

SANTA BARBARA ELEMENTARY/HIGH SCHOOL DISTRICTS
BOARD OF EDUCATION

Lynn Rodriguez, *President*
Annette Cordero, *Vice President*
Nancy Harter, *Member*
Laura Malakoff, *Member*
Robert Noël, *Member*

Administration Center
720 Santa Barbara Street
<http://www.sbsdk12.org>

AGENDA

Regular Meeting

Tuesday, February 22, 2005

6:00 p.m. (Closed session to commence at 6:05 p.m.)

7:00 p.m. (Regular session reconvenes)

Order of Business: The regular meetings of the Board of Education begin at 7:00 p.m. in the administration center board room on the second and fourth Tuesday of each month. (Closed sessions are scheduled prior to the 7:00 p.m. regular session.)

Estimated Time: The time at which an item is scheduled is an estimate only. The board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of agenda items may be postponed to a future meeting. All persons interested in an item listed on the agenda are advised to be present throughout the meeting to insure that they are present when the item is called.

Public Comments: Public comments are welcome. When addressing the meeting, please use the microphone. Stating your name will assist the board and staff in responding to comments. Speaker cards may be turned in at any time before the agenda item is called and will assist the board in determining the time for each item. Each speaker is usually limited to three minutes. Comments on regular agenda items are taken during consideration of the item. There is a separate opportunity for public comments on matters not on the agenda at the beginning of the regular session. The Board of Education is not responsible for the content of statements made during the public comment period, or the factual accuracy of any such statements.

Reports/Attachments: Copies of reports/attachments relating to agenda items are available for review in the administration center lobby and at the board meeting.

Accessibility: In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please contact the Superintendent's Office at (805) 963-4331. Notification at least 48 hours prior to the meeting will assist the district to make suitable arrangements.

Broadcast: A videotape of board meetings is normally broadcast the Saturday following the meeting at 5:00 p.m. on Channel 18.

An asterisk () indicates that there is an attachment to the item available in the rear of the Board Room.*

SANTA BARBARA ELEMENTARY/HIGH SCHOOL DISTRICTS
BOARD OF EDUCATION

AGENDA

Regular Meeting
February 22, 2005

6:00 p.m. (Closed session to commence at 6:05 p.m.)
7:00 p.m. (Regular session reconvenes)

- A.1 Call to Order
- A.2 Public Comments (relating to closed session items only) – 6:00 p.m.
- A.3 Closed Session/Adjourn to Closed Session – 6:05 P.M.

The board will discuss the following matters in closed session:

- Public Employment (Government Code section 54957)
Title: Assistant Superintendent of Elementary Education
Title: Director of Research and Evaluation
- CAHSEE Waiver for Graduation for Students with Disabilities -
Consideration (Education Code sections. 56101, 60851) The Board of Education will review and consider a list of students who qualify for the California High School Exit Exam Waiver, and approve each request as appropriate. Pupil names are unspecified and are protected under Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232(g)); 34 CFR Part 99; Education Code § 49073 et seq.
- Student Discipline (Education Code section 48918) Expulsion Cases: Numbers 04/05-27, 04/05-28, 04/05-29, and 04/05-30 (Santa Barbara High School District).

Return to Regular Session – 7:00 P.M.

- A.4 Pledge of Allegiance
- A.5 Spanish Translation/Traducción en Español
Translation of tonight's meeting in Spanish is available to the public. Please indicate if you wish translation.

*Traducción para la junta de esta noche está disponible en Español para el público.
Indique por favor si usted desea la traducción.*

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A.6 Announcement of Closed Session Action

A.7 Approval of Minutes – February 1, 2005, February 8, 2005,
and February 9, 2005 10 mins.

