

SANTA BARBARA ELEMENTARY/HIGH SCHOOL DISTRICTS BOARD OF EDUCATION

Nancy Harter, *President*
Robert Noël, *Vice President*
Fred Rifkin, *Member*
Lynn Rodriguez, *Member*

Administration Center
720 Santa Barbara Street
<http://www.sbsdk12.org>

AGENDA

Regular Meeting
Tuesday, March 9, 2004

5:30 p.m. (Closed session to commence at 5:35 p.m.)
7:00 p.m. (Regular session reconvenes)

Order of Business: The regular meetings of the Board of Education begin at 7:00 p.m. in the administration center board room on the second and fourth Tuesday of each month. (Closed sessions are scheduled prior to the 7:00 p.m. regular session.)

Estimated Time: The time at which an item is scheduled is an estimate only. The Board may consider and act on an agenda item in a different order. In addition, an item may be considered earlier or later than the estimated time. All persons interested in an item listed on the agenda are advised to be present throughout the meeting to insure that they are present when the item is called.

Public Comments: Public comments are welcome. When addressing the meeting, please use the microphone. Stating your name will assist the board and staff in responding to comments. Speaker cards may be turned in at any time before the agenda item is called and will assist the board in determining the time for each item. Each speaker is usually limited to three minutes. Comments on regular agenda items are taken during consideration of the item. There is a separate opportunity for public comments on matters not on the agenda at the beginning of the regular session. The Board of Education is not responsible for the content of statements made during the public comment period, or the factual accuracy of any such statements.

Reports/Attachments: Copies of reports/attachments relating to agenda items are available for review in the administration center lobby and at the board meeting.

Accessibility: In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please contact the Superintendent's Office at (805) 963-4331. Notification at least 48 hours prior to the meeting will assist the district to make suitable arrangements.

Broadcast: A videotape of board meetings is normally broadcast the Saturday following the meeting at 5:00 p.m. on Channel 18.

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SANTA BARBARA ELEMENTARY/HIGH SCHOOL DISTRICTS
BOARD OF EDUCATION

AGENDA

Regular Meeting

March 9, 2004

5:30 p.m. (Closed session to commence at 5:35 p.m.)
7:00 p.m. (Regular session reconvenes)

- A.1 Call to Order (5:30 p.m.)
- A.2 Public Comments (relating to closed session items only)
- A.3 Closed Session/Adjourn to Closed Session – 5:35 P.M.

The Board will discuss the following matters in closed session:

- Student Discipline (Education Code 48918) Expulsion Case: Numbers 03/04-30, 03/04-31 and 03/04-32 (Santa Barbara High School District).
- Conference with Labor Negotiator (Government Code sections 54957.6 and 3549.1)
Agency Designated Representative: Superintendent Deborah Flores
Employee Organizations: California School Employees Association, Santa Barbara School Administrators Association, and Santa Barbara Teachers Association

Return to Regular Session – 7:00 P.M.

- A.4 Pledge of Allegiance
- A.5 Announcement of Closed Session Action
- A.6 Approval of Minutes – February 24, 2004
- A.7 Receipt of Gifts
Resource Person: Mary T. Stark, Assistant Superintendent of Business Services

The board will acknowledge the following people and/or organizations for their generous donations:

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Donor	Gift	Estimated Value
Animal, Inc.	Twelve computer monitors, mouse pads and three key boards for use throughout the Santa Barbara School Districts.	\$300
Bragg, Patricia	Monetary donation for cooking project supplies for the A-Ok program.	\$500
Clucas, Patty	Scanner to be used at Dos Pueblos High School.	\$50
Cutler, Patsy	Monetary donation to purchase school supplies for needy students from Dos Pueblos High School.	\$250
Harding, Ph.D., Timothy	HP laser printer 1100 for use at a McKinley school classroom.	\$100
Lorenzo, Luis	Monetary donation to pay for fieldtrips for A-Ok students from Adams, Cleveland, Franklin, Harding, and McKinley elementary schools.	\$550
Sportstec, Inc.	Game breaker software (six licenses) for Dos Pueblos High School's digital imaging class.	\$12,000
Turner, Grace	Monetary donation for the Santa Barbara Elementary School District library and music programs.	\$400,000

Recommended: That the Board of Education accept with appreciation the above listed donations to the schools and/or districts.

