

SANTA BARBARA ELEMENTARY/HIGH SCHOOL DISTRICTS  
BOARD OF EDUCATION

Nancy Harter, *President*  
Robert Noël, *Vice President*  
Annette Cordero, *Member*  
Fred Rifkin, *Member*  
Lynn Rodriguez, *Member*

Administration Center  
720 Santa Barbara Street  
<http://www.sbsdk12.org>

## AGENDA

Regular Meeting  
Tuesday, October 12, 2004

**5:00 p.m. (Closed session to commence at 5:05 p.m.)**  
**7:00 p.m. (Regular session reconvenes)**

**Order of Business:** The regular meetings of the Board of Education begin at 7:00 p.m. in the administration center board room on the second and fourth Tuesday of each month. (Closed sessions are scheduled prior to the 7:00 p.m. regular session.)

**Estimated Time:** The time at which an item is scheduled is an estimate only. The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of agenda items may be postponed to a future meeting. All persons interested in an item listed on the agenda are advised to be present throughout the meeting to insure that they are present when the item is called.

**Public Comments:** Public comments are welcome. When addressing the meeting, please use the microphone. Stating your name will assist the board and staff in responding to comments. Speaker cards may be turned in at any time before the agenda item is called and will assist the board in determining the time for each item. Each speaker is usually limited to three minutes. Comments on regular agenda items are taken during consideration of the item. There is a separate opportunity for public comments on matters not on the agenda at the beginning of the regular session. The Board of Education is not responsible for the content of statements made during the public comment period, or the factual accuracy of any such statements.

**Reports/Attachments:** Copies of reports/attachments relating to agenda items are available for review in the administration center lobby and at the board meeting.

**Accessibility:** In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please contact the Superintendent's Office at (805) 963-4331. Notification at least 48 hours prior to the meeting will assist the district to make suitable arrangements.

**Broadcast:** A videotape of board meetings is normally broadcast the Saturday following the meeting at 5:00 p.m. on Channel 18.

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SANTA BARBARA ELEMENTARY/HIGH SCHOOL DISTRICTS  
BOARD OF EDUCATION

AGENDA

Regular Meeting  
October 12, 2004

**5:00 p.m. (Closed session to commence at 5:05 p.m.)**  
**7:00 p.m. (Regular session reconvenes)**

- A.1 Call to Order
- A.2 Public Comments (relating to closed session items only) – 5:00 p.m.
- A.3 Closed Session/Adjourn to Closed Session – 5:05 P.M.

***The board will discuss the following matters in closed session:***

- Conference with Legal Counsel – Existing Litigation (Government Code section 54956.9[a]): Elizabeth Sorgman and Mary Jane Headlee v. Santa Barbara School Districts, et al.
- Public Employee Appointment (Government Code section 54957)  
Title: Dos Pueblos High School Principal
- Public Employee Discipline/Dismissal/Release (Government Code section 54957)
- Conference with Labor Negotiator (Government Code sections 54957.6 and 3549.1)  
Agency designated representative: Interim Superintendent Brian Sarvis  
Employee organizations: Santa Barbara Teachers Association and California School Employees Association
- Conference with Legal Counsel – Anticipated Litigation  
Initiation of litigation pursuant to subdivision (c) of Government Code section 54956.9. One Case: Student confidentiality protected under Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232(g); 34 CFR Part 99.
- Liability Claim: (Government Code 54956.95)  
Claimant: Joe Antonucci  
Agency claimed against: Santa Barbara Elementary/High School Districts
- Liability Claim: (Government Code 54956.95)  
Claimant: Stonyfield Farm  
Agency claimed against: Santa Barbara Elementary/High School Districts

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Return to Regular Session – 7:00 P.M.

A.4 Pledge of Allegiance

A.5 Spanish Translation/ Traducción en Español  
Translation of tonight's meeting in Spanish is available to the public. Please indicate if you wish translation.

