

# Santa Barbara Unified School District

## Board Policy

BP 4112.2

### Certificated Personnel

#### CERTIFICATION

The Governing Board recognizes that the district's ability to provide a high-quality educational program is dependent upon the employment of certificated staff who are adequately prepared and have demonstrated proficiency in basic skills and in the subject matter to be taught. The Superintendent or designee shall ensure that persons employed in positions requiring certification qualifications possess the appropriate credential or permit from the Commission on Teacher Credentialing (CTC) authorizing their employment in such positions.

*(cf. 4111/4211/4311 - Recruitment and Selection)*  
*(cf. 4112.21 - Interns)*  
*(cf. 4112.22 - Staff Teaching Students of Limited English Proficiency)*  
*(cf. 4112.23 - Special Education Staff)*  
*(cf. 4112.5/4312.5 - Criminal Record Check)*  
*(cf. 4113 - Assignment)*  
*(cf. 4121 - Temporary/Substitute Personnel)*  
*(cf. 5148 - Child Care and Development)*  
*(cf. 6178 - Career Technical Education)*  
*(cf. 6178.2 - Regional Occupational Center/Program)*  
*(cf. 6200 - Adult Education)*

All teachers of core academic subjects shall meet the requirements of the No Child Left Behind Act. (20 USC 6319, 7801; 5 CCR 6100-6125)

*(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)*

When a credentialed teacher or intern is not available, the district may request that the CTC issue a short-term staff permit, provisional internship permit (PIP), visiting faculty permit, emergency permit, or credential waiver under the conditions and limitations provided in state or federal law.

When requesting a PIP, the Board shall approve, as an action item at a public Board meeting, a notice of intent to employ the applicant in the identified position. (5 CCR 80021.1)

Before requesting a visiting faculty permit or emergency permit, the Board shall annually approve a Declaration of Need for Fully Qualified Educators as an action item at a regularly scheduled public Board meeting. (Education Code 44300.1; 5 CCR 80026)

The Superintendent or designee shall provide support and guidance to noncredentialed teachers in accordance with law to ensure the quality of the instructional program. He/she also may provide assistance and support to staff holding preliminary credentials to help them meet the qualifications required for the professional clear credential.

*(cf. 4131 - Staff Development)*  
*(cf. 4131.1 - Beginning Teacher Support/Induction)*  
*(cf. 4138 - Mentor Teachers)*

## **National Board for Professional Teaching Standards Certification**

The Board encourages district teachers to voluntarily seek additional certification from the National Board for Professional Teaching Standards which demonstrates advanced knowledge and teaching skills.

The Superintendent or designee shall inform all teachers about the program and how to acquire the necessary application and information materials. The Superintendent or designee may provide release time, fee support, a stipend upon completion, or other support to teachers participating in the program contingent upon funding.

(cf. 4161.3 – Professional Leave)

### *Legal Reference:*

#### EDUCATION CODE

|                 |   |
|-----------------|---|
| 8360-8370       | <i>Qualifications of child care personnel</i>   |
| 32340-32341     | <i>Unlawful issuance of a credential</i>  |
| 35186           | <i>Complaints regarding teacher vacancy or misassignment</i>                          |
| 41520-41522     | <i>Teacher Credentialing Block Grant</i>  |
| 42647           | <i>Eligibility to issue warrants</i>  |
| 44066           | <i>Limitations on certification requirements</i>                                      |
| 44200-44399     | <i>Teacher credentialing, especially:</i>   |
| 44250-44277     | <i>Credential types; minimum requirements</i>   |
| 44279.1-44279.7 | <i>Beginning Teacher Support and Assessment Program</i>                               |
| 44300-44302     | <i>Emergency permits and visiting faculty permits</i>                                 |
| 44320.2         | <i>Teachers' performance assessment</i>   |
| 44325-44329.5   | <i>District interns</i>   |
| 44330-44355     | <i>Certificates and credentials</i>   |
| 44380-44387     | <i>Alternative certification program</i>  |
| 44395-44399     | <i>National Board for Professional Teaching Standards</i>                             |
| 44420-44440     | <i>Revocation and suspension of credentials</i>                                       |
| 44450-44468     | <i>University internship program</i>  |
| 44560-44562     | <i>Certificated Staff Mentoring Program</i>   |
| 44735           | <i>Teaching as a Priority Block Grant</i>   |
| 44830-44929     | <i>Employment of certificated persons; requirement of proficiency in basic skills</i> |
| 56060-56063     | <i>Substitute teachers in special education</i>                                       |

#### CODE OF REGULATIONS, TITLE 5

|               |   |
|---------------|---|
| 6100-6125     | <i>Teacher qualifications, No Child Left Behind Act</i> |
| 80001-80674.6 | <i>Commission on Teacher Credentialing</i>              |

#### UNITED STATES CODE, TITLE 20

|      |  |
|------|--|
| 6311 | <i>Parental notifications</i>                |
| 6312 | <i>Title I local educational agency plan</i> |
| 6319 | <i>Highly qualified teachers</i>             |
| 7801 | <i>Definitions, highly qualified teacher</i> |

#### CODE OF FEDERAL REGULATIONS, TITLE 34

|               |   |
|---------------|---|
| 200.55-200.57 | <i>Highly qualified teachers</i>                            |
| 200.61        | <i>Parent notification regarding teacher qualifications</i> |

#### COURT DECISIONS

*Association of Mexican-American Educators et al. v. State of California and the Commission on Teacher Credentialing, (1993) 836 F.Supp. 1534*

### *Management Resources:*

#### COMMISSION ON TEACHER CREDENTIALING CODED CORRESPONDENCE

*08-11 Approval of Amendments to Title 5 Regulations Pertaining to Multiple Subject, Single Subject or Education Specialist Short-Term Staff Permit, July 18, 2008*  
*08-09 New Online Credential View and Print Process, July 3, 2008*  
*07-23 Visiting Faculty Permit, December 14, 2007*

*07-19 Designated Subjects Career Technical Education Teaching Credential, December 14, 2007*  
COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS  
*Teacher Supply in California: A Report to the Legislature, April 2008*  
*Standards of Quality and Effectiveness for Professional Teacher Induction Programs, June 2008*  
*The Administrator's Assignment Manual, rev. September 2007*  
*Standards of Quality and Effectiveness for Professional Teacher Preparation Programs, rev. March 2007*  
*California Standards for the Teaching Profession, July 1997*  
U.S. DEPARTMENT OF EDUCATION GUIDANCE  
*Improving Teacher Quality State Grants, rev. October 5, 2006*  
WEB SITES  
CSBA: <http://www.csba.org>  
California Department of Education: <http://www.cde.ca.gov>  
California Teacher Credentialing Examinations: <http://www.ctcexams.nesinc.com>  
Commission on Teacher Credentialing: <http://www.ctc.ca.gov>  
Commission on Teacher Credentialing, Commission's Information Guide (for employers' use only):  
<http://www.ctc.ca.gov/credentials/cig>  
National Board for Professional Teaching Standards: <http://www.nbpts.org>  
U.S. Department of Education: <http://www.ed.gov>

Policy: SANTA BARBARA UNIFIED SCHOOL DISTRICT  
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