

Santa Barbara School Districts

Laura Malakoff, *President*
Kate Parker, *Vice President*

Annette Cordero, *Member*
Nancy Harter, *Member*
Robert Noël, *Member*

Administration Center
720 Santa Barbara Street
Santa Barbara, CA 93101
<http://www.sbsdk12.org>

Board Meeting Agenda Tuesday, March 18, 2008 Special Meeting, Open Session 3:30 p.m.

Information for the Public / Información para el público

Este orden del día de la reunión está disponible en español en la Oficina del Superintendente y en la página web de los distritos: www.sbsdk12.org

Order of Business

The regular meetings of the Board of Education begin at 7:00 p.m. in the Administration Center's Board Room on the second, fourth, and fifth Tuesday of each month. (Closed sessions are scheduled prior to the 7:00 p.m. regular session.) Special meetings are convened on an as needed basis.

Estimated Time

The time at which an item is scheduled is an estimate only. The board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of agenda items may be postponed to a future meeting. All persons interested in an item listed on the agenda are advised to be present throughout the meeting to insure that they are present when the item is called.

Public Comments

Public comments are welcome. Speaker cards may be turned in at any time before an agenda item is called. When addressing the board, please use the microphone and state your name. Each speaker is limited to three minutes or less and the total time allowed for public comment on any one item is twenty minutes. The times may be altered depending upon the number of speakers. Speakers may not give time to other speakers. Written comments may also be submitted. Comments on regular agenda items are taken during consideration of the item. There is a separate opportunity for public comments on matters not on the agenda at the beginning of the regular session. The Board of Education is not responsible for the content of statements made during public comment.

Reports/Attachments

Copies of reports/attachments relating to agenda items are available for review in the administration center lobby and at the board meeting.

Accessibility

In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please contact the Superintendent's Office at (805) 963-4338. Notification at least 48 hours prior to the meeting will assist the district to make suitable arrangements.

Broadcast

Check City TV Channel 18's website <www.citytv18.com> to confirm the broadcast date and time of all board meetings. Regularly scheduled board meetings are generally broadcast at 5:00 p.m. on the Saturday following the meeting. Special board meetings are scheduled on a space-available basis so the date/time is subject to change.

Official Posting of Board Agendas and Agenda Attachments

The official copy of the board of education agenda is posted at the main entrance of the Administration Office, Santa Barbara School Districts, 720 Santa Barbara Street, Santa Barbara, CA 93101. The agenda is posted 72 hours in advance of a regular board meeting. Agenda attachments are available in the Administration Office reception area or the Superintendent's Office before 5:00 p.m. on the Friday prior to a Tuesday board meeting. In the event of an emergency board meeting, the agenda is posted 24 hours in advance of an emergency meeting and the attachments are available in the Administration Office reception area.

As a service to Internet users, the board of education meeting agendas are posted on the districts' web site. Every effort is made to upload the information onto the website in a timely fashion. However, the official, time-sensitive posting of the agenda continues to be the posting that takes place at the Administration Office main entrance. Generally, the agenda attachments appear on the web on the Monday prior to a Tuesday board meeting.

An asterisk () indicates that there is an attachment to the item available in the rear of the Board Room.*

OFFICIAL AGENDA / March 18, 2008

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A. Open Session – 3:30 p.m.

A.1 Call to Order

A.2 Pledge of Allegiance

A.3 Spanish Translation/Traducción en Español

Translation of tonight's meeting in Spanish is available to the public. Please indicate if you wish translation.

Para la reunión de esta noche hay intérprete disponible para traducción al español. Por favor, indique si desea los servicios de interpretación.

A.4 Headsets for Hearing Impaired

Headsets for the hearing impaired are available. Please indicate if you need a headset.

A.5 Public Comments

During this time, the board president will acknowledge requests to speak on a topic not on the agenda, but within the subject matter jurisdiction of the board. Persons wishing to address the board are requested to complete a "Speaker Card" prior to this agenda item. Comments on regular agenda items are taken at the time the item is considered.