A.8 Superintendent's Report

The superintendent and/or her designee may report about various matters involving the districts. There will be no board discussion except to ask questions or refer matters to staff, and no action will be taken unless listed on the subsequent agenda.

A.9 Student Board Member Report

A.10 Correspondence

Individual board members may receive correspondence that they want to share with the board, staff, and the public.

A.11 Superintendent's Bulletin

On the second and fourth Friday of each month, the superintendent provides the board with a report called the Superintendent's Bulletin. This is an informational report about school district matters. A copy of the report is available for the public to read in the reception area of the district office. Anyone who would like a copy of the report should contact the superintendent's office. A list of the topics included in the last two week's Superintendent's Bulletin is attached at the end of this agenda.

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A.12 Board Focus Goals

A copy of the Board Focus Goals is attached at the end of this agenda.

A.13 Public Comments

During this time, the board president will acknowledge requests to speak on a topic not on the agenda, but within the subject matter jurisdiction of the board. Persons wishing to address the board are requested to complete a "Speaker Card" prior to this agenda item. Comments on regular agenda items are taken at the time the item is considered.

Individuals will normally be limited to a maximum of three minutes. If the speaker needs more time, s/he may submit written comments.

B. Action Agenda – 7:20 P.M.

B.1 La Cumbre Junior High School -- Progress Report and Recommendations for the 2004-2005 School Year

Resource Person: Deborah A. Flores, Ph.D., Superintendent

7:20 p.m./45 mins.

Over the past few months, very exciting developments have taken place at La Cumbre Junior High School. Ms. Eugenia Walters, principal, and staff will give the board and public a report about what has transpired to date. The report represents a lot of hard work on the part of many and includes the following steps:

- Interviews and Visioning Process: Educational consultant Dr. Robert Pohl was hired to interview staff, parents, students and others in order to identify issues and to assist with a visioning/strategic planning process.
- Principal's Advisory Committee: This committee was formed for the purpose of advising the principal, Ms. Walters. The advisory committee is composed of two board members, Dr. Robert Noël and Lynn Rodriguez, Michael Couch, Assistant Superintendent, and the superintendent. The committee has met almost weekly.
- Leadership Task Force: A task force composed of teachers, parents, and members of the Principal's Advisory Committee have met a number of times to develop a vision and strategic plan for La Cumbre. The aspects of this plan that will be implemented beginning in the summer and fall 2004 will be the focus of Ms. Walter's report this evening.

Recommendation: That the Board of Education receive the report and support the implementation of the strategic plan for La Cumbre Junior High beginning in the summer 2004.

B.2 Staff Recommendations for School Calendars -- 2004-2005 and 2005-2006*

Resource Person: Deborah A. Flores, Ph.D., Superintendent

8:05 p.m./15 mins.

2004-2005 SCHOOL YEAR:

Recommendation: Status quo

Currently there are three school calendars: traditional, modified and year-round. Staff is recommending that these calendars continue for the 2004-2005 school year in order to

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give everyone time to prepare for a proposed calendar change in 2005-2006. The three calendars are attached. **The start date for the modified and traditional calendar will be August 30, 2004.**

2005-2006 SCHOOL YEAR:

Recommendation: Implementation of staff recommended calendar

Staff is recommending a compromise calendar which incorporates some of the features of the current modified calendar and the calendar proposed for the secondary district. This calendar will be for all schools in the elementary and secondary district with the exception of the two year-round schools, Cleveland and Santa Barbara Community Academy. The staff recommended calendar is attached. **The start date for this calendar will be August 22, 2005.**

Recommended: That the Board of Education adopt the traditional, modified and year-round calendar for the 2004-2005 school year and adopt the staff recommended calendar for the 2005-2006 school year.

B.3 Reduction in Particular Kinds of Services in the Santa Barbara Elementary School District*

Resource Person: Jolene Reed, Coordinator of Certificated Personnel

8:20 p.m./15 mins.