*Traducción para la junta de esta noche está disponible en Español para el público.  
Indique por favor si usted desea la traducción.*

A.6 Announcement of Closed Session Action

A.7 Approval of Minutes – September 21, 2004 and September 28, 2004

A.8 Acceptance of Donations

*Resource Person: Mary T. Stark, Assistant Superintendent of Business Services*

The board is asked to accept with appreciation the following generous donations:

<b>Donor</b>	<b>Gift</b>	<b>Estimated Value</b>
Amerikaner, Phyllis	Teacher resource books, material, posters and supplies for classroom use at Franklin Elementary School	\$1500.00
McBride, William and Rhonda	Monetary donation for the Dos Pueblos High School Football Team	\$1000.00
Neuer, Darrin and Eva	New mailbox and post for Cesar Chavez Charter School	\$188.24
Sony Pictures	Electronic football scoreboard for San Marcos High School	\$28,000.00
Southern California Gas Company	Monetary donation for Cesar Chavez Charter School	\$500.00
Weber, Bob	Set of new educational videos to instruct La Cumbre Junior High students on the operation of automotive engines	\$565.50

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A.9 Introductions, Proclamations, Presentations and Recognitions

- Adams Elementary School presentation: Character Counts!

A.10 Superintendent's Report

*The superintendent and/or her designee may report about various matters involving the districts. There will be no board discussion except to ask questions or refer matters to staff, and no action will be taken unless listed on the subsequent agenda.*

A.11 Student Board Member Report

A.12 Correspondence

*Individual board members may have received correspondence that they want to share with the board, staff, and the public.*

A.13 Board Brief

*On the second and fourth Friday of each month, the superintendent provides the board with a report called the Board Brief. This is an informational report about school district matters. A copy of the report is available for the public to read in the reception area of the district office. Anyone who would like a copy of the report should contact the superintendent's office. A list of the topics included in the last Board Brief is attached at the end of this agenda.*

A.14 Board Focus Goals

*A copy of the Board Focus Goals is attached at the end of this agenda.*

A.15 Public Comments

*During this time, the board president will acknowledge requests to speak on a topic not on the agenda, but within the subject matter jurisdiction of the board. Persons wishing to address the board are requested to complete a "Speaker Card" prior to this agenda item. Comments on regular agenda items are taken at the time the item is considered.*

*Individuals will normally be limited to a maximum of three minutes. If the speaker needs more time, s/he may submit written comments.*

B. Action Agenda – 7:20 P.M.

B.1 Approval of Consent Agenda Items

*Resource Person: Brian Sarvis, Ed.D., Interim Superintendent*

*7:20 p.m./5 mins.*

Items on the consent agenda will be reviewed for approval. Consent agenda items listed under Section D of this agenda are routine and may be enacted by approval of a single motion. There will be no separate discussion of these items. Any item may be removed from the consent agenda upon request of a board member.

An individual consent item(s) that requires further consideration will be held for discussion until the board reaches Section D of this agenda.

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B.2 Approval of the Districts' Initial Proposal (Part B) to the Santa Barbara Teachers Association \*

*Resource Person: Brian Sarvis, Ed.D., Interim Superintendent*

7:25 p.m./10 min.

The board approved Part A of the districts' initial proposal to the Santa Barbara Teachers Association at the September 28, 2004, board meeting and presented Part B at the October 7, 2004, special board meeting.

B.3 Approval of the Districts' Initial Proposal (Part B) to the California School Employees Association\*

*Resource Person: Brian Sarvis, Ed.D., Interim Superintendent*

7:35 p.m./10 min.

The board approved Part A of the districts' initial proposal to the California School Employees Association at the September 28, 2004, board meeting and presented Part B at the October 7, 2004, special board meeting.

