November 14-16, 2003. He will miss one day of work. Secondary funds will cover expenses of approximately \$1,082.60 for meals, lodging, and travel.

Recommended: That the Board of Education approve the above listed out-of-state travel and/or expenses in excess of \$500.

B.15 Student Expulsions

Resource Person: Deborah A. Flores, Ph.D., Superintendent

10:05 p.m./5 mins.

The Board of Education is required to take action on student expulsions in open session. The review of an expulsion case must be completed in closed session unless the parent or student requests an open session.

The Board of Education will take action regarding expulsion case number 03/04-07 (Santa Barbara High School District).

Recommended: That the Board of Education take action regarding expulsion case number 03/04-07 (Santa Barbara High School District).

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C. Conference Agenda – 10:10 P.M.

Conference items may recognize people and programs, provide reports, request operational actions, discuss proposals or make recommendations. The board may comment, provide direction or take action on these items. Generally, items requiring action will be placed on a following action agenda.

C.1 Dos Pueblos Aquatic Center Update

Resource Person: Michael Couch, Assistant Superintendent of Secondary Education 10:10 p.m./20 mins.

Members of the South Coast Aquatic Center Committee will update the board on its efforts to create a new Dos Pueblos Aquatic Center. The presentation will include a progress report on its fundraising activities.

D. Consent Calendar – 10:30 P.M.

The following items are routine and may be enacted by approval of a single motion. There will be no separate discussion of these items. Any item may be removed from the consent agenda upon request of a board member.

Recommended: That the Board of Education approve the following items as presented:

D.1 Personnel Action Items*

*Resource Persons: Jolene Reed, Coordinator of Certificated Personnel
Elaine Alvarado, Coordinator of Classified Personnel*

Recommended: That the Board of Education approve the attached recommended Personnel Action Items. Documents regarding the appointments of candidates, leaves of absence, resignations, and reassignments have been submitted and meet the necessary requirements.

D.2 Purchase Orders*

Resource Person: David Hetyonk, Director of Facilities and Operations

A list of routine purchase orders is being submitted to the Board of Education for review. Purchase orders in excess of \$5,000 require board approval.

Recommended: That the Board of Education approve the purchase order reports for the period October 27, 2003 through November 7, 2003.

D.3 Warrants*

Resource Person: Andrea McNeill, Director of Fiscal Services

Commercial warrant register sheets have been provided to the Board of Education for approval.

Recommended: That the Board of Education approve the attached warrant listings, dated October 15 through October 24, 2003.

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D.4 Declaration of Miscellaneous Equipment as Surplus to the Needs of the Districts*

Resource Person: David Hetyonk, Director of Facilities and Operations

A list of miscellaneous equipment is being submitted to the board to be declared as surplus. This equipment may be inoperable, obsolete, not cost effective to repair, or not applicable to programs at a particular site. Steps will be taken to distribute usable equipment to other sites.

Recommended: That the Board of Education declare the listed equipment as surplus to the needs of the district(s) and authorize the administration to take appropriate disposal action.

D.5 Acceptance of Completed Contracts

Resource Person: David Hetyonk, Director of Facilities and Operations

Contracts previously approved by the board as listed below have been completed and are submitted for acceptance:

Date Approved	Completed Contract Amount	Contractor	Description of Project
7/24/02	\$2,287,208.14	J.W. Bailey Construction	Swimming Pool, Locker Room Renovation, and Lighting Project Santa Barbara High School

The district-employed inspector and district staff have inspected the project and are satisfied that all work has been completed as specified.

In accordance with Public Contractor's Code, a 10% retention will be withheld for 35 days.

Recommended: That the Board of Education accept the above referenced completed contract.

D.6 Santa Barbara Junior High School Theater Renovation Change Order No. 13*

Resource Person: David Hetyonk, Director of Facilities and Operations

On November 26, 2002, the board awarded a contract in the amount of \$2,474,000 to Frank Schipper Construction Company for the renovation of the theater at Santa Barbara Junior High School.

The roof above the theater is in need of replacement and was not part of the Measure V allocation for the site. Deferred maintenance funds are available to replace the roof. Two quotes were obtained by the contractor. District staff and the architect have reviewed the pricing and recommend that the district proceed with replacement. Change Order No. 13, in the amount of \$117,109.69, is for roof replacement only and will be funded from the high school district's deferred maintenance funds. Previous change orders total \$144,561.19 and were funded from Measure V and Community Youth Performing Arts Center (CYPAC) funds.

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This change brings the total, cumulative change order amount for the project to \$261,670.88, approximately 10.6% of the original contract amount.