B. Consent Agenda – 3:35 p.m.

At this time the board will act on the items listed below. These items are considered to be routine and are normally approved by a single vote of the board without separate discussion in order to conserve time and permit focus on other matters on this agenda. Individual consent items may be removed and considered separately at the request of a board member or staff. The superintendent and staff recommend approval of all Consent Agenda items.

► *Education and Instruction*

B.1 Approval of an Addition to 2007-08 School Attendance Review Board (SARB) List of Nominees*

Resource Person: Michael J. Gonzalez, Director of Compliance & Categorical Programs

Recommendation: That the board of education approve Ann Fischer as a nominee to the 2007-08 School Attendance Review Board representing Santa Barbara High School.

► *Personnel*

B.2 Revisions to the Districts Flexible Benefit Plan*

Resource Person: Kristine L. Robertson, Ed.D., Director of Personnel

Recommendation: That the board of education approve the Adopting Resolution authorizing the Districts to maintain the amendments to the Flexible Spending Account and the Health Flexible Spending Account that went into effect on October 1, 2006.

Cost: No fiscal impact

C. Action Agenda – 3:40 p.m.

C.1 Approval of the Santa Barbara School Districts' Independent Audit Report for the Period Ended June 30, 2007*

Resource Person: Eric D. Smith, Deputy Superintendent

3:40 p.m./20 mins.

Recommendation: That the board of education accept the 2006-07 Santa Barbara School Districts' Independent Audit Report.

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C.2 Approval of Side Letter of Agreement for the Retirement Incentive Plan for Certificated Employees for 2007-08*

Resource Person: Kristine L. Robertson, Ed.D., Director of Personnel

4:00 p.m./10 mins.

Recommendation: That the board of education approve offering a retirement incentive plan for qualified employees for the 2007-08 school year.

Cost: Actual savings to be determined

D. Conference Agenda – 4:10 p.m.

Conference items may recognize people and programs, provide reports, request operational actions, discuss proposals or make recommendations. The board may comment, provide direction or take action on these items. Generally, items requiring action will be placed on a following action agenda.

D.1 Discussion and Possible Revision of Board Focus Goals to Determine and Prioritize 2008-09 Goals and Objectives*

Resource Person: J. Brian Sarvis, Ed.D.

4:10 p.m./15 mins.

D.2 First Reading of Revised Board Policies on Business and Noninstructional Operations, 3000 Series*

Resource Person: J. Brian Sarvis, Ed.D., Superintendent

4:25 p.m./45 mins.

Delete Old Policies:

- BP 3000, Business Management Goals
- BP 3001, Fiscal Accountability
- AR 3001, Fiscal Accountability
- BP 3230, Supplementary Financial Aid
- AR 3230, Supplementary Financial Aid
- BP 3271, Disposal of Surplus Property
- BP 3292, Authority for Investment of Funds
- BP 3293, Grant Development and Implementation
- AR 3293, Grant Development and Implementation
- BP 3310, Expenditures and Expending Authority
- AR 3310, Purchasing Requisitions/Purchase Orders
- BP 3311, Computer Hardware & Software Procurement
- AR 3311, Computer Hardware & Software Procurement
- BP 3312, Contracts
- BP 3314.4, Purchase of Fluid Milk and Associated Dairy Products
- BP 3315, Advertising for Bids
- AR 3315, Advertising for Bids
- BP 3326.2, Revolving Cash Funds
- AR 3326.2, Revolving Cash Funds
- BP 3326.3, Financing of Secondary School Band Uniforms
- BP 3511, Water and Energy Conservation
- AR 3511, Water and Energy Conservation
- BP 3511.1, Hazard Communication Program
- BP 3513.3, Tobacco-Free Schools
- AR 3513.3, Tobacco-Free Schools
- BP 3514.2, Integrated Pest Management
- AR 3514.2, Integrated Pest Management
- BP 3515.5, Workplace Violence
- BP 3516, Emergencies and Disaster Preparedness Plan
- AR 3516, Emergencies and Disaster Preparedness Plan
- BP 3517.1, Control of Keys
- AR 3517.1, Procedure Regarding Keys
- AR 3521.1, Priority of Work Requests
- AR 3521.2, Authorization of Work Requests

