

SANTA BARBARA ELEMENTARY/HIGH SCHOOL DISTRICTS BOARD OF EDUCATION

Nancy Harter, *President*
Robert Noël, *Vice President*
Annette Cordero, *Member*
Fred Rifkin, *Member*
Lynn Rodriguez, *Member*

Administration Center
720 Santa Barbara Street
<http://www.sbsdk12.org>

AGENDA Regular Meeting Tuesday, November 9, 2004

**5:00 p.m. (Closed session to commence at 5:05 p.m.)
7:00 p.m. (Regular session reconvenes)**

Order of Business: The regular meetings of the Board of Education begin at 7:00 p.m. in the administration center board room on the second and fourth Tuesday of each month. (Closed sessions are scheduled prior to the 7:00 p.m. regular session.)

Estimated Time: The time at which an item is scheduled is an estimate only. The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of agenda items may be postponed to a future meeting. All persons interested in an item listed on the agenda are advised to be present throughout the meeting to insure that they are present when the item is called.

Public Comments: Public comments are welcome. When addressing the meeting, please use the microphone. Stating your name will assist the board and staff in responding to comments. Speaker cards may be turned in at any time before the agenda item is called and will assist the board in determining the time for each item. Each speaker is usually limited to three minutes. Comments on regular agenda items are taken during consideration of the item. There is a separate opportunity for public comments on matters not on the agenda at the beginning of the regular session. The Board of Education is not responsible for the content of statements made during the public comment period, or the factual accuracy of any such statements.

Reports/Attachments: Copies of reports/attachments relating to agenda items are available for review in the administration center lobby and at the board meeting.

Accessibility: In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please contact the Superintendent's Office at (805) 963-4331. Notification at least 48 hours prior to the meeting will assist the district to make suitable arrangements.

Broadcast: A videotape of board meetings is normally broadcast the Saturday following the meeting at 5:00 p.m. on Channel 18.

An asterisk () indicates that there is an attachment to the item available in the rear of the Board Room.*

**SANTA BARBARA ELEMENTARY/HIGH SCHOOL DISTRICTS
BOARD OF EDUCATION**

**AGENDA
Regular Meeting
November 9, 2004**

5:00 p.m. (Closed session to commence at 5:05 p.m.)
7:00 p.m. (Regular session reconvenes)

A.1 Call to Order

A.2 Public Comments (relating to closed session items only) – 5:00 p.m.

A.3 Closed Session/Adjourn to Closed Session – 5:05 P.M.

The board will discuss the following matters in closed session:

- **Conference with Labor Negotiator** (Government Code sections 54957.6 and 3549.1)
Agency designated representative: Interim Superintendent Brian Sarvis
Employee organizations: Santa Barbara Teachers Association
- **Liability Claim:** (Government Code 54956.95)
Claimant: Daniel Castagnola
Agency Claimed against: Santa Barbara Elementary/High School Districts
- **Liability Claim:** (Government Code 54956.95)
Claimant: Natividad Saucedo
Agency Claimed against: Santa Barbara Elementary/High School Districts
- **Liability Claim:** (Government Code 54956.95)
Claimant: David Kuderka
Agency Claimed against: Santa Barbara Elementary/High School Districts
- **Student Discipline** (Education Code 48918) Expulsion Case: Numbers 04/05-08, 04/05-09, 04/05-11, and 04/05-12, (Santa Barbara High School District).

Return to Regular Session – 7:00 P.M.

A.4 Pledge of Allegiance

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A.5 Spanish Translation/Traducción en Español

Translation of tonight's meeting in Spanish is available to the public. Please indicate if you wish translation.

Traducción para la junta de esta noche está disponible en Español para el público. Indique por favor si usted desea la traducción.

A.6 Announcement of Closed Session Action

A.7 Approval of Minutes – October 12, 2004; October 18, 2004; October 26, 2004

A.8 Acceptance of Donations

Resource Person: Mary T. Stark, Assistant Superintendent of Business Services

The board is asked to accept with appreciation the following generous donations:

Donor	Gift	Estimated Value
Allen, Jackie	Digital keyboard, with stand, headphones, music and various other items for San Marcos High School.	\$1,500.00
Cleveland Elementary School Parent Teacher Association	Monetary donation to offset the cost of the shade structure purchase.	\$8,000.00
Dewey, Mark	Monetary donation for financial support for the general operation expenses of the Home Instruction Program for Preschool Youngsters.	\$2,500.00
Kiwanis Club of Santa Barbara	Monetary donation for the A-OK Student Incentive Programs at various elementary schools.	\$1000.00
Meyer, Nina	Picnic tables, chairs and umbrellas for the teacher's solarium at Santa Barbara High School.	\$600.00

