

# Santa Barbara Unified School District

Susan Deacon, *President*  
Monique Limón, *Vice President*

Annette Cordero, *Member*  
H. Edward Heron, *Member*  
Kate Parker, *Member*

Administration Center  
720 Santa Barbara Street  
Santa Barbara, CA 93101  
<http://www.sbsdk12.org>

## Board Meeting Agenda Tuesday, January 10, 2012 Regular Meeting Closed Session: 5:00 p.m. Regular Session: 6:30 p.m.

### Information for the Public

*Esta orden del día de la reunión está disponible en español en la Oficina del Superintendente y en la página web de los distritos: [www.sbsdk12.org](http://www.sbsdk12.org)*

### Order of Business

The regular meetings of the board of education begin at 6:30 p.m. in the Administration Center's Board Room on the second, fourth, and fifth Tuesday of each month. (Closed sessions are scheduled prior to the 6:30 p.m. regular session.) Special meetings are convened on an as-needed basis.

### Estimated Time

The time at which an item is scheduled is an estimate only. The board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of agenda items may be postponed to a future meeting. All persons interested in an item listed on the agenda are advised to be present throughout the meeting to insure that they are present when the item is called.

### Public Comments

Public comments are welcome. Speaker cards may be turned in at any time before an agenda item is called. When addressing the board, please use the microphone and state your name. Individual speakers are generally allowed three minutes to address the Board, however, the time may be reduced by the Board president. **When a speaker wishes to comment on multiple items, his/her time may be limited so as not to interfere with the timely completion of the board's business, and in no event shall a speaker be allowed to speak to more than three items at a single meeting.** The total time allowed for public comment on any one item is 20 minutes. The times may be altered depending upon the number of speakers. Speakers may not give time to other speakers. Written comments may also be submitted. Comments on conference and action agenda items are taken during consideration of the item. There is a separate opportunity at the opening of the meeting for public comments on the consent agenda, other listed agenda topics, and on other matters not on the agenda but under the jurisdiction of the board. Since items on the Consent Agenda are considered in a single board action, comments from a single speaker on multiple items on the Consent Agenda are limited to a total of three minutes. The board of education is not responsible for the content of statements made during public comment.

### Accessibility

In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please contact the Superintendent's Office at (805) 963-4338. Notification at least 48 hours prior to the meeting will assist the district to make suitable arrangements.

### Broadcast

Check City TV Channel 18's website <[www.citytv18.com](http://www.citytv18.com)> to confirm the broadcast date and time of all board meetings. Regularly scheduled board meetings are generally broadcast at 5:00 p.m. on the Saturday following the meeting. Special board meetings are scheduled on a space-available basis so the date/time is subject to change.

### Official Posting of Board Agendas and Agenda Attachments

The official copy of the board of education agenda is posted at the main entrance of the Administration Office, Santa Barbara Unified School District, 720 Santa Barbara Street, Santa Barbara, CA 93101. The agenda is posted 72 hours in advance of a regular board meeting. Agenda attachments are available for viewing in the Administration Office reception area or the Superintendent's Office before 5:00 p.m. on the Friday prior to a Tuesday board meeting. In the event of an emergency board meeting, the agenda is posted 24 hours in advance of an emergency meeting and the attachments are available for viewing in the Administration Office reception area.

As a service to Internet users, the board of education meeting agendas are posted on the districts' web site. Every effort is made to upload the information onto the website in a timely fashion. However, the official, time-sensitive posting of the agenda continues to be the posting that takes place at the Administration Office main entrance. Generally, the agenda attachments appear on the web on the Monday prior to a Tuesday board meeting.

*An asterisk (\*) indicates that there is an attachment to the item available in the rear of the Board Room.*

**OFFICIAL AGENDA / January 10, 2012**

**Page 1 of 6**

---

## A. Regular Session – 5:00 p.m.

### A.1 Call to Order

### A.2 Public Comments (Relating to closed session items only)

---

## B. Closed Session – 5:05 p.m.

### B.1 Student Discipline (Education Code §48918) Discipline case number(s): 11/12-01 and 11/12-14

### B.2 Public Employee Performance Evaluation Title: Superintendent

### B.3 Public Employee Discipline/Dismissal/Release

### B.4 Conference with Real Property Negotiators (Government Code §54956.8) Property: 201 Meigs Road, Santa Barbara, CA (APN 045-110-11) 290 Lighthouse Road, Santa Barbara, CA (APNs 045-110-13; 045-11-09) Agency Negotiator: David E. Cash, Ed.D., superintendent David Hetyonk, director of facilities and operations, Santa Barbara Unified School District Negotiating Parties: Santa Barbara Unified School District and the Trustee of the Mary W. Stevens Trust dated September 21, 1992 (Mike Stevens, Trustee) Under negotiation: Negotiations regarding contract terms and provisions for a real property exchange and joint escrow instructions relating thereto re: District-owned unimproved property (290 Lighthouse Road) and Steven's-owned unimproved property (210 Meigs Road) for purposes of construction of a paved parking lot for Washington Elementary School

