



# Santa Barbara School Districts

Date: April 14, 2008

To: Dr. J. Brian Sarvis, Superintendent

From: Robin Sawaske, Assistant Superintendent, Elementary Education *RS*

Subject: First Reading of Board Policy and Administrative Regulation 5141, "Health Care and Emergencies" and Automated External Defibrillator Implementation Plan.

Conference:  X

Background

Over the past few years, several schools in the districts have received donated Automated External Defibrillators (AEDs). AEDs are used to treat victims of sudden cardiac arrest. Health and Safety Code 1797.196 protects entities and individuals from civil liability resulting from the use of an AED in an emergency as long as certain conditions specified in the law are satisfied. In order to monitor the use and maintenance of AEDs in our districts, we need board policy and administrative regulation governing placement and use of AEDs.

Plan

The school board approves Board Policy and Administrative Regulation 5141, "Health Care and Emergencies" which include the use of AEDs.

Fiscal Impact

\$1,000 one-time set-up cost  
\$2,000 annual operating expense

Funding Source

Recommended: 50% High School District Unrestricted General Fund  
50% Medi-Cal

Recommendation

The Board of Education reviews and makes suggestions for revision before approval of the board policy and administrative regulation 5141, "Health Care Emergencies" and the Automated External Defibrillator Implementation Plan.

<b>Attachment(s)?</b>	<input checked="" type="checkbox"/>	<b>Yes (if so, please attach)</b>	<input type="checkbox"/>	<b>No</b>	<input type="checkbox"/>	<b>Powerpoint</b>	<input type="checkbox"/>	<b>Overhead</b>	<input type="checkbox"/>	<b>Consultant</b>
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# Santa Barbara School Districts

## Board Policy

BP 5141

### Students

#### HEALTH CARE AND EMERGENCIES

The Governing Board recognizes the importance of taking appropriate action whenever an emergency threatens the safety, health, or welfare of a student at school or during school-sponsored activities.

*(cf. 0450 - Comprehensive Safety Plan)*  
*(cf. 3516 - Emergencies and Disaster Preparedness Plan)*  
*(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)*  
*(cf. 5141.22 - Infectious Diseases)*  
*(cf. 5142 - Safety)*

The Superintendent or designee shall develop procedures to ensure that first aid and/or medical attention is provided as quickly as possible when student accidents and injuries occur and that parents/guardians are notified as appropriate.

*(cf. 3530 - Risk Management/Insurance)*  
*(cf. 5143 - Insurance)*  
*(cf. 6145.2 - Athletic Competition)*

The Superintendent or designee shall ask parents/guardians to provide emergency contact information in order to facilitate communication in the event of an accident or illness.

District staff shall appropriately report and document student accidents.

#### Resuscitation Orders

The Board believes that staff members should not be placed in the position of determining whether or not to follow any parental or medical "do not resuscitate" orders. Staff shall not accept or follow any such orders unless they have been informed by the Superintendent or designee that the request to accept such an order has been submitted to the Superintendent or designee, signed by the parent/guardian, and supported by a written statement from the student's physician and an order from an appropriate court.

The Superintendent or designee shall ensure that all parents/guardians are informed of this policy.

**HEALTH CARE AND EMERGENCIES (continued)****Automated External Defibrillators**

The Board authorizes the placement of automated external defibrillators (AEDs) at designated school sites for use by designated personnel who have volunteered to receive training in the use of AEDs.

The Superintendent or designee shall develop guidelines for employees regarding the use of these devices and shall ensure that employees receive training on their proper use and handling. The guidelines shall also specify the placement, security, and maintenance of the AED.

The authorization of AEDs in district schools shall not be deemed to create a guarantee or obligation to use the AED in the case of an emergency nor any expectation that an AED or trained employee will be present and/or able to use an AED in an emergency or any expectation that the AED will operate properly.