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Donor	Gift	Estimated Value
Rotary Club of Santa Barbara	Monetary Teacher Recognition Award for Donna Harris, special education teacher at Santa Barbara High School (SBHS). Donation will be used to purchase instructional materials for the Special Education Program at SBHS.	\$750.00
Santa Barbara County United Way	Monetary donation for financial support for the general operation expenses of the Home Instruction Program for Preschool Youngsters.	\$295.55
The Towbes Foundation	Monetary donation for financial support for the general operation expenses of the Home Instruction Program for Preschool Youngsters.	\$2,500.00

A.9 Introductions, Proclamations, Presentations and Recognitions

A.10 Superintendent’s Report

The superintendent and/or his designee may report about various matters involving the districts. There will be no board discussion except to ask questions or refer matters to staff, and no action will be taken unless listed on the subsequent agenda.

A.11 Student Board Member Report

A.12 Correspondence

Individual board members may have received correspondence that they want to share with the board, staff, and the public.

A.13 Board Brief

On the second and fourth Friday of each month, the superintendent provides the board with a report called the Board Brief. This is an informational report about school district matters. A copy of the report is available for the public to read in the reception area of the district office. Anyone who would like a copy of the report should contact the superintendent’s office. A list of the topics included in the last Board Brief is attached at the end of this agenda.

A.14 Board Focus Goals

A copy of the Board Focus Goals is attached at the end of this agenda.

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A.15 Public Comments

During this time, the board president will acknowledge requests to speak on a topic not on the agenda, but within the subject matter jurisdiction of the board. Persons wishing to address the board are requested to complete a "Speaker Card" prior to this agenda item. Comments on regular agenda items are taken at the time the item is considered.

Individuals will normally be limited to a maximum of three minutes. If the speaker needs more time, s/he may submit written comments.

B. Action Agenda – 7:20 P.M.

B.1 Approval of 2005-06 School Year Calendar Proposed by the Santa Barbara Teachers Association*

Resource Person: Brian Sarvis, Ed.D., Interim Superintendent

7:20 p.m./5 mins.

B.2 Approval of Fiscal Year 2003-04 Elementary Unaudited Actuals Report*

Resource Person: Mary T. Stark, Assistant Superintendent of Business Services

7:25 p.m./15 mins.

B.3 Adoption of Resolution No. 04/05-09, Requesting that the City of Santa Barbara Landmarks Commission Adopt a Resolution Recommending the City of Santa Barbara Designate the Santa Barbara High School Main Building and the Figueroa Street Ticket Booth a City of Santa Barbara Landmark*

Resource Person: David Hetynk, Director of Facilities and Operations

7:40 p.m./10 mins.

Adoption of resolution 04/05-09 will start the process of city of Santa Barbara landmarks status for portions of Santa Barbara High School, as requested by the board on March 23, 2004.

B.4 Approval of Staff Travel: Out-of-State Travel and/or Expenses in Excess of \$500 dated November 9, 2004*

Resource Person: Jan Zettel, Assistant Superintendent of Secondary Education

7:50 p.m./5 mins.

B.5 Approval of Student Field Trips*

Resource Person: Jan Zettel, Assistant Superintendent of Secondary Education

7:55 p.m./5 mins.

B.6 Board Action on Student Expulsion Case Numbers 04/05-08, 04/05-09, 04/05-11, and 04/05-12 (Santa Barbara High School District)

Resource Person: Brian Sarvis, Ed.D., Interim Superintendent

8:00 p.m./5 mins.

The Board of Education is required to take action on student expulsions in open session. The review of an expulsion case must be completed in closed session unless the parent or student requests an open session.

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C. Conference Agenda – 8:05 P.M.

Conference items may recognize people and programs, provide reports, request operational actions, discuss proposals or make recommendations. The board may comment, provide direction or take action on these items. Generally, items requiring action will be placed on a following action agenda.

C.1 Report on Special Education Child Find

Resource Person: Jeff Gabrielson, Director of Special Education

8:05 p.m./15 mins.

Overview of the special education pre-referral process, which includes the following three-tiered intervention model: least restrictive environment, student success team, and a continuum of intervention.

C.2 Report on Salary and Benefit Comparisons

Resource Person: Robert Noël, Board Vice President

8:20 p.m./20 mins.