Recommended: That the Board of Education approve Change Order No. 13 in the amount of \$117,109.69 for the Santa Barbara Junior High School theater renovation. This change order will be charged to the high school district's deferred maintenance funds.

D.7 Santa Barbara Junior High School Theater Renovation Change Order No. 14*

Resource Person: David Hetyonk, Director of Facilities and Operations

On November 26, 2002, the Board awarded a contract in the amount of \$2,474,000 to Frank Schipper Construction Company for the renovation of the theater at Santa Barbara Junior High School.

Change Order No. 14, in the amount of \$15,170.42, is for the three items listed in the attachment. These items were requested by and will be funded by the Community Youth Performing Arts Center (CYPAC) funds.

This change brings the total, cumulative change order amount for the project to \$276,841.30, approximately 11.2% of the original contract amount.

The breakdown for cumulative change orders by funding source is as follows:

Bond Fund Measure V	\$112,692.64	4.6%
Secondary Deferred Maintenance,	\$131,503.71	5.3%
CYPAC	\$32,644.95	<u>1.3%</u>
		11.2%

Recommended: That the Board of Education approve Change Order No. 14 in the amount of \$15,170.42 for the Santa Barbara Junior High School Theater Renovation. This change order will be funded by the Community Youth Performing Arts Center (CYPAC).

D.8 Field Maintenance Agreement with the City of Santa Barbara*

Resource Person: David Hetyonk, Director of Facilities and Operations

Per an agreement brought before the board on June 24, 2003, the city of Santa Barbara provides scheduling and monitoring for four joint-use fields at La Colina Junior High School, La Cumbre Junior High School, Santa Barbara Junior High School and Franklin Elementary School. This agreement calls for a commitment of \$9,289 from district general funds with a not to exceed \$20,000 limit. In addition, the city of Santa Barbara has participated in the costs of renovating these fields.

The attached agreement is for maintenance of these joint-use fields. It defines the level of standards for maintenance by the district and obligates the city to pay for one-half of the maintenance costs in excess of \$55,000, with a not to exceed \$35,000 limit.

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In the future, the city and the district plan to present for approval one agreement covering both maintenance and scheduling/monitoring. County counsel has reviewed the agreement and has approved as to form.

Recommended: That the Board of Education approve the La Colina Junior High School, La Cumbre Junior High School, Santa Barbara Junior High School, and Franklin Elementary School Fields Maintenance Agreement by and between the city of Santa Barbara and the Santa Barbara School/High School Districts. All proceeds received from the city are to be deposited to the general funds, split 75% for the high school district and 25% for the elementary district.

D.9 Campus Modernization Phase I Bid Package B at La Cumbre Junior High School

Resource Person: David Hetyonk, Director of Facilities and Operations

As part of the Measure V modernization at La Cumbre Junior High School, numerous upgrades are required. This project addresses the heating and ventilation system, restroom upgrades, infrastructure upgrades, the construction of a new elevator, and accessibility upgrades. A mandatory pre-bid conference was held on August 19, 2003 in response to public advertisement. Seven contractors attended the pre-bid conference. For those in attendance at the pre-bid conference, a second mandatory pre-bid conference was held on November 15, 2003, requiring those contractors and mechanical sub-contractors to attend for a further walk-thru on the mechanical system. Bid results were not available at press time of the agenda. Bid results will be available at the November 12, 2003 board meeting.

Recommended: That the Board of Education review bid results and award a contract for Campus Modernization Phase I Bid Package B at La Cumbre Junior High School. Funding for this project will come from La Cumbre Junior High School's Measure V bond funds.

D.10 Communications for Portable Classrooms at Santa Barbara High School*

Resource Person: David Hetyonk, Director of Facilities and Operations

Portable classrooms have been placed at Santa Barbara High School for interim housing during renovation. A mandatory pre-bid conference was held on October 15, 2003 in response to public advertisement. Five contractors attended the pre-bid conference and two submitted bids. A bid tabulation sheet is attached. Staff has reviewed the bid amount and it is appropriate for the scope of the project.

Recommended: That the Board of Education approve a contract in the amount of \$45,287.00 to JPL Electric for communications for portable classrooms at Santa Barbara High School. Funding for this project will come from Santa Barbara High School 's Measure V bond funds.

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D.11 Press Box Renovation Phase II at Santa Barbara High School

Resource Person: David Hetyonk, Director of Facilities and Operations

As part of the Measure V modernization at Santa Barbara High School, numerous upgrades are required. This project addresses needed structural repairs at the press box of Peabody Stadium that were discovered during the current press box repair project. The scope of work is large enough that a separate contract instead of a change order is necessary. A mandatory pre-bid conference was held on November 5, 2003 in response to public advertisement. Six contractors attended the pre-bid conference. Bid results were not available at press time of the agenda. Bid results will be available at the November 12, 2003 board meeting.

