



# Santa Barbara School Districts

Date: April 22, 2007

To: Dr. J. Brian Sarvis, Superintendent

From: Elaine Alvarado, Classified Personnel Coordinator  
Dr. Kristine Robertson, Director of Personnel

Subject: **Classified General Fund and Categorical Positions/Layoffs  
due to Lack of Funds**

Consent Agenda:  X  (Time Required:  5 MIN )

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**Background:**

As we do each year, site administrators must make recommendations to maintain or eliminate categorically funded classified positions based on the preliminary 2008-2009 budgets. Per Ed Code 45117, the recommendation to eliminate positions and/or hours and it must be based on lack of work or lack of funds. Notification to classified employees must be sent out no later than April 29<sup>th</sup>.

### PROPOSED REDUCTIONS/LAY-OFFS

#### General Fund – Reduction of Hours

*This is subject to classified bargaining unit negotiations.*

Assignment	Site	Current FTE	Proposed FTE
School Health Assist	Cleveland	.75	.50
School Health Assist	SBCA	.75	.50
School Health Assist	Franklin	1.0	.75
School Health Assist	Harding	.75	.625
School Health Assist	McKinley	.75	.625
School Health Assist	Monroe	.75	.625
School Health Assist	La Cumbre	.875	.75
School Health Assist	San Marcos	.875	.75
School Health Assist	DPHS	.875	.75
<b>TOTAL</b>			<b>\$87,350</b>

#### Eliminate 15 Instructional Assistant-Special Education in Elem/JHS/HS

Assignment	Site	FTE	Total Costs
Instructional Assistant-Special Education ( <i>current 5 vacancies</i> )	TBD Elementary	3.75	\$149,110
Instructional Assistant-Special Education ( <i>current 5 vacancies</i> )	TBD Junior High School	3.75	\$149,110
Instructional Assistant-Special Education ( <i>current 5 vacancies</i> )	TBD High School	3.75	\$149,110
<b>TOTAL</b>			<b>\$447,330</b>

**Catagorical Layoff**

Assignment	Site	FTE
Inst Asst	Roosevelt	.375
Inst Asst	Roosevelt	.375
Inst Asst	Roosevelt	.375
Inst Asst	Roosevelt	.375
Intervention Center Asst	SBJHS	1.0
<b>TOTAL</b>		<b>\$47,350</b>

Notices to the affected classified employees must be provided by April 29, 2008. A board resolution will also follow, pending board approval of any budget reductions.

The process will be completed according to Education Code and the negotiated Agreement with the CSEA. The affected individual will be fully informed of all steps in the process, and all the individual's rights will be protected and explained.

**Recommendation**

That the Board of Education accept the above recommendation to reduce hours in the general funded positions and lay-off categorical funded positions for the 2008-2009 school year.