C.3 Report on Measure I-98 Project Timeline and Funding Status Presented by Dave Beutel of Cannon & Associates*

Resource Person: Mary T. Stark, Assistant Superintendent of Business Services

8:40 p.m./20 mins.

C.4 Report on Proposed Scope of Work for the Facilities Master Plan Update*

Resource Person: David Hetyonk, Director of Facilities and Operations

9:00 p.m./10 mins.

The attachment contains a draft of the proposed scope of work and timeline for updating the Facilities Master Plan.

C.5 Public Hearing of Waiver Request Regarding the Tatum Property to Avoid Discount Sale or Lease Under the Naylor Act and Certain Competitive Bidding Requirements*

Resource Person: Brian Sarvis, Ed.D., Interim Superintendent

9:10 p.m./15 mins.

C.6 Report on Obtaining Additional Information Regarding the Recommendation by District Real Property Advisory Committee Concerning the Hidden Valley Site

Resource Person: David Hetyonk, Director of Facilities and Operations

9:25 p.m./10 mins.

At the October 26, 2004, board meeting the District Real Property Advisory Committee recommended the sale of the Hidden Valley Property. Staff recommends that the district obtain an appraisal on the property to determine sale or lease values.

C.7 First Reading of Proposed Amendments of Board Policy (Board Policy 9361 “Meetings and Notice”; Board Policy 9362 “Board Meetings Outside District”; Board Policy 9363 “Annual Organizational Meeting”), and Repeal of Board Policy 8341*

Resource Person: Brian Sarvis, Ed.D., Interim Superintendent

9:35 p.m./20 mins.

These proposals are presented as part of an ongoing effort to update board policies. See attached explanatory memorandum, the proposed new policies, and the existing policies to be amended and repealed.

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C.8 First Reading of Proposed Revision of Board Policy 1330 and Administrative Regulation 1330, “Community Relations, Use of School Facilities”*

Resource Person: David Hetyonk, Director of Facilities and Operations

9:55 p.m./15 mins.

Per direction from the board, staff and legal counsel have revised Board Policy 1330, Administrative Regulation 1330 and the fee schedule for civic center usage. In recent meetings, only the fee schedule of Administrative Regulation 1330 was brought forward for revision.

C.9 First Reading of Proposed Revision to Board Policy 5145.21 (“Student/Parent Protection Rights”) to Incorporate Education Code 51938(b) Tools to Measure a Pupil’s Health Behavior and Risks*

Resource Person: Gerrie Fausett, Assistant Superintendent of Elementary Education 10:10 p.m./10 mins.

Revises K-6 and 7-12 parent permission policies for surveys, questionnaires, or examinations given to students.

C.10 Report on Board Subcommittees and Staff Advisory Committees*

Resource Person: Brian Sarvis, Ed.D., Interim Superintendent

10:20 p.m./5 mins.

Attached are schedules of meeting dates for board subcommittees and staff advisory committees.

D. Consent Agenda – 10:25 P.M.

The following items are routine and may be enacted by approval of a single motion. There will be no separate discussion of these items. Any item may be removed from the consent agenda upon request of a board member.

Recommended: That the Board of Education approve the following items as presented:

D.1 Approval of Recommended Personnel Action Items dated October 26, 2004*

*Resource Persons: Jolene Reed, Coordinator of Certificated Personnel
Elaine Alvarado, Coordinator of Classified Personnel*

D.2 Approval of Purchase Order Report for the Period October 20, 2004 through November 2, 2004*

Resource Person: David Hetyonk, Director of Facilities and Operations

A list of routine purchase orders is being submitted to the board for review. Purchase orders in excess of \$5,000 require board approval.

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D.3 Approval of Warrants for the Period October 28, 2004 through November 5, 2004*

Resource Person: Andrea McNeill, Director of Fiscal Services

Commercial warrant register sheets have been provided to the Board of Education for approval.

D.4 Approval of a Proposal from The Solis Group to Provide Labor Compliance Monitoring for Peabody Charter School Modernization Phase II*

Resource Person: David Hetyonk, Director of Facilities and Operations

Cost: \$24,670

Funding Source: \$20,390 from Proposition 47 State Matching Funds and \$4,280 from Measure I-98 Bond Funds.

D.5 Superintendent's Certification of 2004-05 Operations Application, K-3 Class Size Reduction Program*

Resource Person: Mary T. Stark, Assistant Superintendent of Business Services

D.6 Approval of Student Teacher Agreement with California State University, Channel Islands*

Resource Person: Jolene Reed, Coordinator of Certificated Personnel

D.7 Approval of 2004-05 Contract with Family Service Agency of Santa Barbara for Healthy Start Youth and Family Services Advocate for La Cumbre Junior High School*

Resource Person: Theresa Weissglass, Healthy Start and A-Ok Programs Coordinator 7:25 p.m./10 mins.