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BP 3541.26, Providing for a Reduction in the Cost of Bus Transportation for Needy Students within the High School District
 AR 3541.26, Providing for a Reduction in the Cost of Bus Transportation for Needy Students within the High School District
 AR 3542.1, Operation of Cafeterias
 BP 3542.421, Furnishing of Free Meals to Needy Pupils
 AR 3542.421, Furnishing of Free Meals to Needy Pupils
 E 3542.421, Furnishing of Free Meals to Needy Pupils
 BP 3542.5, Competitive School Food/Beverage Sales
 AR 3542.5, Competitive School Food/Beverage Sales
 BP 3550, Food Service/Child Nutrition Program
 AR 3550, Food Service/Child Nutrition Program
 BP 3553, Free and Reduced Price Meals
 AR 3553, Free and Reduced Price Meals
 BP 3554, Other Food Sales
 AR 3554, Other Food Sales
 BP 3581.1, Property Control
 AR 3581.1, Property Control and Elementary Standard Equipment Allowances
 AR 3581.2, Property Accounting and Control: Licensing, Registering and Record Keeping of District Vehicles
 BP 3581.4, Personal Use of District Equipment Supplies, Materials and Facilities
 AR 3581.4, Personal Use of District Equipment, Supplies, Materials and Facilities
 BP 3585, Reimbursement for Loss, Destruction or Damage of Personal Property
 AR 3585, Reimbursement for Loss, Destruction or Damage of Personal Property
 BP 3586, Smoking at Districts' Facilities
 AR 3586, Smoking at Districts' Facilities

Replace with New or Revised Policies:

BP 3000, Concepts and Roles
 BP 3001, Fiscal Accountability
 AR 3001, Fiscal Accountability
 E 3001, Fiscal Accountability
 BP 3100, Budget
 AR 3100, Budget
 AR 3110, Transfer of Funds
 BP 3111, Deferred Maintenance Funds
 BP 3220.1, Lottery Funds
 BP 3260, Fees and Charges
 AR 3260, Fees and Charges
 BP 3270, Sale and Disposal of Books, Equipment and Supplies
 AR 3270, Sale and Disposal of Books, Equipment and Supplies
 BP 3280, Sale, Lease, Rental of District-Owned Real Property
 AR 3280, Sale, Lease, Rental of District-Owned Real Property
 BP 3290, Gifts, Grants and Bequests
 BP 3300, Expenditures/Expending Authority
 BP 3311, Bids
 AR 3311, Bids
 BP 3312, Contracts
 BP 3312.2, Educational Travel Program Contracts
 AR 3312.2, Educational Travel Program Contracts
 BP 3314, Payment for Goods and Services
 AR 3314, Payment for Goods and Services
 BP 3314.2, Revolving Funds
 BP 3320, Claims and Actions Against the District
 AR 3320, Claims and Actions Against the District
 E 3320, Claims and Actions Against the District
 BP 3350, Travel Expenses
 BP3360, Classroom Expenses
 BP 3400, Management of District Assets/Accounts
 AR 3400, Management of District Assets/Accounts