B.4 Second Reading and Adoption of Revised Board Policy 1120 ("Board Meeting Procedures"), Repeal of Administrative Regulation 1120, and Adoption of Revised Board Policy 9364 ("By-Laws of the Board — Public Meetings") \*

*Resource Person: Brian Sarvis, Ed.D., Interim Superintendent*

7:45 p.m./20 mins.

The first reading of the revised board policy was presented and discussed at the September 28, 2004, board meeting. Revisions requested by the board at that meeting have been incorporated.

B.5 Approval of Cesar Chavez Dual Language Immersion Charter School's Request for Early Charter Renewal\*

*Resource Person: Michael Gonzalez, Director of Compliance and Categorical Programs* 8:05 p.m./10 mins.

The Cesar Chavez Dual Language Immersion Charter School is requesting the early renewal of their five-year charter.

B.6 Approval of Unaudited Actuals – Santa Barbara High School District\*

*Resource Person: Mary T. Stark, Assistant Superintendent of Business Services*

8:15 p.m./20 mins.

The fiscal year (FY) 2003-04 unaudited actuals financial statements for the funds of the Santa Barbara High School District were presented to the board as a conference item at the September 28, 2004 board meeting.

B.7 Approval of the Santa Barbara High School MAD Academy Partnership with the City of Santa Barbara Parks and Recreation Department\*

*Resource Person: Jan Zettel, Assistant Superintendent of Secondary Education*

8:35 p.m./30 mins.

Santa Barbara High School Multimedia Arts and Design (MAD) Academy and the city of Santa Barbara Parks and Recreation Department have negotiated a partnership to work together this year to create commercials and videos of activities provided by the Parks and Recreation department.

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- B.8 Approval of Staff Travel: Out-of-State Travel and/or Expenses in Excess of \$500 dated October 12, 2004\*  
*Resource Person: Jan Zettel, Assistant Superintendent of Secondary Education* 9:05 p.m./5 mins.

### C. Conference Agenda – 9:10 P.M.

*Conference items may recognize people and programs, provide reports, request operational actions, discuss proposals or make recommendations. The board may comment, provide direction or take action on these items. Generally, items requiring action will be placed on a following action agenda.*

- C.1 Report on Proposed Reading Comprehension Grant\*  
*Resource Person: Jeff Gabrielson, Director of Special Education* 9:10 p.m./10 mins.

Jill Sharkey of Santa Barbara Elementary School District and the University of California at Santa Barbara (UCSB) will present an overview of the literacy grant proposal that the district has been working on with UCSB. The application is due October 28, 2004.

- C.2 Report on Special Education Child Find  
*Resource Person: Jeff Gabrielson, Director of Special Education* 9:20 p.m./10 mins.

Overview of the special education pre-referral process, which includes the following three-tiered intervention model: least restrictive environment, student success team, and a continuum of intervention.

- C.3 Report on Unaudited Actuals – Santa Barbara Elementary School District\*  
*Resource Person: Mary T. Stark, Assistant Superintendent of Business Services* 9:30 p.m./20 mins.

The draft fiscal year (FY) 2003-04 unaudited actuals financial statements for the funds of the Santa Barbara Elementary School District will be presented to the board.

- C.4 Update on Environmental Issues in Relation to the Santa Barbara Community Academy Expansion\*  
*Resource Person: David Hetyonk, Director of Facilities and Operations* 9:50 p.m./15 mins.

The California Department of Toxic Substances Control is requiring an additional “Preliminary Endangerment Assessment” above that conducted for Phases 1 and 2 prior to Phases 3 and 4 expansions. Jonathan Leech, environmental planner with Dudek & Associates will provide the board with an update on this process and the estimated timelines associated with the extra requirements.

- C.5 Revision of Administrative Regulations 6143.2, Program and Graduation Requirements for Grades 9-12\*  
*Resource Person: Jan Zettel, Assistant Superintendent of Secondary Education* 10:05 p.m./5 mins.

Recent changes in the senior high program require that Administrative Regulation 6143.2 be updated. Due to new math requirements, community service requirements and the California

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High School Exit Exam, this administrative regulation must be changed to reflect these requirements.

