

Santa Barbara School Districts

Board Policy

BP 4212.7

Personnel

ORIENTATION OF CLASSIFIED EMPLOYEES

The Superintendent shall be responsible for developing and implementing organized efforts to orient new classified employees to school district employment and operations. Orientation of new employees shall be required and shall include information relating to:

The employee's job assignment (job title and duties, work location, work hours, rate of pay, pay period, other related subjects).

Rights, burdens, and privileges of classified employment (employment requirements, performance standards and expectations, school district benefits and services for employees, other related subjects).

School system organization and operations, policies and procedures, other related subjects.

Legal Reference:

4229 Professional Improvement Activities of Classified Employees

Policy: SANTA BARBARA ELEMENTARY/HIGH SCHOOL DISTRICTS
Adopted: December 12, 1972 Santa Barbara, California