




**MEMORANDUM**

To: Dr. J. Brian Sarvis, Superintendent  
From: David Hetynk,  Director of Facilities and Operations  
Subject: Additional information on Adams Ecological Learning Center  
Date: July 1, 2009

As indicated during the discussion of the subject item (E.2) during the June 30, 2009 board meeting, attached is the Application for Fundraising Activity submitted by the Holden Foundation. The foundation is in the process of updating/applying for a name change and as soon as that is completed the documentation of IRS 501C (3) status will be provided.

Adams Elementary School	McKinley Elementary School	Roosevelt Elementary School	Goleta Valley Junior High School	Dos Pueblos High School
Cesar Chavez Charter School	Monroe Elementary School	Santa Barbara Charter School	La Colina Junior High School	La Cuesta Continuation High School
Cleveland Elementary School	Open Alternative School	Santa Barbara Community Academy	La Cumbre Junior High School	San Marcos High School
Franklin Elementary School	Peabody Charter School	Washington Elementary School	Santa Barbara Junior High School	Santa Barbara High School
Harding Elementary School				Home School Santa Barbara

Today's Date 6/30/09

Santa Barbara School Districts  
Business Office  
720 Santa Barbara Street  
Santa Barbara, CA 93101

Distribution: Business Office  
Applicant  
School  
Accounting

**APPLICATION FOR FUNDRAISING ACTIVITY**

Organization: THE HOLDEN FOUNDATION Contact person: TODD CAPP  
Address: 804 Anacapa St. 93101 Phone Number(s): 805-448-6483  
Email Address: toddcapp3111@gmail.com

Type of Organization  IRS Section 501C(3) Non-profit organization (attach documentation); or  Other (please describe below)

Date Organization Formed: 6/1999

Names of Officers:

President: <u>Todd Capps</u>	Vice President(s): <u>Philip Grant</u>	Treasurer:	Secretary:
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1. Proposed use of funds raised (attach additional sheets, if necessary): Design and construct a community ecological learning center at Adams School

2. Budget Detail (If fundraising is for improvements to facilities or purchase of equipment or other property, provide detailed descriptions of project costs and attach plans, specifications, and project cost estimates) (Attach additional sheets, if necessary):  
Approx. \$3.5 million - for meeting/learning center, classrooms, outdoor auditorium

3. Describe how funds will be raised (attach additional sheets, if necessary): Combination of public grant-funding via targeted state and federal grants, and private (individual and corporate).

4. Will all project costs be borne by fundraising?  Yes.  No. (If No, describe in detail):

5. Goal Amount of Funds to be Raised: \$ 35 million Fundraising Deadline: TBA

6. Will any organization other than Santa Barbara School Districts benefit from this fundraising effort?  Yes.  No. If Yes, please list:  
the Santa Barbara community-at-large

7. Has your organization previously engaged in fundraising efforts for Santa Barbara School Districts?  Yes.  No. If Yes, provide date and description of prior fundraising:

8. Describe any prior fundraising experience (attach additional sheets, if necessary): Over past 10 years - for educational programs, lectures, retreats, and internships

**STATEMENT OF ACKNOWLEDGMENT**

The information in this Application is true and correct and I have read and accept the terms and conditions accompanying this Application. I understand that this Application does not constitute an approval until and unless the Application is approved by the Santa Barbara School Districts' Board of Education. If the proposed activity is approved by the Santa Barbara School Districts' Board of Education, the applicant agrees to abide by all of the attached terms and conditions. I further agree that I have authority to enter into this agreement on behalf of the applicant.

**SITE ADMINISTRATION:**  
 Approved  Disapproved  
 By \_\_\_\_\_ Name and Title \_\_\_\_\_

**DISTRICT OFFICE USE ONLY**  
 Approved  Disapproved  
 Approved with Conditions (attach)  
 By \_\_\_\_\_ Name and Title \_\_\_\_\_  
 Dated: \_\_\_\_\_

Applicant's signature Todd Capps TODD CAPP  
Authorized Signature / Print or Type Name  
Address 1724 Santa Barbara St. Zip 93101  
City Santa Barbara Business Phone 805-448-6483

Board of Education on (insert date) JUNE 30, 2009

## TERMS AND CONDITIONS

1. Fundraising activities must be of direct benefit to the Santa Barbara School Districts (SBSD), its students, and/or the educational process. Applicant shall not engage in fundraising for profit.
2. Applicant recognizes that due to budgetary and other constraints, SBSD must carefully select those projects which will go forward and that some planned projects may not proceed. SBSD will endeavor to utilize the funds raised for their designated purpose, but is under no legal obligation to do so. If SBSD opts not to go forward with the event, project, or other purpose for which funds are raised, any funds provided to SBSD by the Applicant shall be returned to the Applicant, less costs and expenses already incurred or obligated.
3. Applicant's fundraising activities shall fully comply with any state, federal, or local laws, including but not limited to those laws governing raffles and games of chance.
4. Applicant shall bear all expenses of fundraising activities. SBSD will not be responsible for any debts or costs incurred as a result of these activities.
5. Applicant will ensure the safe-keeping of any funds raised and shall follow appropriate financial procedures such as depositing receipts promptly, keeping accurate and current records, and providing SBSD with a written report of funds.
6. SBSD must review and approve all promotional materials utilizing the SBSD name (including press releases, public service announcements, posters, invitations, etc.) before they are used.
7. SBSD may withdraw approval at any time in its sole discretion.
8. All profits, proceeds, credits, etc. shall be paid directly to SBSD and not to staff members or students.
9. Applicant agrees to defend, indemnify, and hold SBSD harmless against all liability, claims, demands, losses, damages, costs, charges, and expenses, including reasonable attorneys' fees, that the SBSD may sustain, incur, or become liable for as a result of Applicant's fundraising activities.
10. Applicant agrees that, at all times, at its own expense, it will have in force a policy of comprehensive liability insurance, which will insure both Applicant and SBSD, as an additional insured, against liability for injury to persons, damage to property, and death of any person arising from Applicant's fundraising activities. Applicant agrees that the minimum policy limits of the coverage called for by this paragraph shall be \$1,000,000, and that Applicant shall furnish the SBSD with a Certificate of Insurance evidencing these policy limits and the fact that SBSD has been named as an additional insured. (NOTE: In certain cases, greater policy limits may be required. Also, for certain activities, the insurance requirements may be waived, but all such changes must be in writing by an authorized district representative.)
11. Applicant agrees that if this application is approved, other conditions may be imposed, and applicant may be required to enter into a formal agreement with SBSD encompassing these and other specific terms and conditions as required by SBSD in its sole discretion.