---

## C. Return to Regular Session – 6:30 p.m.

### C.1 Opening of Meeting

- **Pledge of Allegiance**
- **Spanish Translation/Traducción en Español**  
Spanish translation of today's meeting is available to the public. Please indicate if you wish translation. *Para la reunión de esta noche hay intérprete disponible para traducción al español. Por favor, indique si desea los servicios de interpretación.*
- **Headsets for the Hearing Impaired**  
Headsets for the hearing impaired are available. Please indicate if you need a headset.
- **Introductions, Proclamations, Presentations, or Recognitions**
  - Student Report – San Marcos High School, Burke Comb
- **Superintendent's Report**  
The superintendent and/or his designee may report about various matters involving the districts. There will be no board discussion except to ask questions, refer matters to staff, or make a brief announcement or brief report. No action will be taken unless listed on the subsequent agenda.

### C.2 Board Comments and Correspondence

This agenda item allows board members the opportunity to discuss items of general interest, provide a reference or other resource to staff, ask for clarification or request staff to report to the board on a certain matter. No action will be taken. Individual board members may also have received correspondence that they want to share with the board, staff, and the public.

### C.3 Announcement of Closed Session Action

### C.4 Public Comments

During this time, the board president will acknowledge requests to speak on the consent agenda, other listed agenda topics and on topics not on the agenda, but within the subject matter jurisdiction of the board. Comments on conference and action agenda items are taken at the time the item is considered. Each speaker shall be limited to a

*An asterisk (\*) indicates that there is an attachment to the item available in the rear of the Board Room.*

total of three or fewer minutes. Persons wishing to address the board are requested to complete a "Speaker Card" prior to this agenda item.

---

## **D. Consent Agenda – 7:00 p.m.**

At this time the board will act on the items listed below. These items are considered to be routine and are normally approved by a single vote of the board without separate discussion in order to conserve time and permit focus on other matters on this agenda. Individual consent items may be removed and considered separately at the request of a board member or staff. The superintendent and staff recommend approval of all Consent Agenda items.

### **► General Consent Items**

#### **D.1 Approval of Additional Fundraising for 2011-12 for Dos Pueblos High School, La Colina Junior High School, and San Marcos High School\***

*Resource person: Robin Sawaske, Associate Superintendent*

*Recommendation: The board of education approves additional fundraising for 2011-12 for Dos Pueblos High School, La Colina Junior High School, and San Marcos High School*

#### **D.2 Approval of Staff Travel: Out-of-State Travel and/or Expenses in Excess of \$1,200 Dated January 3, 2012**

*Resource person: Robin Sawaske, Associate Superintendent*

*Recommendation: The board of education approve the staff travel: out-of-state and/or expenses in excess of \$1,200 dated January 3, 2012*

#### **D.3 Approval of Student Field Trips for Dos Pueblos High School and Santa Barbara High School\***

*Resource person: Robin Sawaske, Associate Superintendent*

*Recommendation: The board of education approves the field trips for Dos Pueblos High School and Santa Barbara High School*

### **► Education and Instruction**

#### **D.4 Acceptance of Quarterly Report on Williams Uniform Complaints for the Santa Barbara Unified School District for the Period Ending December 2011\***

*Resource persons: Marlin Sumpter, Director of Student Services*

*Recommendation: The board of education accepts the Quarterly Report on Williams Uniform Complaints for the Santa Barbara Unified School District for the period ending December 2011*

*Fiscal impact: N/A*

### **► Personnel**

#### **D.5 Approval of Recommended Personnel Action Items Dated January 10, 2012\***

*Resource persons: Elaine Alvarado, Coordinator of Classified Personnel*

*Ann Peak, Coordinator of Certificated Personnel*

*Recommendation: The board of education approves the recommended personnel actions dated January 10, 2012*