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BP 3430, Investing
 AR 3440, Inventories
 AR 3451, Petty Cash Funds
 BP 3452, Student Activity Funds
 BP 3460, Financial Reports and Accountability
 AR 3460, Financial Reports and Accountability
 BP 3511, Energy and Water Conservation
 AR 3511, Energy and Water Conservation
 BP 3511.1, Integrated Waste Management
 AR 3511.1, Integrated Waste Management
 AR 3512, Equipment
 E 3512, Equipment
 BP 3513.3, Tobacco-Free Schools
 AR 3513.3, Tobacco-Free Schools
 BP 3514, Environmental Safety
 AR 3514, Environmental Safety
 BP 3514.1, Hazardous Substances
 AR 3514.1, Hazardous Substances
 AR 3514.2, Integrated Pest Management
 AR 3515, Campus Security
 BP 3515.2, Disruptions
 AR 3515.2, Disruptions
 BP 3515.4, Recovery for Property Loss or Damage
 AR 3515.4, Recovery for Property Loss or Damage
 BP 3515.5, Sex Offender Notification
 AR 3515.5, Sex Offender Notification
 AR 3515.6, Criminal Background Checks for Contractors
 BP 3516, Emergencies and Disaster Preparedness Plan
 AR 3516, Emergencies and Disaster Preparedness Plan
 AR 3516.1, Fire Drills and Fires
 AR 3516.2, Bomb Threats
 AR 3516.3, Earthquake Emergency Procedure System
 BP 3516.5, Emergency Schedules
 BP 3517, Facilities Inspection
 BP 3530, Risk Management/Insurance
 AR 3530, Risk Management/Insurance
 BP 3531, Reimbursement for Theft, Intentional Destruction or Damage to Personal Property
 AR 3531, Reimbursement for Theft, Intentional Destruction or Damage to Personal Property
 BP 3540, Transportation
 AR 3540, Transportation
 AR 3541, Transportation Routes and Services
 AR 3541.1, Transportation for School-Related Trips
 E 3541.1, Transportation for School-Related Trips
 BP 3541.2, Transportation for Students with Disabilities
 AR 3541.2, Transportation for Students with Disabilities
 AR 3542, School Bus Drivers
 BP 3550, Nutrition Service/Child Nutrition Program
 BP 3551, Nutrition Service Operations/Cafeteria Fund
 AR 3551, Nutrition Service Operations/Cafeteria Fund
 BP 3553, Free and Reduced Price Meals
 AR 3553, Free and Reduced Price Meals
 BP 3554, Other Food Sales
 AR 3554, Other Food Sales
 BP 3580, District Records
 AR 3580, District Records
 BP 3600, Consultants

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D.3 First Reading of Revised Board Policies on Facilities, 7000 Series*

Resource Person: J. Brian Sarvis, Ed.D., Superintendent

5:10 p.m./20 mins.

Delete Old Policies:

BP 7211.1, Selecting and Compensating Architects
BP 7215, Fundraising for the Purpose of Augmenting Bond Funds
AR 7215, Fundraising for the Purpose of Augmenting Bond Funds
BP 7221, Selection of School Sites
BP 7310, Naming of Facility
AR 7310, Lease of Surplus Space in Operating Schools
BP 7421.1, Fair Employment Practices, General Condition of Contract Specifications
AR 7421.1, Implementation of Fair Employment Practices Required of General Contractors

Replace with New or Revised Policies:

BP 7000, Concepts and Roles
BP 7110, Facilities Master Plan
AR 7111, Evaluating Existing Buildings
BP 7131, Relations with Local Agencies
BP 7140, Architectural and Engineering Services
AR 7140, Architectural and Engineering Services
BP 7150, Site Selection and Development
AR 7150, Site Selection and Development
AR 7160, Charter School Facilities
BP 7210, Facilities Financing
BP 7211, Developer Fees
AR 7211 Developer Fees
BP 7214, General Obligation Bonds
AR 7214, General Obligation Bonds
BP 7215, Fundraising for the Purpose of Augmenting Bond Funds
AR 7215, Fundraising for the Purpose of Augmenting Bond Funds
BP 7310, Naming of Facility

E. Adjournment

Next regularly scheduled board meeting: Tuesday, April 8, 2008

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