Cost: \$27,975

Funding Source: California Department of Education Healthy Start Grant

Grant funding is already in place for this contract.

D.8 Approval of Renewal of the Annual Contract with the Center for Autism and Related Disorders*

Resource Person: Jeff Gabrielson, Director of Special Education

D.9 Adoption of Resolution No. 04/05-10 of the Santa Barbara Elementary School District Projected 2004/05 GANN Limit and Revising the 2003/04 GANN Limit and Adoption of Resolution No. 04/05-11 of the Santa Barbara High School District Projected 2004-05 GANN Limit and Revising the 2003-04 GANN Limit

Resource Person: Mary T. Stark, Assistant Superintendent of Business Services

D.10 Approval of Additional Fundraising Plans for the 2004-2005 School Year for San Marcos High School and Santa Barbara High School*

Resource Person: Jan Zettel, Assistant Superintendent of Secondary Education

Education Code Section 51521 requires that the board approve all fundraising by schools prior to fundraising events. To comply with this provision, each secondary school has submitted its fundraising plan for 2004-05 to the board for its approval. San Marcos High School and Santa Barbara High School are asking approval for additional fundraising.

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D.11 Approval of California Math Science Partnership Focus on Teacher Training to Enhance Content Knowledge*

Resource Person: Gerrie Fausett, Assistant Superintendent of Elementary Education 7:40 p.m./10 mins.

Cost: Not to exceed \$5,000 pay for teachers at curriculum rate

Funding Source: Title II Teacher/Staff Development

To provide after school training to 5th grade teachers that stresses the development of number and operation in ways that enable students to develop algebraic representations promoting greater success in subsequent algebra courses.

E. Coming Events – 10:35 P.M.

This agenda item allows the superintendent or individual board members to announce coming events. No action will be taken.

F. Board Comments – 10:40 P.M.

This agenda item allows board members the opportunity to discuss items of general interest, provide a reference or other resource to staff, ask for clarification or request staff to report to the board on a certain matter. No action will be taken

G. Future Agenda Items – 10:50 P.M.

This agenda item allows board members to direct staff to place a matter of business on a future agenda.

H. Adjournment

Next Regularly Scheduled Board Meeting: Tuesday, November 23, 2004

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I. Summary – **BOARD BRIEF**

On a bi-monthly basis, the Superintendent provides the board with a report called the **Board Brief**. This is an informational report about school district matters. A copy of the report is available for the public to read in the reception area of the District Office. Anyone who would like a copy of the report should contact the Superintendent's Office. Below is a list of the topics included in the last issue of the **Board Brief**.

October 29, 2004

1. EDUCATIONAL SERVICES

Academic Performance Index
Academic Program Audit
PALMS Update
Recycling in the Elementary District
Report: School-Based Counseling Program

2. FACILITIES AND OPERATIONS

Change Order Approval
Food Service: Point of Sale Update

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**Santa Barbara Elementary & High School District
Board of Education
2003-2004 Focus Goals**

1. Schools will meet the following accountability goals for student achievement:
 - a. No child Left Behind AYP (Adequate Yearly Progress) goals for all significant subgroups in the following areas:
 - (1) Participation Rate
 - (2) Percent of students proficient or above on the California Standards Test (elementary and junior high schools) and high school exit exam (high schools)
 - (3) Graduation rate improvement (high schools only)
 - b. State API (Academic Performance Index) targets as follows:
 - (1) Growth targets based on calculations using California Standards Test and CAT/6 performance
 - (2) Similar schools ranks of seven (7) or higher
2. Improve the delivery of educational services for learning disabled students in both regular and special education through early identification and intervention based on scientifically sound research, and implement performance-based methods for program evaluation.
3. Implement a master facilities plan to guide the use of facilities resources, including 1-98 and Measure V bond funds and real property assets, to provide housing for students and staff that will promote student achievement and learning. Critical facilities needs include relocation of the District Offices, expansion of the Santa Barbara Community Academy, and permanent housing for Open Alternative School and Santa Barbara Charter. Plans for meeting these critical facility needs will be developed by November 2004.
4. Enhance communication with, and outreach to parents and community members regarding district policies, individual school site programs, academic achievement, and successes within the District.
5. Seek to broaden the representation of diverse constituencies in the Santa Barbara School Districts' governance.

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