### **► Business and Finance**

#### **D.6 Second Reading and Approval of Revisions to Administrative Regulation 3350, "Travel Expenses"\***

*Resource person: Meg Jetté, Assistant Superintendent of Business Services*

*Julie Nemes, Internal Auditor*

*Recommendation: The board of education approves the revisions to Administrative Regulation 3350, "Travel Expenses"*

*Fiscal impact: N/A*

#### **D.7 Acceptance of Adelante Charter School 2010-11 Annual Financial Report\***

*Resource person: Meg Jetté, Assistant Superintendent of Business Services*

*Recommendation: The board of education accepts the 2010-11 Annual Financial Report for Adelante Charter School*

*Fiscal impact: N/A*

*An asterisk (\*) indicates that there is an attachment to the item available in the rear of the Board Room.*

- D.8 Acceptance of Peabody Charter School 2010-11 Annual Financial Report\***  
*Resource person: Meg Jetté, Assistant Superintendent of Business Services*  
*Recommendation: The board of education accepts the 2010-11 Annual Financial Report for Peabody Charter School*  
*Fiscal impact: N/A*
- D.9 Approval of Purchase Order Report for the Period December 7, 2011 through January 3, 2012\***  
*Resource person: Brian Tanguay, Purchasing Coordinator*  
*Recommendation: The board of education approves the purchase order report for the period December 7, 2011 through January 3, 2012*  
*Fiscal impact: The dollar amount and applicable budget for each purchase order is listed in the attachment*  
*Funding source: The funding source for each expenditure is noted in the attachment*
- D.10 Approval of Paid Commercial Warrant Register Dated December 16, 2011 through January 3, 2012\***  
*Resource person: Meg Jetté, Assistant Superintendent of Business Services*  
*Recommendation: The board of education approves the commercial warrant register dated December 16, 2011 through January 3, 2012*  
*Fiscal impact: \$1,533,148.36*  
*Funding source: Various district funds*

► **Facilities**

- D.11 Acceptance of Completed Contract, Library Building and Multipurpose Building Re-roofing at Cleveland Elementary School\***  
*Resource person: David J. Hetyonk, Director of Facilities and Operations*  
*Recommendation: The board of education accepts the completed contract and direct staff to file the Notice of Completion at the Santa Barbara County Recorder's Office*  
*Fiscal impact: \$329,103.76*  
*Funding source: Measure R 2010 bond funds (fund 26)*
- D.12 Acceptance of Completed Contract, La Colina Junior High School Site Drainage and Hillside Stabilization\***  
*Resource person: David J. Hetyonk, Director of Facilities and Operations*  
*Recommendation: The board of education accepts the completed contract and direct staff to file the Notice of Completion at the Santa Barbara County Recorder's Office*  
*Fiscal impact: \$116,845*  
*Funding source: Measure Q 2010 bond funds (fund 27)*
- D.13 Approval of Proposal from Kruger Bensen Ziemer Architects, Inc. for Architectural and Engineering Services for Library Demolition and Utility Relocation at Washington Elementary School\***  
*Resource person: David J. Hetyonk, Director of Facilities and Operations*  
*Recommendation: The board of education approves the proposal from Kruger Bensen Ziemer Architects, Inc. for Architectural and Engineering Services for library demolition and utility relocation at Washington Elementary School*  
*Fiscal impact: \$23,000*  
*Funding source: Measure R 2010 bond funds (fund 26)*
- D.14 Approval of Proposal from Kruger Bensen Ziemer Architects, Inc. for Electrical Infrastructure Upgrade at San Marcos High School\***  
*Resource person: David J. Hetyonk, Director of Facilities and Operations*  
*Recommendation: The board of education approve the proposal from Kruger Bensen Ziemer Architects, Inc. for electrical infrastructure upgrade at San Marcos High School*  
*Fiscal impact: \$137,000*  
*Funding source: Measure Q 2010 (fund 27)*

*An asterisk (\*) indicates that there is an attachment to the item available in the rear of the Board Room.*

**D.15 Approval of Proposal from Lenvik & Minor Architects for North Campus Kitchen Upgrades at Harding University Partnership School\***

*Resource person:* David J. Hetyonk, Director of Facilities and Operations

*Recommendation:* The board of education approve the proposal from Lenvik & Minor Architects for North Campus Kitchen Upgrades at Harding University Partnership School

*Fiscal impact:* \$8,033

*Funding source:* Measure R 2010 bond funds

---

**E. Action Agenda – 7:05 p.m.**

**E.1 Approval of the 2012-13 School Year Calendars for the Santa Barbara Unified School District\***

*Resource person:* Ann Peak, Certificated Personnel Coordinator 7:05 p.m. / 5 mins.