The superintendent is recommending a reduction in particular kinds of services, specifically the reduction in the number of elementary teachers and librarians in the Santa Barbara Elementary School District. The employees effected by this layoff will be notified by March 15, 2004.

Recommended: That the Board of Education approve the recommendation to reduce services in the Santa Barbara Elementary School District by 14.0 FTEs in elementary teaching and 3.0 FTEs in librarians with resulting layoffs of certificated employees.

Recommended: That the Board of Education approve Resolution Nos. 03/04-26 and 03/04-27.

B.4 Request to Address the Board*

Resource Person: Deborah A. Flores, Ph.D., Superintendent

8:35 p.m./15 mins.

Mr. John Campilio, Santa Barbara High School Alumni Association, has requested to address the board regarding landmark status for Santa Barbara High School. A memo from Mr. Campilio is attached. Also attached is a mailer that was sent to members of the Santa Barbara High School Alumni Association.

Recommended: That the Board of Education take whatever action it deems appropriate.

B.5 High School District Second Interim Report and Update on the State Budget

Resource Person: Mary T. Stark, Assistant Superintendent of Business Services

8:50 p.m./30 mins.

School districts are required to prepare and submit to the Santa Barbara County Office of Education a Second Interim Report which covers the period ending January 31, 2004. This report must include multi-year projections including the current school year (2003-2004), and

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two subsequent years (2004-2005 and 2005-2006). Mary Stark, assistant superintendent of Business Services, will present the Second Interim Report for the high school district at this meeting. The elementary district's Second Interim Report will be presented at the March 23, 2004 board meeting.

Additionally, Ms. Stark will provide the board and public with an update about the state budget.

Recommended: That the Board of Education approve the Second Interim Report for the Santa Barbara High School District.

B.6 Discussion about the Selection of a New Board Member

Resource Person: Deborah A. Flores, Ph.D., Superintendent

9:20 p.m./10 mins.

Board member Fred Rifkin requested that the board discuss further the process by which a new board member will be selected.

Recommended: That the Board of Education take whatever action it deems appropriate.

B.7 Recommendation to Hire a Consulting Firm to Assist with Planning, Timelines, and Oversight of Construction

Resource Person: David Hetyonk, Director of Facilities and Operations

9:30 p.m./15 mins.

At the February 24, 2004 board meeting, an update was presented to the board as to implementation of the recommendations from consultant Paul Neel's report regarding utilization of Proposition 47 funds. Item No. 1 of this report contained information on development of a request for proposal/request for quotation (RFP/RFQ) for an independent consultant who will develop and manage the timeline process as well as assist with project management when needed. An RFP/RFQ process is required for project management consultants for construction projects that are using state matching funds. This process is not required for assistance with the time line process. In an effort to save time and employ a consultant as soon as possible, staff is recommending that the RFP/RFQ process be used only for construction management services for project management. Staff has asked Mr. Neel to recommend at least three firms with expertise in developing and managing project timelines. Staff has requested proposals from firms recommended by Mr. Neel and has interviewed some. Staff will bring the results of this process to the board on March 9, 2004.

Recommended: That the Board review a recommendation from staff and approve a proposal for a construction services consultant. Funding for this project will come from 198 (30%) and Measure V (70%) funds.

B.8 Appointment of Board Member to the Joint City of Goleta/Santa Barbara County Recreation Task Force

Resource Person: Deborah A. Flores, Ph.D., Superintendent

9:45 p.m./10 mins.

A new task force is being formed to deal with joint use recreation issues, particularly those involving soccer fields. The participants of the committee will include county board of supervisors and the mayors and/or city council members from Goleta and Santa Barbara. Representation has also been requested from the Santa Barbara School Districts' Board of Education.

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Recommended: That the Board of Education appoint a member to represent the school districts on the Joint City of Goleta and Santa Barbara County Recreation Task Force.

B.9 Staff Travel: Out-of-State Travel and Expenses in Excess of \$500

Resource Person: Michael Couch, Assistant Superintendent of Secondary Education 9:55 p.m./5 mins.