C.6 Waiver Request to State Board of Education – Tatum Property\*

*Resource Person: Brian Sarvis, Ed.D., Interim Superintendent*

*10:10 p.m./10 mins.*

A public hearing will be scheduled at the November 9 board meeting on a proposed waiver request to the State Board of Education. In conjunction with the possible pursuit of a workforce housing project for district staff at the Tatum property, the district is seeking to avoid the discount sale provisions contained in the Naylor Act (Ed. Code secs. 17485-17500) and certain competitive bidding requirements applicable to leasing the property for such purpose. The proposed waiver is being submitted for preliminary review and discussion only at this time.

C.7 Report on Search for Assistant Superintendent, Elementary Education

*Resource Person: Brian Sarvis, Ed.D., Interim Superintendent*

*10:20 p.m./10 mins.*

D. Consent Calendar – 10:30 P.M.

D.1 Approval of Recommended Personnel Action Items dated October 12, 2004\*

*Resource Persons: Jolene Reed, Coordinator of Certificated Personnel*

*Elaine Alvarado, Coordinator of Classified Personnel*

D.2 Approval of Purchase Orders Report for the Period September 22, 2004 through October 5, 2004\*

*Resource Person: David Hetyonk, Director of Facilities and Operations*

A list of routine purchase orders is being submitted to the board for review. Purchase orders in excess of \$5,000 require board approval.

D.3 Approval of Warrants for the Period September 22, 2004 through October 8, 2004\*

*Resource Person: Andrea McNeill, Director of Fiscal Services*

Commercial warrant register sheets have been provided to the Board of Education for approval.

D.4 Approval of Proposal to Declare Miscellaneous Equipment as Surplus to the Needs of the Districts\*

*Resource Person: David Hetyonk, Director, Facilities and Operations*

A list of miscellaneous equipment is being submitted to the board to be declared as surplus. This equipment may be inoperable, obsolete, not cost effective to repair, or not applicable to programs at a particular site. Steps will be taken to distribute usable equipment to other sites.

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- D.5 Approval of a Proposed Agreement for Environmental Oversight Services for the Santa Barbara Community Academy and Appointment of David Hetyonk as Manager for the Agreement\*  
*Resource Person: David Hetyonk, Director of Facilities and Operations*  
*Funding: Not to exceed \$18,725, to be charged to the Santa Barbara Community Academy Measure I-98 funds*

The California Department of Toxic Substances Control is requiring an additional "Preliminary Endangerment Assessment" above that conducted for Phases 1 and 2 prior to Phases 3 and 4 expansions.

- D.6 Approval of a Proposal Submitted by Dudek & Associates for Environmental Services for the Santa Barbara Community Academy\*  
*Resource Person: David Hetyonk, Director of Facilities and Operations*  
*Funding: Not to exceed \$10,000, to be charged to the Santa Barbara Community Academy Measure I-98 funds*

The California Department of Toxic Substances Control is requiring an additional "Preliminary Endangerment Assessment" above that conducted for Phases 1 and 2 prior to Phase 3 and 4 expansion.

- D.7 Approval of Proposal Submitted by Dudek & Associates for Implementation/Administration of the Santa Barbara School Districts National Pollutant Discharge Elimination Systems Phase II Storm Water Management Plan for Plan Years 2 through 5  
*Resource Person: David Hetyonk, Director of Facilities and Operations*  
*Funding: Not to exceed \$72,250, charged to developer fees (70/30 split)*

On May 11, 2004, the board was presented with the district's National Pollutant Discharge Elimination Systems Phase II Storm Water Management Plan. This plan has been submitted to the California State Water Resources Control Board and requires management oversight.