*Recommendation:* The board of education approves the 2012-13 School Year calendars for the Santa Barbara Unified School District

*Fiscal impact:* None

**E.2 Final Reading and Approval of the 2011-14 Classified Collective Bargaining Agreement between the California School Employees Association (CSEA) and Santa Barbara Unified School District (District)\***

*Resource person:* Elaine Alvarado, Classified Personnel Coordinator 7:10 p.m. / 5 mins.

*Recommendation:* The board of education approves the 2011-14 Classified Collective Bargaining Agreement between the California School Employees Association (CSEA) and Santa Barbara Unified School District (District)

*Fiscal impact:* None

**E.3 Approval of the Santa Barbara Unified School Districts' Independent Audit Report for the Period Ended June 30, 2011\***

*Resource person:* Meg Jetté, Assistant Superintendent of Business Services 7:15 p.m. / 10 mins.

*Recommendation:* The board of education approve the 2010-11 audit report for the period ended June 30, 2011

*Fiscal impact:* N/A

**E.4 Presentation of Proposal and Approval of Application for Fundraising Activity for Upgrades to the J.R. Richards Gymnasium at Santa Barbara High School\***

*Resource person:* David J. Hetyonk, Director of Facilities and Operations 7:25 p.m. / 10 mins.

*Recommendation:* The board of education approve the application for fundraising activity for upgrades to the J.R. Richards Gymnasium at Santa Barbara High School

*Fiscal impact:* N/A

**E.5 Approval of Proposal from Kruger Bensen Ziemer Architects, Inc. for J.R. Richards Gymnasium Upgrades at Santa Barbara High School\***

*Resource person:* David J. Hetyonk, Director of Facilities and Operations 7:35 p.m. / 5 mins.

*Recommendation:* The board of education approve the proposal from Kruger Bensen Ziemer Architects, Inc. for J.R. Richards Gymnasium upgrades at Santa Barbara High School

*Fiscal impact:* \$78,487 funded from Measure Q 2010 (fund 27) in the amount of \$61,122 and fundraising in the amount of \$17,365

*Funding source:* Measure Q and fundraising

**E.6 Denial of Protest of School Impact Fee for the LOOP Project Building Permit No. 11REV-00000-00813, d3 Partners LLC\***

*Resource person:* David J. Hetyonk, Director of Facilities and Operations 7:40 p.m. / 5 mins.

*Recommendation:* The board of education deny the protest of school impact fee for the LOOP project building permit no. 11REV-00000-00813, d3 Partners, LLC

*Fiscal impact:* \$35, 831.39 currently on deposit in fund 25

**E.7 Approval of Board Action on Student Discipline Case Number(s): 11/12-01 and 11/12-14\***

*Resource person:* Marlin Sumpter, Director of Student Services 7:45 p.m. / 5 mins.

---

An asterisk (\*) indicates that there is an attachment to the item available in the rear of the Board Room.

**F. Conference Agenda – 7:50 p.m.**

Conference items may recognize people and programs, provide reports, request operational actions, discuss proposals or make recommendations. The board may comment, provide direction or take action on these items. Generally, items requiring action will be placed on a following action agenda.

**F.1 Discussion of Proposed Parcel Tax for Placement on an Upcoming Election Ballot\***

*Resource person: David E. Cash, Ed.D., Superintendent*

*7:50 p.m. /30 mins.*

---

**G. (If Needed) Return to Consent Items Designated for Discussion – 8:20 p.m.**

---

**H. Coming Events – 8:25 p.m.**

This agenda item allows the superintendent or individual board members to announce coming events. No action will be taken.

---

**I. Future Agenda Items – 8:30 p.m.**

This agenda item allows board members to direct staff to place a matter of business on a future agenda.

---

**J. Adjournment – 8:35 p.m.**

---

**Special Board Meeting Workshop  
Tuesday, January 17, 2012  
4:00 p.m.**

**Next Regular Board Meeting:  
Tuesday, January 24, 2012  
6:30 p.m.**

---

*An asterisk (\*) indicates that there is an attachment to the item available in the rear of the Board Room.*