



Date: June 17, 2008
 To: Dr. J. Brian Sarvis, Superintendent
 From: Robin Sawaske, Assistant Superintendent, Elementary Education *RS*
 Subject: Approval of Agreement for Instructional Media Services between Santa Barbara Elementary School District and the Santa Barbara County Education Office

Consent Agenda: X

Background

During the 2007 – 2008 school year, a local foundation gave fiscal support to the Elementary District to provide teacher training and access to the Santa Barbara County Education Office Portal and Audiovisual services. Teachers, students and parents found the services to be highly effective in supporting the use of technology in the classrooms and at home.

Plan

The Elementary District will continue to provide the Portal/AV services to all non-charter schools for the 2008 – 2009 school year.

Fiscal Impact

There will be no fiscal impact to the Unrestricted General Fund.

Funding Source

The agreement will be funded by Title V and AB 825 funding and will not exceed \$20,000.

Recommendation

The Board of Education approves the agreement for Instructional Media Services between Santa Barbara Elementary Districts and the Santa Barbara County Education Office.

Attachment(s)?	X	Yes (please attach)	No	PowerPoint	Overhead	Consultant
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Adams Elementary School	Harding Elementary School	Peabody Charter School	Goleta Valley Junior High School	Dos Pueblos High School
Cesar Chavez Charter School	McKinley Elementary School	Roosevelt Elementary School	La Colina Junior High School	La Cuesta Continuation High School
Cleveland Elementary School	Monroe Elementary School	Santa Barbara Charter School	La Cumbre Junior High School	San Marcos High School
Franklin Elementary School	Open Alternative School	Santa Barbara Community Academy	Santa Barbara Junior High School	Santa Barbara High School
		Washington Elementary School		



Santa Barbara County Education Office

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AGREEMENT FOR INSTRUCTIONAL MEDIA SERVICES

This agreement, made this 1st day of July 2008, between the Santa Barbara Elementary School District of Santa Barbara County, hereinafter referred to as the "DISTRICT," and the Santa Barbara County Education Office, hereinafter referred to as the "SUPERINTENDENT."

WITNESSETH:

IT IS HEREBY AGREED BETWEEN THE PARTIES AS FOLLOWS:

- A. The SUPERINTENDENT shall invoice the DISTRICT on or before May 30 of each year for the amounts agreed upon as stipulated in the addenda to this Agreement.
- B. The SUPERINTENDENT agrees to furnish services to the DISTRICT in the area(s) checked below beginning July 1, 2008, and thereafter in accordance with the terms of the Agreement.

ADDENDUM

- 1. Portal+Audiovisual Services
- 2. Class Book Set Services

- C. The terms of this Agreement shall be regulated by the attached Addenda 1.

Approved this ___ day of _____ 2008.

Robin Sawaske
Assistant Superintendent
Santa Barbara Elementary School District

Approved this 16th day of June 2008.

Carol Johansen
Carol Johansen
Assistant Superintendent
Santa Barbara County Education Office

Instructional Media Services

Addendum 1 – PORTAL+AV SERVICES

A. The SUPERINTENDENT, in accordance with California Education Code Section 1830, agrees to:

1. Establish and maintain facilities which provide video and technology services, including staff, materials, equipment, supplies and delivery. This facility provides for a central Instructional Media Library of videos, rights for utilization and copying of Instructional Television Programs provided by countywide membership in CCETC (Central California Educational Technology Consortium) and maintenance and repair of all instructional materials circulated.
2. Process reservations to use instructional materials listed in periodic bulletins, or via web sites.
3. Provide a system for pickup and delivery of instructional/educational materials to specific agreed-upon sites via trucking, satellite, electronic mail systems, conventional mail, and online computer resources.
4. Provide professional assistance in the utilization and selection of appropriate educational materials.
5. Provide technology assistance; equipment; training; and assistance in using provided resources, videoconference equipment, and satellite teleconference facilities.
6. Provide an instructional materials previewing service.
7. Provide research services to keep districts/schools up-to-date on all new and existing instructional technologies and materials.
8. Expend all monies paid by districts/schools to provide the services listed above.

B. The DISTRICT agrees to:

1. Provide adequate equipment and facilities for on-site use of video materials.
2. Return materials on time in normal functioning condition free from damage excepting normal wear and depreciation.
3. Abide by replacement fee schedule for damaged or lost materials on loan to DISTRICT.

C. The DISTRICT agrees to pay the SUPERINTENDENT for the services as follows:

DISTRICT Fee Structure

<u>District ADA</u>	<u>PORTAL+AV Services Base Rates per Unit of ADA</u>
1-1000	\$4.90*
1,001-5,000	\$4.36
5,001+	\$3.82

* Minimum fee: \$500.00

SINGLE SCHOOL Fee Structure

<u>School ADA</u>	<u>PORTAL+AV Services Base Rates per Unit of ADA</u>
1-500	\$5.40*
501-1,000	\$4.90
1,001-5,000	\$4.36
5,001+	\$3.82

* Minimum fee: \$500.00

NOTE: Charter schools pay separately but will benefit from district level pricing.

Fiscal Year 2009-2010 and Subsequent Fiscal Years

The base rates for 2009-2010 and subsequent fiscal years shall follow the graduated fee structure shown above with compounded annual increases to the base rates by the percentage of the prior year's State COLA. DISTRICT ADA shall be based on ADA shown on the Annual Report of Attendance dated June 30 of the prior fiscal year.

Payment for lost or damaged materials or equipment is based on the following fee schedule: Lost or damaged instructional materials will not exceed a \$200 replacement cost per item; the cost to repair or replace equipment that is lost or damaged shall not exceed \$3,500.

- D. This Agreement may be modified at any time by mutual agreement of both parties or can be terminated pursuant to Section 1250 of the California Education Code. This Agreement will automatically renew for subsequent years unless SUPERINTENDENT is notified in writing by December 31 of the year prior to cancellation.
- E. The SUPERINTENDENT shall invoice the DISTRICT on or before May 30 of each year.
- F. This addendum shall become a part of the Multiple Agreement for Instructional Media Services between the DISTRICT and the SUPERINTENDENT.