

SANTA BARBARA ELEMENTARY/HIGH SCHOOL DISTRICTS
BOARD OF EDUCATION

Nancy Harter, *President*
Robert Noël, *Vice President*
Annette Cordero, *Member*
Fred Rifkin, *Member*
Lynn Rodriguez, *Member*

Administration Center
720 Santa Barbara Street
<http://www.sbsdk12.org>

AGENDA

Regular Meeting
Tuesday, October 26, 2004

5:00 p.m. (Closed session to commence at 5:05 p.m.)
7:00 p.m. (Regular session reconvenes)

Order of Business: The regular meetings of the Board of Education begin at 7:00 p.m. in the administration center board room on the second and fourth Tuesday of each month. (Closed sessions are scheduled prior to the 7:00 p.m. regular session.)

Estimated Time: The time at which an item is scheduled is an estimate only. The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of agenda items may be postponed to a future meeting. All persons interested in an item listed on the agenda are advised to be present throughout the meeting to insure that they are present when the item is called.

Public Comments: Public comments are welcome. When addressing the meeting, please use the microphone. Stating your name will assist the board and staff in responding to comments. Speaker cards may be turned in at any time before the agenda item is called and will assist the board in determining the time for each item. Each speaker is usually limited to three minutes. Comments on regular agenda items are taken during consideration of the item. There is a separate opportunity for public comments on matters not on the agenda at the beginning of the regular session. The Board of Education is not responsible for the content of statements made during the public comment period, or the factual accuracy of any such statements.

Reports/Attachments: Copies of reports/attachments relating to agenda items are available for review in the administration center lobby and at the board meeting.

Accessibility: In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please contact the Superintendent's Office at (805) 963-4331. Notification at least 48 hours prior to the meeting will assist the district to make suitable arrangements.

Broadcast: A videotape of board meetings is normally broadcast the Saturday following the meeting at 5:00 p.m. on Channel 18.

An asterisk () indicates that there is an attachment to the item available in the rear of the Board Room.*

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BOARD OF EDUCATION

AGENDA

Regular Meeting
October 26, 2004

5:00 p.m. (Closed session to commence at 5:05 p.m.)
7:00 p.m. (Regular session reconvenes)

- A.1 Call to Order
- A.2 Public Comments (relating to closed session items only) – 5:00 p.m.
- A.3 Closed Session/Adjourn to Closed Session – 5:05 P.M.

The board will discuss the following matters in closed session:

- Public Employee Appointment (*Government Code section 54957*)
Title: District Superintendent
- Conference with Labor Negotiator (*Government Code sections 54957.6 and 3549.1*)
Agency designated representative: Interim Superintendent Brian Sarvis
Employee organizations: Santa Barbara Teachers Association and California School Employees Association
- Student Discipline (*Education Code 48918*) Expulsion Case: Numbers 03/04-65, 04/05-05, and 04/05-07 (Santa Barbara High School District).

Return to Regular Session – 7:00 P.M.

- A.4 Pledge of Allegiance
- A.5 Spanish Translation/Traducción en Español
Translation of tonight's meeting in Spanish is available to the public. Please indicate if you wish translation.

*Traducción para la junta de esta noche está disponible en Español para el público.
Indique por favor si usted desea la traducción.*

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A.6 Announcement of Closed Session Action

A.7 Approval of Minutes – October 7, 2004

A.8 Acceptance of Donations

Resource Person: Mary T. Stark, Assistant Superintendent of Business Services

The board is asked to accept with appreciation the following generous donations:

Donor	Gift	Estimated Value
Advanced Dental Imaging	Monetary donation for freshman orientation at Dos Pueblos High School	\$113.
Anonymous	Monetary donation for technology at Santa Barbara Junior High School	\$1500.
Anonymous	Monetary donation for the Santa Barbara Elementary School District's library and/or music programs	\$675.
Butcher, Laurence	Monetary donation for the science department at Santa Barbara High School	\$1500.
Hanley, Kathy	Used refrigerator, stereo and tape player for the Santa Barbara High School District's Transition Program	\$200.
Independent Order of Odd Fellows	Monetary donation to purchase an electric stove for the Franklin Children's Center staff	\$500.
Johns, Darren C.	NEC tower computer with monitor and speakers for students and/or staff at Monroe Elementary School	\$700.
Michael Towbes Foundation	Monetary donation for general support of the theater program at Dos Pueblos High School	\$2500.