Juliet Clark-Ruiz, teacher at Santa Barbara Junior High School, is requesting approval for expenses in excess of \$500 to attend the California Language Teachers Association Conference in Monterey, California. Inclusive dates of travel are April 14-18, 2004. She will miss two days of work. Title I funds will cover expenses of approximately \$785.68 for meals, travel, and lodging.

Kevin Sheffield, teacher at Dos Pueblos High School, is requesting approval for expenses in excess of \$500 to attend the California Partnership Academies Workshop in Costa Mesa, California. Inclusive dates of travel are March 21-23, 2004. He will miss two days of work. Site funds will cover expenses of approximately \$722.46 for meals, travel, and lodging.

Rosemarie Keller, teacher at Santa Barbara High School, is requesting approval for expenses in excess of \$500 to attend the California Language Teachers Association Conference in Monterey, California. Inclusive dates of travel are April 14-18, 2004. She will miss two days of work. Title I and SIP funds will cover expenses of approximately \$540.68 for meals, travel, and lodging.

Susan Snyder, counselor at Santa High School, is requesting approval for expenses in excess of \$500 and out-of-state travel to attend the American School Counselor Association conference in Reno, Nevada. Inclusive dates of travel are June 26-30, 2004. She will not miss days of work, as this is summer vacation. Title I funds will cover expenses of approximately \$1,299.96 for meals, lodging, and travel.

Bev Thompson, assistant principal at San Marcos High School, is requesting approval for out-of-state travel to take students to New York City, New York. Inclusive dates of travel are March 27-April 1, 2004. She will not miss any days of work as she will be traveling during spring break. Fundraising will cover all expenses.

Dan Williams, teacher at Santa Barbara High School, is requesting approval for expenses in excess of \$500 to attend a grant writing review, grading and awarding workshop in Sacramento, California. Inclusive dates of travel were January 21-23, 2004. He missed three days of work. Site funds will cover expenses of approximately \$690.00 for meals, lodging, and travel.

Aaron Solis, athletic director at San Marcos High School, is requesting approval for out-of-state travel to attend the California Association for Director of Activities conference in Reno, Nevada. Inclusive dates of travel are March 3-5, 2004. He will miss three days of work. He will cover all expenses.

Deborah Kramer, teacher at Goleta Valley Junior High School, is requesting expenses in excess of \$500 to attend the California League of Middle Schools conference in San Jose, California. Inclusive dates of travel were March 11-14, 2004. She will miss two days of work. Title I and II will cover expenses of approximately \$819.00 for meals, lodging, and travel.

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Recommended: That the Board of Education approve the above listed out-of-state travel and/or expenses in excess of \$500.

B.10 Student Expulsions

Resource Person: Deborah A. Flores, Ph.D., Superintendent

10:00 p.m./5 mins.

The Board of Education is required to take action on student expulsions in open session. The review of an expulsion case must be completed in closed session unless the parent or student requests an open session.

The Board of Education will take action regarding expulsion case numbers 03/04-30, 03/04-31 and 03/04-32 (Santa Barbara High School District).

Recommended: That the Board of Education take action regarding expulsion case numbers 03/04-30, 03/04-31, and 03/04-32 (Santa Barbara High School District).

C. Conference Agenda – 10:05 P.M.

Conference items may recognize people and programs, provide reports, request operational actions, discuss proposals or make recommendations. The board may comment, provide direction or take action on these items. Generally, items requiring action will be placed on a following action agenda.

C.1 Districts' Initial Proposal - Santa Barbara Teacher's Association

Resource Person: Deborah A. Flores, Ph.D., Superintendent

10:05 p.m./30 min.

The Board of Education, the districts' negotiator (the superintendent), and legal counsel have met in closed session to discuss and develop the districts initial proposal for the Santa Barbara Teacher's Association. The initial proposal will be presented at this meeting.

C.2 Academic Performance Index (API) 2003 Base and School Reports

*Resource Person: Brian Sarvis, Ed.D., Assistant Superintendent of Elementary Education/
Research and Technology*

10:35 p.m./15 mins.

The state expects to publish the 2003 Base API on March 9, 2004, using STAR and California High School Exit Exam results from last spring 2003. One feature of the base report is the inclusion of statewide and similar schools ranks. If available, school APIs and ranks will be presented to the board at the meeting.

