



Santa Barbara School Districts

Date: April 17, 2008

To: Dr. J. Brian Sarvis, Superintendent

From: Shirley Corpuz, Director, Fiscal Services

Subject: **Approval of Paid Commercial Warrant Register Dated March 28, 2008 through April 18, 2008.**

Consent Agenda

Background

All private and public entities doing business within the state generate liabilities for daily operations and when complying with local, state and federal laws and regulations. In the Santa Barbara School Districts these liabilities are paid through the commercial warrant process by the accounts payable section.

The fiscal services department processes warrants on a weekly basis to pay the liabilities of the districts. Prior to warrants being processed accounts payable section personnel verify that the payments are authorized by the use of requisitions, purchase orders, invoices, expense reimbursements and other district approved forms. Administrator signatures are required for reimbursement. Warrants are generated in each district.

A report is made to the governing board each meeting that normally covers the 2-week period preceding the regularly scheduled board meeting. In some cases, such as this week, the report covers only 1 week.

A warrant is a written order, drawn by the local education agency's (LEA's) governing board or its authorized officer(s) or employee(s), approved by the county superintendent of schools and allowed by the county auditor, directing the county treasurer to pay a specified amount to a designated payee. Warrants differ from checks in that checks are payable upon demand, while warrants are payable only if there is a sufficient balance in the county treasury.

Fiscal Impact

\$3,901,769.32

Funding Source

Various funds of the district

Recommendation

That the board of education approve the commercial warrant register dated March 28, 2008 through April 18, 2008.

WARRANTS

Warrants: 234029-234239,233814-234023, 233810-233813, 234025-234027, 233806,
233808, 233661-233804, 233652-233660, 233258, 233262-233581

01	Santa Barbara Elementary School District - General Fund	\$ 815,575.09
09	Charter Schools	25,226.29
12	Child Development Fund	23,918.54
13	Food Service	165,417.73
14	Deferred Maintenance	33,753.39
23	Bond	1,239.74
24	General Obligation Bond	129,691.21
25	Capital Facilities	112,711.56
35	County Facilities	-
40	Special Reserve Fund	-
62	Peabody	-
67	Self Insurance Retention	40.00
01	Santa Barbara High School District - General Fund	1,401,886.49
09	Charter Middle	10,533.52
14	Deferred Maintenance	107,811.95
21	Measure V	104,492.48
25	Capital Facilities	102,898.11
35	County Facilities	-
40	Special Reserve	-
63	Associated Student Body	-
66	Warehouse Revolving Fund	6,973.31
67	Self Insurance Retention	5,887.51
68	Workers Comp Fund	19,711.92
69	Dental/Vision Fund	124,025.95
71	Retiree Insurance Fund	402,441.19
90	Payroll Trust Fund	307,533.34
	TOTAL	<u>\$ 3,901,769.32</u>

AUDITED AND RECOMMENDED FOR PAYMENT


SHIRLEY CORBUZ DIRECTOR OF FISCAL SERVICES

2/17/08
Date