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Donor	Gift	Estimated Value
Supporters and parents of the Gifted and Talented Education (GATE) and Advanced Placement (AP) secondary programs	Monetary donations for enrichment of the GATE and AP secondary classrooms	\$715.

A.9 Introductions, Proclamations, Presentations and Recognitions

A.10 Superintendent's Report

The superintendent and/or his designee may report about various matters involving the districts. There will be no board discussion except to ask questions or refer matters to staff, and no action will be taken unless listed on the subsequent agenda.

A.11 Student Board Member Report

A.12 Correspondence

Individual board members may have received correspondence that they want to share with the board, staff, and the public.

A.13 Board Brief

On the second and fourth Friday of each month, the superintendent provides the board with a report called the Board Brief. This is an informational report about school district matters. A copy of the report is available for the public to read in the reception area of the district office. Anyone who would like a copy of the report should contact the superintendent's office. A list of the topics included in the last Board Brief is attached at the end of this agenda.

A.14 Board Focus Goals

A copy of the Board Focus Goals is attached at the end of this agenda.

A.15 Public Comments

During this time, the board president will acknowledge requests to speak on a topic not on the agenda, but within the subject matter jurisdiction of the board. Persons wishing to address the board are requested to complete a "Speaker Card" prior to this agenda item. Comments on regular agenda items are taken at the time the item is considered.

Individuals will normally be limited to a maximum of three minutes. If the speaker needs more time, s/he may submit written comments.

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B. Action Agenda – 7:20 P.M.

- B.1 Approval of Proposed Reading Comprehension Grant*
Resource Person: Jeff Gabrielson, Director of Special Education 7:20 p.m./10 mins.
- B.2 Second Reading of Revisions to Administrative Regulation 6143.2, Program and Graduation Requirements for Grades 9-12*
Resource Person: Jan Zettel, Assistant Superintendent of Secondary Education 7:30 p.m./5 mins.

Recent changes in the senior high program require that Administrative Regulation 6143.2 be updated. Due to new math requirements, community service requirements and the California High School Exit Exam, this administrative regulation must be changed to reflect these requirements.

- B.3 Approval of Position for Director of Personnel Services*
Resource Person: Brian Sarvis, Ed.D., Interim Superintendent 7:35 p.m./15 mins.
Additional Cost: Approximately \$13,941
Funding Source: Categorical Funds (30% elementary, 70% secondary)

The coordinator of certificated personnel is retiring in December.

- B.4 Approval of Position for Director of Research and Evaluation*
Resource Person: Brian Sarvis, Ed.D., Interim Superintendent 7:45 p.m./15 mins.
Additional Cost: \$19,334
Funding Source: Unrestricted Funds (\$1,933) and Categorical Funds (\$17,401)

The district was not successful in hiring a coordinator of research and evaluation. It is recommended that the position be re-advertised at a director's level.

- B.5 Approval of Staff Travel: Out-of-State Travel and/or Expenses in Excess of \$500 dated October 26, 2004*
Resource Person: Jan Zettel, Assistant Superintendent of Secondary Education 8:30 p.m./5 mins.
- B.6 Student Expulsions
Resource Person: Brian Sarvis, Ed.D., Interim Superintendent 8:35 p.m./5 mins.

The Board of Education is required to take action on student expulsions in open session. The review of an expulsion case must be completed in closed session unless the parent or student requests an open session.

The Board of Education will take action regarding expulsion case numbers 03/04-65, 04/05-05, and 04/05-07 (Santa Barbara High School District).

Recommended: That the Board of Education take action regarding expulsion case numbers 03/04-65, 04/05-05, and 04/05-07 (Santa Barbara High School District).

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C. Conference Agenda – 8:40 P.M.

Conference items may recognize people and programs, provide reports, request operational actions, discuss proposals or make recommendations. The board may comment, provide direction or take action on these items. Generally, items requiring action will be placed on a following action agenda.

