



DATE: February 13, 2009
TO: Dr. J. Brian Sarvis, Superintendent
FROM: Dr. Kristine Robertson, Director of Personnel
Elaine Alvarado, Classified Personnel Coordinator

RE: Acceptance Of The Memorandum Of Understanding (MOU) Between The Santa Barbara School Districts And California School Employees Association (CSEA), modification of the Swimming Pool Operator job description and allocation.

Background

As a result of a retirement and an agreed upon negotiation of the impact of job vacancies, the District and CSEA met to negotiate the Swim Pool operator job description.

The District recommended a modification to the current job description that includes, but not limits, a license as a condition of employment. Given the requirements and skills, it is also recommended to increase the range from range 30 to range 40. David Hetyonk and Eric D. Smith provided additional input on the duties and responsibilities as well as the costs.

CSEA has agreed with this modification.

Current Status

The MOU is attached; CSEA plan to ratify this MOU at their next chapter meeting on February 18, 2009. The district staff also requires board approval to implement this modification.

Cost

Cost to the secondary general fund is \$11,782.

Recommendation

That the Board of Education accept the memorandum of understanding (attached) between the District and CSEA to modify the Swimming Pool Operator from range 30 to range 40.

Adams Elementary School	Harding Elementary School	Peabody Charter School	Goleta Valley Junior High School	Dos Pueblos High School
Cesar Chavez Charter School	McKinley Elementary School	Roosevelt Elementary School	La Colina Junior High School	La Cuesta Continuation High School
Cleveland Elementary School	Monroe Elementary School	Santa Barbara Charter School	La Cumbre Junior High School	San Marcos High School
Franklin Elementary School	Open Alternative School	Santa Barbara Community Academy	Santa Barbara Junior High School	Santa Barbara High School
		Washington Elementary School		

**Memorandum of Understanding
Swimming Pool Operator
February 10, 2009**

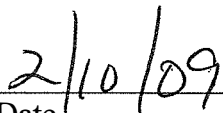
This Memorandum of Understanding (MOU) is entered into by and between the Santa Barbara School Districts (District) and the California School Employees Association and its Chapter #37 (CSEA) in order to modify the current "Swimming Pool Operator" job description and to reallocate the classification on the classified salary schedule.

Hence, the Parties agree as follows:

- 1) The job description of the classification "Swimming Pool Operator" is modified as attached including but not limited to adding licensing requirements as conditions of employment;
- 2) The classification is advanced from Range 30 to Range 40 on the classified salary schedule effective upon the Parties' respective ratification/adoption of this MOU;
- 3) The vacancy in this classification shall be offered first to in-house applicants whose applications shall be considered prior to the vacancy being advertised to outside applicants, if necessary, thereafter.




For the District



Date



For CSEA



Date

SANTA BARBARA ~~ELEMENTARY/HIGH~~ SCHOOL DISTRICTS

CLASS TITLE: SWIMMING POOL OPERATOR

Range 40

BASIC FUNCTION:

Under the direction of the Maintenance Supervisor, clean, maintain and perform maintenance and repair to District swimming pools and related facilities and equipment to assure safe and sanitary conditions; participate in mechanical maintenance projects as assigned.

REPRESENTATIVE DUTIES:

Clean and maintain swimming pools in a safe and sanitary condition; conduct chemical tests of water; ~~apply chemicals as appropriate to maintain proper PH and chemistry levels;~~ prepare and maintain related records; and to maintain proper water chemistry utilizing the appropriate technology.

Brush and scrub pool tiles, sides and bottom; vacuum swimming pool according to established procedures.

Inspect, adjust and perform preventive maintenance to pool machinery and equipment including pumps, filtration equipment. ~~and controls; operate, adjust and repair chlorinators and related equipment;~~ operate, program, repair, and maintain automated swimming pool controllers and chemical injection systems.

Perform a variety of cleaning duties including sweeping and hosing decks, emptying trash, cleaning drains and gutters and assuring security of the pool facility.

Inspect pool facilities for proper condition and operation including gates, fencing, diving boards, ladders, lights and safety equipment; maintain cleanliness and orderliness of office and equipment room.

Operate a variety of equipment including water chemistry test kits, pool vacuum, testing and calibration equipment and a variety of hand and power tools

Set up pool equipment for swim classes, meets and special events; coordinate schedules and resolve issues with physical education teachers and coaches.

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Methods, materials, equipment and tools used in swimming pool maintenance and operations.

Standard swimming pool safety precautions and procedures.

Methods and tools used to maintain pumps, boilers, filters and related mechanical equipment.

Basic record-keeping techniques.

Health and safety regulations.

Proper lifting techniques.

Operation and use of hand and power tools and equipment.

ABILITY TO:

Clean and perform maintenance of District pools, pumps, filters, boilers, chlorinators and related mechanical equipment.

Maintain proper chemistry of swimming pool water.

Maintain pool facilities in a clean, safe and sanitary condition.

Estimate and order required supplies and equipment.

Operate and maintain related equipment and tools.

Understand and follow oral and written directions.

Communicate effectively both orally and in writing.

Maintain routine records.

Read, interpret, apply and explain rules, regulations, policies and procedures governing pool sanitation and operation.

Work independently with little direction.

Observe legal and defensive driving practices.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and one year experience in the maintenance of commercial swimming pools.

LICENSES AND OTHER REQUIREMENTS:

Valid California Class C driver's license and an acceptable driving record to qualify for insurability by the District's insurance carrier.

Certified Pool Operators (CPO) certificate within six (6) months;

CPR certificate within six (6) months;

First aid certificate within six (6) months.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor work environment.

Driving a vehicle to conduct work.

PHYSICAL ABILITIES:

Dexterity of hands and fingers to operate swimming pool maintenance tools and equipment.

Standing for extended periods of time.

Bending at the waist.

Lifting heavy objects perform heavy manual labor.

Seeing to read meters and gauges.

HAZARDS:

Exposure to pool chemical fumes.