C.3 Report on Possible Adoption of Education Code Section 35110 --
Resolution Creating Single District with Common Administration*

Resource Person: Deborah A. Flores, Ph.D., Superintendent

10:50 p.m./30 mins.

Under Education Code section 35110, a common governing board of two separate geographic districts may adopt a resolution creating a single school district for most, but not all, purposes. Each of the other similarly configured qualifying districts around the state has adopted this procedure, and staff has been in touch with each of them to discuss how it has affected operations. This matter is being brought to the board at this time because there are significant consequences about which the board should be informed. A staff report is attached which

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describes and discusses the background of this measure, process for adoption, and impacts to the Santa Barbara School Districts resulting from adoption. There are also several attachments to the report providing additional information, as well as a form of implementing resolution.

D. Consent Calendar – 11:20 P.M.

The following items are routine and may be enacted by approval of a single motion. There will be no separate discussion of these items. Any item may be removed from the consent agenda upon request of a board member.

Recommended: That the Board of Education approve the following items as presented:

D.1 Personnel Action Items*

*Resource Persons: Jolene Reed, Coordinator of Certificated Personnel
Elaine Alvarado, Coordinator of Classified Personnel*

Recommended: That the Board of Education approve the attached list of recommended personnel action items.

D.2 Purchase Orders*

Resource Person: David Hetynok, Director of Facilities and Operations

A list of routine purchase orders is being submitted to the Board for review. Purchase orders in excess of \$5,000 require board approval.

Recommended: That the Board of Education approve the Purchase Order Report for the period February 18, 2004 through March 2, 2004.

D.3 Warrants*

Resource Person: Andrea McNeill, Director of Fiscal Services

Commercial warrant register sheets have been provided to the Board of Education for approval.

Recommended: That the Board of Education approve the attached warrant listings, dated February 26, 2004 through March 5, 2004.

D.4 Consultant Services - Enrollment Projections*

Resource Person: Deborah A. Flores, Ph.D., Superintendent

Dr. Alan Ebenstein, educational consultant, will be developing enrollment projections for both districts again this year. Attached is a proposal for time and services for a total of \$1,950, which will be charged to the two districts (70% high school district, 30% elementary school district). Dr. Ebenstein's projections have been very accurate with a very small margin of error in the past. These projections are critical at this time of year as they are used to determine how many staff will be needed in the next school year in order to develop budget projections.

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D.5 Campus Modernization and New Electrical Service at Adams Elementary School*

Resource Person: David Hetyonk, Director of Facilities and Operations

As part of the Measure I-98 modernization at Adams Elementary School, numerous upgrades are required. A new electrical service and classroom modernization are planned for this summer. A mandatory pre-bid conference was held on January 14, 2004, in response to public advertisement. Four contractors attended the pre-bid conference and bids were opened on March 4, 2004. A bid tabulation sheet is attached. Although bid amounts were available at press time of the agenda, staff and the architect did not have time to review the bids to ensure they were responsive.

Recommended: That the Board of Education approve a contract to the low responsive bidder for campus modernization and new electrical service at Adams Elementary School. Funding for this project will come from Adams Elementary School Measure I-98 bond funds.

D.6 Approval of the Agreement Between Rocket Vending Service and the Santa Barbara School Districts', Department of Food Services*

Resource Person: Michael Couch, Assistant Superintendent of Secondary Education

As part of its program to promote better nutrition, Goleta Valley Junior High School is requesting the approval of an agreement between Rocket Vending Service, the vending machine supplier, and the Santa Barbara High School District. Stoneyfield Farms will provide healthy snacks that will be sold in the vending machine. Food Services will receive a commission of 10% of the gross sales after sales taxes and California Redemption Value are paid.

Recommended: That the Board of Education approve the agreement between Rocket Vending Service and the Santa Barbara School Districts', Department of Food Services.

D.7 Additional Fundraising Plans for the 2003-2004 School Year*

Resource Person: Michael Couch, Assistant Superintendent of Secondary Education

Education Code Section 51521 requires that the board approve all fundraising by schools prior to fundraising events. To comply with this provision, each secondary school has submitted its fundraising plan for 2003-2004 to the board for its approval. Dos Pueblos High School and Santa Barbara High School are asking approval for additional fundraising.