- C.1 Report by Santa Barbara School District Real Property Advisory Committee on Recommendations to the Board Relating to Tatum, Hidden Valley, Happy Canyon and Western End of La Cumbre Junior High School Sites*

Resource Person: Brian Sarvis, Ed.D., Interim Superintendent

8:00 p.m./30 mins.

Time Certain

- C.2 Report on Current Status of Reading for Success Programs

Resource Person: Jan Zettel, Assistant Superintendent of Secondary Education

8:40 p.m./15 mins.

Jamie Allison, coordinator for Reading for Success, will present a report on the current status of the Corrective Reading and High Point programs.

- C.3 Report on Special Education Child Find

Resource Person: Jeff Gabrielson, Director of Special Education

8:55 p.m./10 mins.

Overview of the special education pre-referral process, which includes the following three-tiered intervention model: least restrictive environment, student success team, and a continuum of intervention.

- C.4 First Reading of Proposed Amendments of Board Policy (Board Policy 9361 "Meetings and Notice"; Board Policy 9362 "Board Meetings Outside District"; Board Policy 9363 "Annual Organizational Meeting"), and Repeal of Board Policy 8341.*

Resource Person: Brian Sarvis, Ed.D., Interim Superintendent

9:05 p.m./20 mins.

These proposals are presented as part of an ongoing effort to update Board Policies. See attached explanatory memorandum, the proposed new policies, and the existing policies to be amended and repealed.

- C.5 First Reading of Proposed Revision of Board Policy 1330 and Administrative Regulation 1330, Community Relations, Use of School Facilities*

Resource Person: David Hetyonk, Director of Facilities and Operations

9:25 p.m./15 mins.

Per direction from the board, staff and legal counsel have revised BP 1330, AR 1330 and the fee schedule for civic center usage. In recent meetings, only the fee schedule of AR 1330 was brought forward for revision.

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- C.6 Authorization to Proceed with the Formation of a District School Team to Partner with the University of California's Linguistic Minority Research Institute in the Development of a Proposal to the U.S. Department of Education to Create and Participate in a National Center on Academic Literacy Development of English Language Learners*

*Resource Person: Michael Gonzalez, Director of Compliance and Categorical Programs 9:40 p.m./5 mins.
Funding: Costs associated with participation in this study would be borne by the grant.*

- C.7 Report on Board Subcommittees and Staff Advisory Committees*

Resource Person: Brian Sarvis, Ed.D., Interim Superintendent 9:50 p.m./5 mins.

Attached are schedules of meeting dates for board subcommittees and staff advisory committees.

D. Consent Calendar – 9:55 P.M.

The following items are routine and may be enacted by approval of a single motion. There will be no separate discussion of these items. Any item may be removed from the consent agenda upon request of a board member.

Recommended: That the Board of Education approve the following items as presented:

- D.1 Approval of Recommended Personnel Action Items dated October 26, 2004*

*Resource Persons: Jolene Reed, Coordinator of Certificated Personnel
Elaine Alvarado, Coordinator of Classified Personnel*

- D.2 Approval of Purchase Orders Report for the Period October 6, 2004 through October 19, 2004*

Resource Person: David Hetyonk, Director of Facilities and Operations

A list of routine purchase orders is being submitted to the board for review. Purchase orders in excess of \$5,000 require board approval.

- D.3 Approval of Warrants for the Period October 7, 2004 through October 22, 2004*

Resource Person: Andrea McNeill, Director of Fiscal Services

Commercial warrant register sheets have been provided to the Board of Education for approval.

- D.4 Approval of Student Teacher Agreements with Antioch University, Chapman University, and California State University, Northridge*

Resource Person: Jolene M. Reed, Coordinator of Certificated Personnel

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- D.5 Termination of Santa Barbara School District Real Property Advisory Committee as a Board Subcommittee
Resource Person: Brian Sarvis, Ed.D., Interim Superintendent

The subcommittee has accomplished the task set by the board. The subcommittee's recommendations are reported in tonight's agenda.

