



**Santa Barbara
SCHOOL DISTRICTS**

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Date: September 15, 2009
 To: Dr. J. Brian Sarvis, Superintendent
 From: Robin Sawaske, Associate Superintendent
 Subject: Approval of Agreement with Santa Barbara City College for Placement at ASES/A-OK Program Sites of Selected Students Eligible for the Federal Work-Study Program

Consent Agenda: X

Background

Santa Barbara City College’s Office of Financial Aid identifies appropriate work opportunities for students eligible for the Federal Work-Study Program (FWS) during the school term. Students with a particular interest in education often seek opportunities to work in a school setting. This year, the ASES/A-OK program has the opportunity to again bring this added resource to the our program, resulting in benefit to our students and helping meet the required match for our California Department of Education After School Education and Safety (ASES) grant.

Plan

Federal Work-Study students will be assigned to specific ASES/A-OK sites and will assist our program leaders in providing homework help and enrichment activities. Santa Barbara City College is the designated employer of the Federal Work-Study students, and Santa Barbara City College assures that the students have fingerprint and TB clearance. These students are considered as volunteers who assist ASES/A-OK staff and will not supervise A-OK students by themselves. They will be assigned to student groups by the ASES/A-OK site coordinator. Training on ASES/A-OK Program expectations, policies, and procedures will be provided by the ASES/A-OK program supervisor or director who will also act as liaison to the Federal Work-Study representative at Santa Barbara City College.

Fiscal Impact

There is no impact to the general fund. The agreement specifies that all wages and related payroll contributions will be paid by Santa Barbara City Federal Work-Study Program and that Santa Barbara School Districts and the ASES/A-OK Program have no fiscal responsibility under the agreement.

Funding Source

N/A

Recommendation

That the Board of Education approve the Agreement with the Santa Barbara Community College District for Placement at ASES/A-OK Program Sites of Selected Students Eligible for the Federal Work-Study Program.

Attachment(s)?	X	Yes (please attach)	No	PowerPoint	Overhead	Consultant
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Adams Elementary School Cesar Chavez Charter School Cleveland Elementary School Franklin Elementary School	Harding Elementary School McKinley Elementary School Monroe Elementary School Open Alternative School	Peabody Charter School Roosevelt Elementary School Santa Barbara Charter School Santa Barbara Community Academy Washington Elementary School	Goleta Valley Junior High School La Colina Junior High School La Cumbre Junior High School Santa Barbara Junior High School	Dos Pueblos High School La Cuesta Continuation High School San Marcos High School Santa Barbara High School
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Equal opportunity employer/non-discrimination on the basis of race, color, ancestry, national origin, marital status, sex, sexual orientation, religious creed, physical handicap (including AIDS), medical condition (cancer-related), age (over 40), or political affiliation.



Educational Programs Office of Financial Aid

THIS AGREEMENT is entered into between Santa Barbara City College hereinafter known as the "Institution," and Mckinley School of ASFS/A-OK Program hereinafter known as the "Organization," for the purpose of providing work to students eligible for the Federal Work-Study Program [FWS] during the following school term

Fall 09 / Spring 10

Schedules to be attached to this agreement from time to time must be signed by an authorized official of the institution and the organization and must set forth

- See attached*
- 1 brief descriptions of the work to be performed by students under this agreement;
 - 2 the total number of students to be employed;
 - 3 the hourly rates of pay, and
 - 4 the average number of hours per week each student will be used.

These schedules will also state the total length of time the project is expected to run, the total percent, if any, of student compensation that the organization will pay to the institution, and the total percent, if any, of the cost of employer's payroll contribution to be borne by the organization. The institution will inform the organization of the maximum number of hours per week a student may work.

Students will be made available to the organization by the institution to perform specific work assignments. Students may be removed from work on a particular assignment or from the organization by the institution, either on its own initiative or at the request of the organization. The organization agrees that no student will be denied work or subjected to different treatment under this agreement on the grounds of race, color, national origin, or sex. It further agrees that it will comply with the provisions of the Civil Rights Act of 1964 (Pub. L. 88-352; 78 Stat. 252) and Title IX of the Education Amendments of 1972 (Pub. L. 92-318) and the Regulations of the Department of Education which implement those Acts.

The institution is considered the employer for purposes of this agreement. It has the ultimate right to control and direct the services of the students for the organization. It also has the responsibility to determine whether the students meet the eligibility requirements for employment under the Federal Work-Study Program, to assign

#1 - Agreement

<p style="text-align: center;">SBCC WORK STUDY STUDENTS JOB DUTIES 2009-2010</p>
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SBCC Work Study students will work up to 19 hours/ week at A-OK daily between 2:30-5:30 and utilized in a “volunteer” capacity. Their job duties are as follows:

1. Assist A-OK Program Leader (as assigned by Site Coordinator) with curriculum by setting up supplies/ equipment, keeping children on task/engaged in activities and following rules.
2. Assist A-OK Program Leader(s), as assigned by Site Coordinator, during homework time by helping children stay on task with homework. They will read directions to child and explain how to complete assignment. Leader may assign the work study student to work with a few children for the entire period who need extra assistance. He/ she may also read to children or play learning games with them after homework is completed.
3. Assist with supervision of children during reading circle and supervised choices sessions.

NOTE: Under no circumstances should a work study student be left alone with children without Program Leader being present.

#2, 3 and 4 of “Agreement”

- ❖ As of Sept. 1, 2009 SBCC Work Study program currently has four students interested in working in a volunteer capacity with the A-OK program for up to 19.5 hours a week. The total number of students for the year will be determined by the A-OK Management Team as to the need for Volunteers at each site.

- ❖ The rate of pay will range from \$8.50-\$10.50/ hour paid by the SBCC work study program. Most students will be paid \$9.50/ hour.