



Santa Barbara SCHOOL DISTRICTS

Section 1
02/11/10 Board Brief

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Date: February 11, 2010
To: J. Brian Sarvis, Superintendent
From: Tom Guajardo, Special Education Executive Director
Re: Special Education Compliance Issues and Resolution

BB 2-11-10

A number of compliance problems have recently been identified. Attached you will find the compliance items, as well as resolutions to these. As you know, we are working to ensure that all of our procedures are in full compliance with our legal requirements.

<i>Attachment(s)?</i>	<i>Yes (if so, please attach)</i>	<i>No</i>	<i>Powerpoint</i>	<i>Overhead</i>	<i>Consultant</i>
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Compliance Issues and Resolutions

Issues:

- Failure to implement components of IEP
- Failure to include all required team members at the IEP meeting
- Failure to ensure parent understands proceedings of IEP meeting (e.g. interpreter)
- Failure to ensure that individuals conducting assessments are competent to administer assessment
- Failure to ensure an individual is present at an IEP meeting who can interpret instructional implications of assessment results
- Failure to notify parents of purpose, time, location, and who will be in attendance
- Failure to ensure IEP team considers strategies and supports to address child behavior that impedes learning of child or others
- Failure to adhere to 60-day timeline for development of IEP.

Resolutions:

- Provide compensatory education for services not provided pursuant to the IEP, for one specific student.
- Convene meeting at one specific school site to discuss development of a tracking system to ensure case managers identify IEP programs, services, and accommodations.
- Convene IEP meeting for two specific students to review related services, assessments (e.g. behavioral, occupational therapy, as well as determine level of service and develop goals and objectives, etc.).
- Meet with SELPA Director to review policies and procedures regarding occupational therapy, translator and interpretation services.
- Meet with SELPA Director to review specific IEP forms that have outdated legal citations. SELPA to change forms.
- Send a memorandum to all special education staff with a directive from Superintendent to comply with IEP timelines pursuant to federal and/or state laws. Evidence of recipients receiving memo and certification that there is a procedure.