A.8 Acceptance of Donations 5 mins.
Resource Person: Mary T. Stark, Assistant Superintendent of Business Services

The board is asked to accept with appreciation the following generous donations:

Donor	Gift	Estimated Value
Blau, Jude and Mary	Monetary donation for operational costs of the Home Instruction for Parents of Preschool Youngsters Program	\$200.00
George, Nancy	Monetary donation for the La Colina Junior High School performing arts musical theatre class New York trip	\$300.00
Kind World Foundation	Monetary donation for operational costs of the Home Instruction for Parents of Preschool Youngsters Program	\$10,000.00
Palmer, Trish	Monetary donation for the La Colina Junior High School performing arts musical theatre class New York trip	\$150.00
Ridgway, Rich and Sallie	Monetary donation to be used at La Colina Junior High School's discretion	\$2,000.00
Rodriguez, Lynn	Kohler and Campbell piano for Dos Pueblos High School	\$500.00
Santa Barbara Arts Commission	Monetary donation for Cesar Chavez Charter School art supplies	\$250.00
United Way	Monetary donation for operational costs of the Home Instruction for Parents of Preschool Youngsters Program	\$144.93
Watson, Thomas and Catherine	Monetary donation for operational costs of the Home Instruction for Parents of Preschool Youngsters Program	\$50.00

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A.9 Introductions, Proclamations, Presentations and Recognitions 10 mins.

A.10 Superintendent's Report 5 mins.
The superintendent and/or his designee may report about various matters involving the districts. There will be no board discussion except to ask questions or refer matters to staff, and no action will be taken unless listed on the subsequent agenda.

A.11 Student Board Member Report 5 mins.

A.12 Correspondence
Individual board members may have received correspondence that they want to share with the board, staff, and the public.

A.13 Board Brief
On the second and fourth Friday of each month, the superintendent provides the board with a report called the Board Brief. This is an informational report about school district matters. A copy of the report is available for the public to read in the reception area of the district office. Anyone who would like a copy of the report should contact the superintendent's office. A list of the topics included in the last Board Brief is attached at the end of this agenda.

A.14 Board Focus Goals
A copy of the Board Focus Goals is attached at the end of this agenda.

A.15 Public Comments
During this time, the board president will acknowledge requests to speak on a topic not on the agenda, but within the subject matter jurisdiction of the board. Persons wishing to address the board are requested to complete a "Speaker Card" prior to this agenda item. Comments on regular agenda items are taken at the time the item is considered.

Individuals will normally be limited to a maximum of three minutes. If the speaker needs more time, s/he may submit written comments.

B. Action Agenda – 7:45 P.M.

B.1 Approval of Consultant Services, Facilities Master Plan Update*
Resource Person: David Hetynk, Director of Facilities and Operations 7:45 p.m./20 mins.
Cost: \$30,000
Funding Source: Unrestricted general funds (high school district 70%, elementary school district 30%)

Approval of proposal from Pat Saley & Associates, based on an updated scope of work and timeline, for completing the Facilities Master Plan Update. Previous scope of work was presented on November 9, 2004, and January 25, 2005.

B.2 Approval of Spectrum Management Solutions' Proposal for Financial Analysis and Budget Development for Election of 2000, Measure V, General Obligation Bonds Remaining Projects*
Resource Person: Mary T. Stark, Assistant Superintendent of Business Services 8:05 p.m./10 mins.
Cost: \$14,125
Funding Source: Measure V Bond Funds

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- B.3 Ballot for 2005 California School Boards Association Delegate Assembly Election*
Resource Person: Brian Sarvis, Ed.D., Interim Superintendent 8:15 p.m./5 mins.
- B.4 Approval of Staff Travel: Out-of-State Travel and/or Expenses in Excess of \$500 dated February 8, 2005*
Resource Person: Jan Zettel, Assistant Superintendent of Secondary Education 8:20 p.m./5 mins.
- B.5 Board Action on Student Expulsion Case Numbers 04/05-27, 04/05-28, 04/05-29 and 04/05-30*
Resource Person: Brian Sarvis, Ed.D., Interim Superintendent 8:25 p.m./5 mins.

The Board of Education is required to take action on student expulsions in open session. The review of an expulsion case must be completed in closed session unless the parent or student requests an open session.

C. Conference Agenda – 8:30 P.M.

Conference items may recognize people and programs, provide reports, request operational actions, discuss proposals or make recommendations. The board may comment, provide direction or take action on these items. Generally, items requiring action will be placed on a following action agenda.