Recommended: That the Board of Education review bid results and award a contract for Press Box Renovation Phase II at Santa Barbara High School. Funding for this project will come from Santa Barbara High School's Measure V bond funds.

D.12 Approval of Expenditure for Gevirtz Support of Community Based English Tutoring (CBET) Program*

Resource Person: Brian Sarvis, Ed.D., Assistant Superintendent of Elementary Education/Research and Technology

The Gevirtz Research Center has provided support for the district Family Literacy/CBET Project for a number of years. The total cost for facilitating meetings, teacher support, professional development, data collection and analysis is \$17,000, which will be paid from state CBET funds.

Recommended: That the Board of Education approve the expenditure of \$17,000 from state CBET funds for Gevirtz support of the district Community Based English Tutoring program.

D.13 Approval of Family Service Agency Contract*

Resource Person: Brian Sarvis, Ed.D., Assistant Superintendent of Elementary Education/Research and Technology

The elementary district has received site-based counseling from the Family Services Agency for a number of years. In May 2003, the district tentatively agreed to support the program for 2003-2004, planning to commit \$45,000 from Safe and Drug Free Schools funds and \$46,000 from funds contributed by school sites through their single plans for a total of \$91,000. The total district and school contribution for this base program (seven hours per week, four hours at smaller schools) provides just 48% of the total cost of the program with the remainder supported by other community contributions. A number of schools pay for additional services beyond the base program.

Recommended: That the Board of Education approve the Family Services Agency contract for elementary school-based counseling services in the amount of \$91,000 from Safe and Drug Free Schools funds and categorical site funds.

D.14 2003-2004 Santa Barbara County Education Office Regional Occupational Program Services Agreement*

Resource Person: Mary T. Stark, Assistant Superintendent of Business Services

The Santa Barbara High School District works with the Santa Barbara County Education Office to provide a Regional Occupational Program at Dos Pueblos, San Marcos and Santa Barbara

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High schools. The district provides facilities for instruction, and reimburses the Santa Barbara County Education Office for the salary and benefits paid to the instructors.

The agreement for 2003-2004 school year will provide services at a cost of \$117,125.00 to the district.

Recommended: That the Board of Education approve the agreement in the amount of \$117,125.00 with the Santa Barbara County Education Office for Regional Occupational Program services.

D.15 Adoption of Class Size Reduction Application* 
Resource Person: Mary T. Stark, Assistant Superintendent of Business Services 

To participate in the 2003-2004 K-3 Class Size Reduction Program, the district must submit a provisional funding application to the California Department of Education in November 2003. Funds are calculated based on the number of pupils enrolled in K-3 classes. The California Department of Education requires the District superintendent to certify the accuracy of information on the application, along with verification that the district is in compliance with state law and administrative provisions. The application requires the Board of Education to authorize the superintendent to sign the application on its behalf.

The completed application will be presented at the board meeting. 

Recommended: That the Board of Education authorize the superintendent to certify the 2003-2004 Operations Application, K-3 Class Size Reduction Program.

D.16 Student Teacher Agreements: Antioch University; California State University, Northridge; and University of Idaho*
Resource Person: Jolene M. Reed, Coordinator of Certificated Personnel

The Santa Barbara Elementary and High School Districts have received requests from Antioch University; California State University, Northridge; and University of Idaho, to participate in their student teaching program for the 2003-2004 school year. The student teachers from these institutions will be assigned by their program to participate in the duties and functions of classroom teaching under the direct supervision and instruction of a teacher from the district. The student teacher's instruction will not interfere with the daily instructional schedule.

Recommended: That the Board of Education approve the student teaching agreements with Antioch University; California State University, Northridge; and University of Idaho.

D.17 Additional Fundraising Plans for the 2002-2003 School Year*
Resource Person: Michael Couch, Assistant Superintendent of Secondary Education

Education Code Section 51521 requires that the board approve all fundraising by schools prior to fundraising events. To comply with this provision, each secondary school has submitted its fundraising plan for 2003-2004 to the board for its approval. Dos Pueblos High School and San Marcos High School are asking approval for additional fundraising.

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Recommended: That the Board of Education approve the additional fundraising plans for 2003-2004 for Dos Pueblos High School and San Marcos High School.

D.18 Agreement for Nonpublic, Nonsectarian Agency Services (Education Code Sections 56365-5366.5)*

Resource Person: Walter O. Olsen Jr., Ph.D., Interim Director of Special Education

Occasionally, district psychologists qualified to do an in-depth assessment of neurological issues are unavailable. In these instances, Dr. Jordan Witt provides the district with a qualified assessment that the district can use in the determination of a student's special education eligibility.