- D.8 Approval of Resolution No. 04/05-08 – Child Development Program Participation in the California Department of Education Child Care Food Program and Authorization for Susan Ashlock and Jennie Martinez, Child Development Coordinators, to be Representatives to Act on Behalf of the Board on All Child Care Food Program Matters\*  
*Resource Person: Susan Ashlock and Jennie Martinez, Child Development Coordinators*

The Santa Barbara School Districts Child Development Program is requesting approval to continue participation in the California Department of Education Child Care Food Program, October 1, 2004 – September 30, 2005. Participation in this program will allow the districts to continue to provide subsidized meals and snacks to the children enrolled in the Child Development Program.

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- D.9 Approval of Additional Fundraising Plans for the 2004-05 School Year for La Cumbre Junior High School, Dos Pueblos High School, San Marcos High School, and Santa Barbara High School\*  
*Resource Person: Jan Zettel, Assistant Superintendent of Secondary Education*

Education Code section 51521 requires that the board approve all fundraising by schools prior to fundraising events. To comply with this provision, each secondary school has submitted its fundraising plan for 2004-05 to the board for its approval. La Cumbre Junior High School, Dos Pueblos High School, San Marcos High School, and Santa Barbara High School are asking approval for additional fundraising.

E. Coming Events – 10:40 P.M.

*This agenda item allows the superintendent or individual board members to announce coming events. No action will be taken.*

F. Board Comments – 10:45 P.M.

*This agenda item allows board members the opportunity to discuss items of general interest, provide a reference or other resource to staff, ask for clarification or request staff to report to the board on a certain matter. No action will be taken*

G. Future Agenda Items – 10:55 P.M.

*This agenda item allows board members to direct staff to place a matter of business on a future agenda.*

H. Adjournment

Next Regularly Scheduled Board Meeting: Tuesday, October 26, 2004

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## I. Summary – *BOARD BRIEF*

On a bi-monthly basis, the Superintendent provides the board with a report called the ***Board Brief***. This is an informational report about school district matters. A copy of the report is available for the public to read in the reception area of the District Office. Anyone who would like a copy of the report should contact the Superintendent's Office. Below is a list of the topics included in the last issue of the ***Board Brief***.

October 1, 2004

### 1. **EDUCATIONAL SERVICES**

- A. Adequate Yearly Progress
- B. Memos of Understanding – Expiration Dates

### 2. **FACILITIES AND OPERATIONS**

- A. District Real property Advisory Committee
- B. Change Order Approval
- C. Measure V Bond Oversight Committee

### 3. **BOARD OF EDUCATION**

- A. City Council and Board of Education

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Santa Barbara Elementary & High School District  
Board of Education  
2003-2004 Focus Goals

1. Schools will meet the following accountability goals for student achievement:
  - a. No child Left Behind AYP (Adequate Yearly Progress) goals for all significant subgroups in the following areas:
    - (1) Participation Rate
    - (2) Percent of students proficient or above on the California Standards Test (elementary and junior high schools) and high school exit exam (high schools)
    - (3) Graduation rate improvement (high schools only)
  - b. State API (Academic Performance Index) targets as follows:
    - (1) Growth targets based on calculations using California Standards Test and CAT/6 performance
    - (2) Similar schools ranks of seven (7) or higher
2. Improve the delivery of educational services for learning disabled students in both regular and special education through early identification and intervention based on scientifically sound research, and implement performance-based methods for program evaluation.
3. Implement a master facilities plan to guide the use of facilities resources, including 1-98 and Measure V bond funds and real property assets, to provide housing for students and staff that will promote student achievement and learning. Critical facilities needs include relocation of the District Offices, expansion of the Santa Barbara Community Academy, and permanent housing for Open Alternative School and Santa Barbara Charter. Plans for meeting these critical facility needs will be developed by November 2004.
4. Enhance communication with, and outreach to parents and community members regarding district policies, individual school site programs, academic achievement, and successes within the District.
5. Seek to broaden the representation of diverse constituencies in the Santa Barbara School Districts' governance.

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