



Santa Barbara School Districts

Date: February 21, 2008
To: Dr. J. Brian Sarvis, Superintendent
From: Shirley Corpuz, Director, Fiscal Services
Subject: **Approval of Paid Commercial Warrant Register Dated February 11, 2008 through February 20, 2008.**

Consent Agenda

Background

All private and public entities doing business within the state generate liabilities for daily operations and when complying with local, state and federal laws and regulations. In the Santa Barbara School Districts these liabilities are paid through the commercial warrant process by the accounts payable section.

The fiscal services department processes warrants on a weekly basis to pay the liabilities of the districts. Prior to warrants being processed accounts payable section personnel verify that the payments are authorized by the use of requisitions, purchase orders, invoices, expense reimbursements and other district approved forms. Administrator signatures are required for reimbursement. Warrants are generated in each district.

A report is made to the governing board each meeting that normally covers the 2-week period preceding the regularly scheduled board meeting. In some cases, such as this week, the report covers only 1 week.

A warrant is a written order, drawn by the local education agency's (LEA's) governing board or its authorized officer(s) or employee(s), approved by the county superintendent of schools and allowed by the county auditor, directing the county treasurer to pay a specified amount to a designated payee. Warrants differ from checks in that checks are payable upon demand, while warrants are payable only if there is a sufficient balance in the county treasury.

Fiscal Impact

\$963,132.76

Funding Source

Various funds of the district

Recommendation

That the board of education approve the commercial warrant register dated February 11, 2008 through February 20, 2008.

Attachment(s)?	<input checked="" type="checkbox"/>	Yes (if so, please attach)	<input type="checkbox"/>	No	<input type="checkbox"/>	Powerpoint	<input type="checkbox"/>	Overhead	<input type="checkbox"/>	Consultant
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Administration Offices: • 720 Santa Barbara St. • Santa Barbara, CA 93101 • (805) 963-4338 • FAX (805) 962-3146

Equal opportunity employer/non-discrimination on the basis of race, color, ancestry, national origin, marital status, sex, sexual orientation, religious creed, physical handicap (including AIDS), medical condition (cancer-related), age (over 40), or political affiliation.

WARRANTS

Warrants: 231774 - 231776, 231296, 232018 - 232021

01	Santa Barbara Elementary School District - General Fund	\$ 173,383.67
09	Charter Schools	6,874.68
12	Child Development Fund	9,788.21
13	Food Service	26,918.83
14	Deferred Maintenance	-
23	Bond	2,880.00
24	General Obligation Bond	-
25	Capital Facilities	705.00
35	County Facilities	-
40	Special Reserve Fund	-
62	Peabody	-
67	Self Insurance Retention	-
01	Santa Barbara High School District - General Fund	427,300.50
09	Charter Middle	-
14	Deferred Maintenance	-
21	Measure V	4,551.88
25	Capital Facilities	-
35	County Facilities	-
40	Special Reserve	-
63	Associated Student Body	-
66	Warehouse Revolving Fund	-
67	Self Insurance Retention	-
68	Workers Comp Fund	-
69	Dental/Vision Fund	126,730.22
71	Retiree Insurance Fund	32,251.65
90	Payroll Trust Fund	151,748.12
	TOTAL	\$ 963,132.76

AUDITED AND RECOMMENDED FOR PAYMENT



SHIRLEY CORPUZ DIRECTOR OF FISCAL SERVICES

2/21/08
Date