



Memorandum

DATE: May 6, 2009

TO: Dr. Sarvis

FROM: Kristine Robertson, Ed.D.
Director of Personnel

RE: **List of Staff Trainings for the 4000 Board Policy Series**

Below is a partial list of recommended topics that the Districts should provide information about and/or develop training opportunities for all employees. Many of these topics are mandates while others are strongly suggested. Potential trainers for these areas can come from a number of resources available to the Districts. I am still working on identifying other areas that would be relevant and timely for our employees. Please feel free to send me any other training suggestions so that I can add them to this list.

- Asthma and Allergies
- Bloodborne Pathogens
- Child Abuse Reporting
- Hate Crimes/Bullying
- Harassment
- Sexual Harassment
- Emergency First Aid
- CPR
- Diabetes
- Epilepsy
- Workplace Violence
- Drugs and Alcohol
- Guidelines/Policy for Use of Videotapes, Films and Movies
- Work Place Safety
- Environmental Protection Agency – Air Pollution Control
- Asbestos Awareness
- Internet/Technology Policy
- Certificated and Classified Observation/Evaluation Process