



Santa Barbara  
**SCHOOL DISTRICTS**

720 Santa Barbara Street, Santa Barbara, CA 93101  
Phone (805) 963-4338, Fax (805) 963-5685  
www.sbsdk12.org

Date: April 28, 2009  
To: Dr. J. Brian Sarvis, Superintendent  
From: David J. Hetyonk, Director of Facilities and Operations  
Subject: Appointment of Community Members to Fill Vacant Positions on the Measure V Bond Oversight Committee

May 12, 2009 Action Agenda (*Time Required: 5 min.*)

Background:

Article III of the Measure V Bond Oversight Committee (BOC) Bylaws call for up to five at-large representatives selected by the Board of Education. Per the Boards request, the BOC Bylaws were updated to clarify how vacant positions are filled at the October 19, 2005 BOC meeting.

The current at-large representatives are Joe Amendariz (Santa Barbara County Taxpayers Association), Larry Vranish, John Nelson, and Michael Zoradi. One at-large position is currently vacant and John Nelson has indicated that he is no longer able to serve as an at-large representative.

Issue:

At the April 15, 2009 BOC meeting the committee unanimously recommended that the Board of Education take action to fill the vacant positions. A copy of the Measure V Bond Oversight Committee Bylaws is attached for reference.

Fiscal Impact and Funding Source:

N/A

Recommendation:

That the board appoints two at-large representatives to fill vacant positions on the Measure V Bond Oversight Committee.

<b>Attachment(s)?</b>	<input checked="" type="checkbox"/>	<b>Yes (if so, please attach)</b>	<input type="checkbox"/>	<b>No</b>	<input type="checkbox"/>	<b>Powerpoint</b>	<input type="checkbox"/>	<b>Overhead</b>	<input type="checkbox"/>	<b>Consultant</b>	<input type="checkbox"/>
-----------------------	-------------------------------------	-----------------------------------	--------------------------	-----------	--------------------------	-------------------	--------------------------	-----------------	--------------------------	-------------------	--------------------------

Adams Elementary School Cesar Chavez Charter School Cleveland Elementary School Franklin Elementary School Harding Elementary School	McKinley Elementary School Monroe Elementary School Open Alternative School Peabody Charter School	Roosevelt Elementary School Santa Barbara Charter School Santa Barbara Community Academy Washington Elementary School	Goleta Valley Junior High School La Colina Junior High School La Cumbre Junior High School Santa Barbara Junior High School	Dos Pueblos High School La Cuesta Continuation High School San Marcos High School Santa Barbara High School Home School Santa Barbara
--	---	--	--	---

**SANTA BARBARA HIGH SCHOOL DISTRICT**  
**MEASURE V BOND OVERSIGHT COMMITTEE**  
**BYLAWS**  
**September 20, 2000**

**ARTICLE I**  
**NAME**

The name of this committee shall be the Measure V Bond Oversight Advisory Committee of the Santa Barbara High School District, referred to in this document as the "Oversight Advisory Committee".

**ARTICLE II**  
**MISSION**

The Measure V Bond Oversight Advisory Committee is appointed by the Santa Barbara School District's Board of Education to guarantee that Measure V funds are used in accordance with the intention of the voters and with the highest possible level of efficiency to the end that every secondary school site will be renovated to better serve the educational needs of students within the limits of available funds.

**Purpose:**

The Committee shall provide a level of oversight that:

- Ensures that the expenditures of bond proceeds are consistent with the stated purposes of Measure V;
- Ensures that the interest of the students, parents, staff and community are represented on authorized facilities projects relating to Measure V;
- Encourages that funding allocation brings all schools to contemporary high standards with enhancements relating to current codes, regulations and modern technologies within the limits of available funds;
- Endorses processes that will minimize the impact of school construction on daily instruction, school programs, evening activities, and surrounding neighborhoods;
- Ensure that the District policies align with the state regulations for funding;
- Encourages community and school site awareness of the progress on all Measure V funded improvements.

## **ARTICLE III MEMBERSHIP**

### **1. Definition of a Member:**

A. A voting member is defined as a parent or staff representative from each of the junior high schools, and a parent and a staff representative from each of the senior high schools. These members are appointed by the Superintendent with the assistance of the site principals.

B. A voting member is defined as an at-large (maximum 5) representative selected by the Santa Barbara School District's Board of Education. One at-large member will be provided by the Santa Barbara County Taxpayer's Association. The remaining four members may include representatives from the following areas of expertise: architecture, engineering, construction, finance and/or real estate/development.

C. The Superintendent, Assistant Superintendent of Secondary Schools, Director of Facilities, and appropriate staff members shall be non-voting participants of the Oversight Advisory Committee. Non-voting members will not hold any office.

