

Santa Barbara School Districts

Administrative Regulation

AR 6143.3

Instruction

ADOPTION OF NEW AND REVISED COURSES OF STUDY

At the direction of the Board of Education, the following regulations are established covering the adoption of new courses of study and revision of established courses:

Definition

A new course of study includes basic curriculum identified by a specific title.

Changes in title, or courses composed of portions or combinations of portions of other courses previously approved, must be considered as entirely new courses.

Procedure for Approval

1. A new course of study or revision of a course of study may be initiated by a student, a teacher, the administration, a Board member, or a member of the community.
2. The proposed course or revision must be presented and discussed at the monthly inter-school department chairpersons meeting. The chairpersons will discuss the proposal with teachers in their respective departments and will then make a recommendation on the proposed course or revision to the Secondary Curriculum Council.
3. The Secondary Curriculum Council will discuss the proposal and make a recommendation to the Assistant Superintendent.
4. The proposal is then carried to the Secondary Principal's Council for review and recommendation to the Assistant Superintendent.
5. All approved courses and revisions sent to the Assistant Superintendent by the Curriculum Council will be presented to the Board of Education for approval.

Procedure for Appeal

Any requests for a new or revised course that is denied by the inter-department chairpersons group or the Curriculum Council may be appealed to the Assistant Superintendent for further consideration. Denial by the Assistant Superintendent may be appealed to the Superintendent and the Board of Education.

Approved: July 1, 1987 Santa Barbara, California
Revised: May 3, 1979, November 7, 1985