Recommended: That the Board of Education approve the additional fundraising plans for 2003-2004 for Dos Pueblos High School and Santa Barbara High School.

D.8 Addendum to Multiple Agreement for Instructional Media Services*

Resource Person: Mary T. Stark, Assistant Superintendent of Business Services

This addendum continues services specific to the 2003-2004 and into the 2004-2005 fiscal years with the Santa Barbara County Education Office (SBCEO). Services are offered at a 50% discount for this period.

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With the board's approval, the contract addendum will be signed and returned to the SBCEO. This item was originally held until the unaudited actuals and the first interim reports of the districts were completed to determine funds available. Matt Zuchowicz at SBCEO has informed the district that the offer is still open at the 50% discounted rate.

Funds are currently budgeted within the high school district budget and will be included in the FY 2004-2005 budget.

Recommended: That the Board of Education approve the addendum for library, audiovisual, and portal services through the Santa Barbara County Education Office.

E. Coming Events – 11:30 P.M.

This agenda item allows the superintendent or individual board members to announce coming events. No action will be taken.

F. Board Comments – 11:35 P.M.

This agenda item allows board members the opportunity to discuss items of general interest, provide a reference or other resource to staff, ask for clarification or request staff to report to the board on a certain matter. No action will be taken.

G. Future Agenda Items – 11:45 P.M.

This agenda item allows board members to direct staff to place a matter of business on a future agenda.

H. Adjournment

Next Regularly Scheduled Board Meeting: Tuesday, March 23, 2004

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I. Summary – *SUPERINTENDENT'S BULLETIN*

On a bi-monthly basis, the Superintendent provides the Board with a report called the ***Superintendent's Bulletin***. This is an informational report about school district matters. A copy of the report is available for the public to read in the reception area of the District Office. Anyone who would like a copy of the report should contact the Superintendent's Office. Below is a list of the topics included in the last issue of the ***Superintendent's Bulletin***.

February 27, 2004

1. Future Agenda Items
2. March 2, 2004 Board Meeting
3. Board Vacancy
4. Superintendent Jack O'Connell's State of California Education Address
5. Griffith & Thornburgh Legal Fees
6. Elementary Enrollment Projections
7. Status of the State Budget
8. General Fund Deficit Spending & Unrestricted Reserve Analysis – Interim Report
9. Updated Summaries – Calendar Input
10. Color Services Donation
11. Reports/Memo from Elementary Education, Research and Technology
12. Proposal Regarding Athletic Directors
13. Greenhouses on the Hidden Valley Property
14. Monthly Attendance Summaries
15. Nutrition Task Force
16. Change Order Approval
17. Fiscal Reports

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Santa Barbara Elementary & High School District
Board of Education
2003-2004 Focus Goals

1. Schools will meet the following accountability goals for student achievement:
 - a. No child Left Behind AYP (Adequate Yearly Progress) goals for all significant subgroups in the following areas:
 - (1) Participation Rate
 - (2) Percent of students proficient or above on the California Standards Test (elementary and junior high schools) and high school exit exam (high schools)
 - (3) Graduation rate improvement (high schools only)
 - b. State API (Academic Performance Index) targets as follows:
 - (1) Growth targets based on calculations using California Standards Test and CAT/6 performance
 - (2) Similar schools ranks of seven (7) or higher
2. Improve the delivery of educational services for learning disabled students in both regular and special education through early identification and intervention based on scientifically sound research, and implement performance-based methods for program evaluation.
3. Implement a master facilities plan to guide the use of facilities resources, including 1-98 and Measure V bond funds and real property assets, to provide housing for students and staff that will promote student achievement and learning. Critical facilities needs include relocation of the District Offices, expansion of the Santa Barbara Community Academy, and permanent housing for Open Alternative School and Santa Barbara Charter. Plans for meeting these critical facility needs will be developed by November 2004.
4. Enhance communication with, and outreach to parents and community members regarding district policies, individual school site programs, academic achievement, and successes within the District.
5. Seek to broaden the representation of diverse constituencies in the Santa Barbara School Districts' governance.

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