### **2. Alternates for School Representative:**

Each school principal and/or school district administrator may also designate an alternate representative. Such alternates may have full voting privileges in the absence of the regular member. It shall be the responsibility of each duly selected member to notify the designated alternate to attend the Oversight Advisory Committee meeting in the event of his/her absence.

### **3. Length of Term:**

The length of term shall be three years and the member may be re-appointed for an additional term. No member may serve more than two consecutive terms or a maximum of six years.

### **4. Vacancies:**

Membership vacancies of at-large representatives will be filled by board appointment and vacancies of parent and staff representatives will be filled by appointment by the Superintendent with the assistance of the site principals, as stated in Article III A.  
(Revised 10/19/05)

### **5. Voting Rights:**

Each voting member may cast one vote on each matter submitted to a vote of the Oversight Advisory Committee. Decisions shall be made by a simple majority of those present entitled to vote. Any vote on a major issue such as funds, policy, etc., shall be by roll call.

### **6. Transfer of Membership:**

Membership in the Oversight Advisory Committee is not assignable.

**7. Attendance:**

After an absence of three consecutive or three missed meetings in a six month period, a Committee member will forfeit their membership. The vacancy will be filled as described above.

**8. Membership Responsibilities and Limits:**

A. Recommendations may be put forth by the Committee on issues related to the Measure V program to the Superintendent or to the Board of Education.

B. This Committee is not empowered to create policy or make administrative decisions regarding the implementation of Measure V.

C. Members who represent individual school sites may set up site meetings to gather information for the Committee and to communicate the activities of this Committee to the school site constituencies. Neither Committee members nor their site constituencies are authorized to make individual site decisions.

D. Committee members are not authorized to speak on behalf of the Board of Education, the Superintendents, and/or the School District or District staff.

E. Individual committee members are not authorized to speak on behalf of the Committee without the consent of a majority of the members of the Committee. Members are encouraged, however, to report to interested individuals or groups on an informal basis.

F. Any Committee member shall disclose immediately any possible or potential conflict of interest. A member's failure to disclose any possible or potential conflict of interest, when known, will result in the member's removal from the Committee.

G. Committee members are not eligible to apply for contracts related to the bond and other construction with the District until 1 (one) year after leaving the Committee.

**ARTICLE IV  
OFFICERS**

**1. Eligibility:**

Officers shall be voting member of the Oversight Advisory Committee.

**2. Officers:**

The officers of the Committee shall a Chairperson, Vice-Chairperson, and Communications Officer. A Secretary shall be provided by the District to take and maintain minutes. The

Superintendent or an appointed member of the Committee shall report to the Board of Trustees.

**3. Election:**

The officers of the Committee shall be elected annually at the September meeting and assume office upon election. Members may self-nominate and/or nominations shall be permitted from the floor.

**4. Method of Voting:**

Voting shall be by ballot if there is more than one candidate for an office. If there is only one candidate, election shall be by voice.

**5. Term of Office:**

Term of office is one year. No member shall be eligible to serve more than two consecutive terms in the same office.

**6. Removal from Office:**

Any officer may be removed by a majority vote of the voting members of the Committee.

**7. Vacancy:**

If an office on the Committee becomes vacant, the vacant position shall be filled by election. The election shall be held at the first regular meeting following the announcement of the vacancy to the membership. The member shall serve until the next regularly scheduled election. It will not be considered a full term of office for purposes of term limits.

**8. Special Election and Term of Office**

An election shall be held at the February, 2004, meeting of the Committee at which officers shall be elected for the period commencing in March, 2004, and ending in September, 2005. The period from March, 2004, to September, 2005, shall be considered one term for purposes of the term of office provisions set forth in Section 5 of this Article. Except as provided in the present section, all elections of officers and terms of office shall be governed by Sections 3 and 5 of this article, commencing in September, 2005. (Revised 2-18-04)

**ARTICLE V  
MEETINGS**

**1. Regular Meetings:**

Oversight Advisory Committee meetings shall be held monthly or as often as necessary.

**2. Place of Meetings:**

The Committee shall hold its meeting in a facility provided by the school district.

**3. Meeting quorum:**

A simple majority of the voting members of the committee shall constitute a quorum for the transaction of business.

**4. Agendas and Minutes:**

The Chairperson with support from the Vice Chairperson and District personnel shall prepare meeting agendas and support material for distribution to all members prior to each meeting. Minutes of previous meetings shall be available to the public at each meeting.

**5. Notice of Meetings:**

The Committee is subject to the Brown Act and shall be open to the public. Agendas and notice of meeting times will be posted as required by law. This shall be the responsibility of District personnel.

**ARTICLE VI  
AMENDMENT OF BYLAWS**

These bylaws can be amended at any meeting of the Committee by a simple majority of voting members, provided that the amendment has been submitted in writing.