- C.1 Report on Dos Pueblos High School's International Baccalaureate Program*
Resource Person: Jan Zettel, Assistant Superintendent of Secondary Education 8:30 p.m./20 mins.
- Karen Beckstead, coordinator for the International Baccalaureate Program, will give a presentation.
- C.2 Report on Academic Performance Index (API) Gains – 2004 Growth*
Resource Person: Brian Sarvis, Ed.D., 8:50 p.m./20 mins.
- C.3 Update on the Superintendent Selection Process*
Resource Person: Lynn Rodriguez, President of the Board of Education 9:10 p.m./30 mins.

On February 15, 2005, the board conducted a planning meeting with California School Boards Association advisor Dr. Marty Butt to discuss the community input process related to the selection of the districts' superintendent. At this meeting, the board will review the proposed distribution list for the superintendent search questionnaire. Attached are suggested distribution lists, which had been received by Thursday afternoon, February 17, 2005, including from board members. There will be additional discussion and possible board action regarding the further process to be followed, including scheduling and information-gathering sessions to be conducted by Dr. Butt locally during March 14-16, 2005.

- C.4 First Reading of Board Policy 6161.1 and Administrative Regulation 6161.1, "Selection and Evaluation of Instructional Materials" *
Resource Person: Jan Zettel, Assistant Superintendent of Secondary Education 9:40 p.m./10 mins.

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C.5 First Reading of Board Policy 6161.11, "Supplementary Instructional Materials" *
Resource Person: Jan Zettel, Assistant Superintendent of Secondary Education 9:50 p.m./10 mins.

C.6 Approval of Common Remitter Services for Voluntary Payroll Deductions and 457 Plan Deferred Compensation Compliance Offering*
Resource Person: Mary T. Stark, Assistant Superintendent of Business Services 10:00 p.m./10 mins.

Common Remitter services are included if Elite Choice 457 Plan is chosen.

D. Consent Agenda – 10:10 P.M.

The following items are routine and may be enacted by approval of a single motion. There will be no separate discussion of these items. Any item may be removed from the consent agenda upon request of a board member.

Recommended: That the Board of Education approve the following items as presented:

D.1 Approval of Recommended Personnel Action Items dated February 8, 2005*
*Resource Persons: Ann Peak, Interim Coordinator of Certificated Personnel
Elaine Alvarado, Coordinator of Classified Personnel*

D.2 Approval of Purchase Order Report for the Period February 2, 2005 through February 15, 2005*
Resource Person: David Hetyonk, Director of Facilities and Operations

A list of routine purchase orders is being submitted to the board for review. Purchase orders in excess of \$5,000 require board approval.

D.3 Approval of Commercial Warrant Register Sheets for the Period February 7, 2005 through February 17, 2005*
Resource Person: Mary T. Stark, Assistant Superintendent of Business Services

Commercial warrant register sheets have been provided to the Board of Education for approval.

D.4 Declaration of Miscellaneous Equipment as Surplus to the Needs of the Districts and Authorization to Take Appropriate Disposal Action*
Resource Person: David Hetyonk, Director of Facilities and Operations

A list of miscellaneous equipment is being submitted to the board to be declared as surplus. This equipment may be inoperable, obsolete, not cost effective to repair or not applicable to programs at a particular site. Steps will be taken to distribute usable equipment to other sites.

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- D.5 Increase of \$30,000 to the Spectrum Management Solutions, Purchase Order No. 50480 for Accounting Data Reconstruction for Measure V and I-98 Bond Projects*
Resource Person: Mary T. Stark, Assistant Superintendent of Business Services
Cost: \$30,000
Funding Source: 50% Measure V and 50% I-98 Bond Funds
- D.6 Approval of Updated Authorized Signature Form and Information Sheets, Per California Education Code Sections 35143/72000 (A) (2) and for Submission to the County Education Office*
Resource Person: Mary T. Stark, Assistant Superintendent of Business Services
- D.7 Authorization to Submit Grant Application to the California Department of Education to Continue Funding Youth Service Specialists*
Resource Person: Jan Zettel, Assistant Superintendent of Secondary Education
- D.8 Approval of Change of Status from Interim to Permanent, for Assistant Principal Brian Naughton, San Marcos High School
Resource Person: Ann Peak, Interim Coordinator of Certificated Personnel

Due to Susan Salcido's status change from interim principal to permanent principal this enables Mr. Naughton's status to change.