- D.6 Approval of Contract Between the Santa Barbara High School District and Santa Barbara County Sheriff's Department to Provide Special Event Law Enforcement Services for Fiscal Years 2004-2006*
Resource Person: Mary T. Stark, Assistant Superintendent of Business Services
Funding:

- D.7 Approval of Contract with Vicente, Lloyd, Stutzman to Provide Staff Development Workshop and Consultation on Categorical Funding Fiscal and Compliance Issues*
Resource Person: Mary T. Stark, Assistant Superintendent of Business Services
Funding: \$9,375 to be charged to categorical funds

- D.8 Approval of Family Service Agency Contract for Elementary School-Based Counseling*
Resource Person: Gerrie Fausett, Assistant Superintendent of Elementary Education
Funding: Not to exceed \$91,000 to be charged to Safe and Drug Free Schools funds (\$45,000) and school site categorical funds as designated (\$46,000)

Family Service Agency provides counseling at elementary school sites. The district and the elementary school sites contribute funding for this program.

- D.9 Approval of Additional Fundraising Plans for the 2004-05 School Year for Dos Pueblos High School*
Resource Person: Jan Zettel, Assistant Superintendent of Secondary Education

Education Code section 51521 requires that the board approve all fundraising by schools prior to fundraising events. To comply with this provision, each secondary school has submitted its fundraising plan for 2004-05 to the board for its approval. Dos Pueblos High School is asking approval for additional fundraising.

- D.10 Approval of Consultant Contract with Fiscal Crisis Management and Assistance Team for Single District Resolution Study Including Expanded Scope of Service*
Resource Person: Mary T. Stark, Assistant Superintendent of Business Services
Cost: Not to exceed \$15,000
Funding Source: Unrestricted general funds (30% elementary district and 70% high school district)

E. Coming Events – 10:05 P.M.

This agenda item allows the superintendent or individual board members to announce coming events. No action will be taken.

F. Board Comments – 10:10 P.M.

This agenda item allows board members the opportunity to discuss items of general interest, provide a reference or other resource to staff, ask for clarification or request staff to report to the board on a certain matter. No action will be taken

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G. Future Agenda Items – 10:20 P.M.

This agenda item allows board members to direct staff to place a matter of business on a future agenda.

H. Adjournment

Next Regularly Scheduled Board Meeting: Tuesday, November 9, 2004

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I. Summary – *BOARD BRIEF*

On a bi-monthly basis, the Superintendent provides the board with a report called the ***Board Brief***. This is an informational report about school district matters. A copy of the report is available for the public to read in the reception area of the District Office. Anyone who would like a copy of the report should contact the Superintendent's Office. Below is a list of the topics included in the last issue of the ***Board Brief***.

October 15, 2004

1. **EDUCATIONAL SERVICES**

- A. Program Improvement Status Reports
- B. WASC Accreditation – Santa Barbara High School
- C. Accountability Progress Report

2. **FISCAL SERVICES**

- A. Budget Update—California
- B. Categorical Reform

3. **FACILITIES AND OPERATIONS**

- A. Change Order Approvals

4. **BOARD OF EDUCATION**

- A. Masters in Governance Program

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Santa Barbara Elementary & High School District
Board of Education
2003-2004 Focus Goals

1. Schools will meet the following accountability goals for student achievement:
 - a. No child Left Behind AYP (Adequate Yearly Progress) goals for all significant subgroups in the following areas:
 - (1) Participation Rate
 - (2) Percent of students proficient or above on the California Standards Test (elementary and junior high schools) and high school exit exam (high schools)
 - (3) Graduation rate improvement (high schools only)
 - b. State API (Academic Performance Index) targets as follows:
 - (1) Growth targets based on calculations using California Standards Test and CAT/6 performance
 - (2) Similar schools ranks of seven (7) or higher
2. Improve the delivery of educational services for learning disabled students in both regular and special education through early identification and intervention based on scientifically sound research, and implement performance-based methods for program evaluation.
3. Implement a master facilities plan to guide the use of facilities resources, including 1-98 and Measure V bond funds and real property assets, to provide housing for students and staff that will promote student achievement and learning. Critical facilities needs include relocation of the District Offices, expansion of the Santa Barbara Community Academy, and permanent housing for Open Alternative School and Santa Barbara Charter. Plans for meeting these critical facility needs will be developed by November 2004.
4. Enhance communication with, and outreach to parents and community members regarding district policies, individual school site programs, academic achievement, and successes within the District.
5. Seek to broaden the representation of diverse constituencies in the Santa Barbara School Districts' governance.

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