*Legal Reference:**EDUCATION CODE**32040-32044 First aid equipment**49300-49307 School safety patrols**49407 Liability for treatment**49408 Emergency information**49409 Athletic events; physicians and surgeons; emergency medical care; immunity**49470 Medical and hospital services for athletic program**49471 Medical and hospital services not provided or available**49472 Medical and hospital services for pupils**49474 Ambulance services**51202 Instruction in personal and public health and safety**CIVIL CODE**1714.21 Defibrillators; CPR; immunity from civil liability**FAMILY CODE**6550-6552 Caregivers**HEALTH AND SAFETY CODE**1797.196 Automatic external defibrillators, immunity from civil liability**CODE OF REGULATIONS, TITLE 8**5193 California Bloodborne Pathogens Standard**Management Resources:**WEB SITES**American Heart Association: <http://www.americanheart.org>**American Red Cross: <http://www.redcross.org>**California Department of Health Services: <http://www.dhs.ca.gov>*

Policy: SANTA BARBARA SCHOOL DISTRICTS  
 Adopted: Santa Barbara, California

# Santa Barbara School Districts

## Administrative Regulation

AR 5141

### Students

#### HEALTH CARE AND EMERGENCIES

##### Emergency Contact Information

In order to facilitate contact in case of an emergency or accident, parents/guardians shall furnish the principal or designee with the information specified below:

1. Home address and telephone number
2. Parent/guardian's business address and telephone number
3. Parent/guardian's cell phone number and e-mail address, if applicable
4. Name, address, and telephone number of a relative or friend to whom the student may be released and who is authorized by the parent/guardian to care for the student in cases of emergency or when the parent/guardian cannot be reached
5. Local physician to call in case of emergency

*(cf. 5021 - Noncustodial Parents)*

*(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)*

*(cf. 5142 - Safety)*

##### Consent by Caregiver

Any person 18 years of age and older who files with the district a completed caregiver's authorization affidavit for a minor district student shall have the right to consent to or refuse school-related medical care on behalf of the student. The caregiver's authorization shall be invalid if the district receives notice from the caregiver that the minor student is no longer living with the caregiver. (Family Code 6550)

*(cf. 5111.1 - District Residency)*

The caregiver's consent to medical care shall be superseded by any contravening decision of the parent or other person having legal custody of the student, provided that this contravening decision does not jeopardize the student's life, health, or safety. (Family Code 6550)

**HEALTH CARE AND EMERGENCIES (continued)**

**Automated External Defibrillators**

When an automated external defibrillator (AED) is placed in the school, the principal or designee shall ensure that: (Health and Safety Code 1797.196)

1. School employees annually receive a brochure, with contents and style approved by the American Heart Association or American Red Cross, that describes the proper use of an AED
2. The American Heart Association or American Red Cross brochure or similar information is posted next to every AED
3. School employees are annually notified of the location of all AED units on school grounds

The principal shall designate the trained employees who shall be available to respond to an emergency that may involve the use of an AED during the hours of classroom instruction or when a school-sponsored activity is occurring on school grounds. (Health and Safety Code 1797.196)

Policy: SANTA BARBARA SCHOOL DISTRICTS  
Adopted: Santa Barbara, California

# Santa Barbara School Districts

## AUTOMATED EXTERNAL DEFIBRILLATORS (AED) IMPLEMENTATION PLAN

1. District nurses will facilitate and oversee the AED Implementation Plan.
2. Begin implementation on secondary campuses.
3. Place multiple AEDs on each campus.
  - High Schools 3 – 4
  - Junior High Schools 2 – 3
4. AEDs will be wall mounted, alarmed and in cabinets with the appropriate brochure posted next to them. AEDs are not to be removed for activities off campus.
5. Site signage will be updated to include AED placement along with emergency exits, fire alarms, etc.
6. AEDs will be available for usage on students, staff and/or the public.
7. AEDs will be standardized across all campuses. The recommended model is the Medtronic Life Pack 500. Grant funding is available for this AED and it is the model that has been donated to some of our sites.
8. Annual AED training is required. The Districts Personnel Department will provide notification and verification of completed annual training (similar to TB compliance).
9. There are three options for AED training:
  1. Santa Barbara School Districts in-house trainers (most cost effective)
  2. Interactive computer program (most user-friendly and highest compliance rate; moderate cost)
  3. Outside trainers (most expensive)
10. Medical direction, tracking and management of the AEDs is required. The recommendation is that this happens at the district level in coordination with the sites. This will require minimal fiscal support. The recommendation is to use National/Safety Solutions AED Management Systems and identify a district coordinator.
11. AED implementation guides and reference manuals will be provided for each site.
12. Post-incident staff debriefing will be provided through the District Employee Assistance Program (SAVE).