- D.9 Approval of Educational Sabbatical Leave for the 2005-06 School Year for Kimberly Miller, Science and Math Teacher, Goleta Valley Junior High School*
Resource Person: Ann Peak, Interim Coordinator of Certificated Personnel
Cost: \$41,989
Funding Source: High School District General Fund
- D.10 Approval of Expenditure for Gevirtz Support of Community Based English Tutoring (CBET) Program for Elementary Education*
Resource Person: Brian Sarvis, Ed.D., Interim Superintendent
Cost: \$8,500
Funding Source: State CBET funds

The Gevirtz Research Center has provided support for the district Family Literacy/CBET Project for a number of years.

- D.11 Approval of Expenditure for Gevirtz Support of Community Based English Tutoring (CBET) Program for Secondary Education*
Resource Person: Brian Sarvis, Ed.D., Interim Superintendent
Cost: \$10,000
Funding Source: State CBET funds

The Gevirtz Research Center has provided support for the district Family Literacy/CBET Project for a number of years.

- D.12 Approval of Additional Fundraising for 2004-2005 - Dos Pueblos High School, San Marcos High School, and Santa Barbara High School*
Resource Person: Jan Zettel, Assistant Superintendent of Secondary Education

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E. Coming Events – 10:15 P.M.

This agenda item allows the superintendent or individual board members to announce coming events. No action will be taken.

F. Board Comments – 10:20 P.M.

This agenda item allows board members the opportunity to discuss items of general interest, provide a reference or other resource to staff, ask for clarification or request staff to report to the board on a certain matter. No action will be taken

G. Future Agenda Items – 10:25 P.M.

This agenda item allows board members to direct staff to place a matter of business on a future agenda.

H. Adjournment

Next Regularly Scheduled Board Meeting: Tuesday, March 8, 2005

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I. Summary – *BOARD BRIEF*

On a bi-monthly basis, the Superintendent provides the board with a report called the ***Board Brief***. This is an informational report about school district matters. A copy of the report is available for the public to read in the reception area of the District Office. Anyone who would like a copy of the report should contact the Superintendent's Office. Below is a list of the topics included in the last issue of the ***Board Brief***.

February 11, 2005

1. EDUCATIONAL SERVICES

Inter-District Transfers
Elementary Enrollment

2. FACILITIES

School Capacities – High School District
Change Order
Bond Oversight Committee

3. BOARD OF EDUCATION

Agenda Items
Enrollment Data and Projections from Dr. Robert Noël

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Santa Barbara Elementary & High School District
Board of Education
2003-2004 Focus Goals

1. Schools will meet the following accountability goals for student achievement:
 - a. No child Left Behind AYP (Adequate Yearly Progress) goals for all significant subgroups in the following areas:
 - (1) Participation Rate
 - (2) Percent of students proficient or above on the California Standards Test (elementary and junior high schools) and high school exit exam (high schools)
 - (3) Graduation rate improvement (high schools only)
 - b. State API (Academic Performance Index) targets as follows:
 - (1) Growth targets based on calculations using California Standards Test and CAT/6 performance
 - (2) Similar schools ranks of seven (7) or higher
2. Improve the delivery of educational services for learning disabled students in both regular and special education through early identification and intervention based on scientifically sound research, and implement performance-based methods for program evaluation.
3. Implement a master facilities plan to guide the use of facilities resources, including 1-98 and Measure V bond funds and real property assets, to provide housing for students and staff that will promote student achievement and learning. Critical facilities needs include relocation of the District Offices, expansion of the Santa Barbara Community Academy, and permanent housing for Open Alternative School and Santa Barbara Charter. Plans for meeting these critical facility needs will be developed by November 2004.
4. Enhance communication with, and outreach to parents and community members regarding district policies, individual school site programs, academic achievement, and successes within the District.
5. Seek to broaden the representation of diverse constituencies in the Santa Barbara School Districts' governance.

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