Dr. Witt's services for school year 2003-2004 will not exceed \$6,000 and will be charged to special education. His contract is attached.

Recommended: That the Board of Education approve the service contract for the 2003-2004 school year with Dr. Jordan Witt. The amount will not to exceed \$6,000.

D.19 Agreement for Nonpublic, Nonsectarian Agency Services (Education Code Sections 56365-5366.5)*

Resource Person: Walter O. Olsen Jr., Ph.D., Interim Director of Special Education

Occasionally, district speech therapists qualified to do an in-depth assessment of student cognitive language processing and related language deficits are unavailable. In these instances, Ms. Nancy Kurtzer provides the district with a qualified assessment that the district can use in the determination of a student's special education eligibility.

Ms Kurtzer's services for school year 2003-2004 through the end of the first semester will not exceed \$40,000 and will be charged to special education. Her contract is attached.

Recommended: That the Board of Education approve service contract for the 2003-2004 school year with Nancy Kurtzer for which the District will reimburse parents. Amount not to exceed \$40,000.

E. Coming Events – 10:40 P.M.

This agenda item allows the superintendent or individual board members to announce coming events. No action or public input will be taken.

F. Board Comments – 10:45 P.M.

This agenda item allows board members the opportunity to discuss items of general interest, provide a reference or other resource to staff, ask for clarification or request staff to report to the board on a certain matter. No action or public input will be taken.

G. Future Agenda Items – 10:55 P.M.

This agenda item allows board members to direct staff to place a matter of business on a future agenda.

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H. Adjournment

Next Regularly Scheduled Board Meeting: Tuesday, December 9, 2003

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I. Summary – *SUPERINTENDENT'S BULLETIN*

On a bi-monthly basis, the Superintendent provides the Board with a report called the ***Superintendent's Bulletin***. This is an informational report about school district matters. A copy of the report is available for the public to read in the reception area of the District Office. Anyone who would like a copy of the report should contact the Superintendent's Office. Below is a list of the topics included in the last issue of the ***Superintendent's Bulletin***.

October 17, 2003

1. Future Agenda Items
2. Special Board Meetings
3. Letters Regarding the Sage Report and Upcoming Meeting
4. E-mail and the Public Records Act
5. César Chávez Charter School
6. South Coast Regional Impacts of Growth Study Executive Summary
7. Constitutionally Protected Prayer
8. Proposition 47 Funding for the Santa Barbara Community Academy
9. Reports from Secondary Education
10. Reports from Elementary Education and Research ch/Technology
11. Report from the Business Office
12. Disbanding of Washington School's PTA
13. *The Fiscal Report*
14. Web Master Position
15. Change Orders

October 31, 2003

1. Future Agenda Items
2. Charter School Memo of Understanding
3. Single Plan Presentations
4. Recap of South Coast Economic Action Summit
5. Monthly Financial Reports
6. Nutrition Policy Task Force Agenda
7. API Reports – 2003 Growth
8. Veterans for Peace
9. Letter to the Pepsi Bottling Group
10. Bond Oversight Committee Minutes and Handouts
11. *The Fiscal Report* – School Services of California
12. Monthly Attendance Reports
13. Change Order Approvals

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Santa Barbara Elementary & High School District
Board of Education
2003-2004 Focus Goals

1. Schools will meet the following accountability goals for student achievement:
 - a. No child Left Behind AYP (Adequate Yearly Progress) goals for all significant subgroups in the following areas:
 - (1) Participation Rate
 - (2) Percent of students proficient or above on the California Standards Test (elementary and junior high schools) and high school exit exam (high schools)
 - (3) Graduation rate improvement (high schools only)
 - b. State API (Academic Performance Index) targets as follows:
 - (1) Growth targets based on calculations using California Standards Test and CAT/6 performance
 - (2) Similar schools ranks of seven (7) or higher
2. Improve the delivery of educational services for learning disabled students in both regular and special education through early identification and intervention based on scientifically sound research, and implement performance-based methods for program evaluation.
3. Implement a master facilities plan to guide the use of facilities resources, including 1-98 and Measure V bond funds and real property assets, to provide housing for students and staff that will promote student achievement and learning. Critical facilities needs include relocation of the District Offices, expansion of the Santa Barbara Community Academy, and permanent housing for Open Alternative School and Santa Barbara Charter. Plans for meeting these critical facility needs will be developed by November 2004.
4. Enhance communication with, and outreach to parents and community members regarding district policies, individual school site programs, academic achievement, and successes within the District.
5. Seek to broaden the representation of diverse constituencies in the Santa Barbara School Districts' governance.

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