

# Santa Barbara Unified School District

## Administrative Regulation

AR 6146.5

### Instruction

#### ELEMENTARY/JUNIOR HIGH SCHOOL PROMOTION REQUIREMENTS

At the direction of the Governing Board, the following requirements are established for students in grades seven and eight. All junior high students must be enrolled in six periods each semester.

<b>Required Courses</b> <i>Subject Area</i>	<b>Junior High/Grades 7 - 8</b> <i>Requirement</i>
English/Reading	4 semesters (each semester, in appropriate levels)
Mathematics	4 semesters
Social Studies	4 semesters
Science	4 semesters
The Health requirement will be taught in science or physical education classes.	
Physical Education	4 semesters

#### Promotion And Transfer Definitions

- Promotion is defined as leaving junior high school or grade level with full privileges.
  - Certificate
  - Ceremony
  - Accompanying activities
- Transfer is defined as leaving junior high school or grade level unaccompanied by certificate, ceremony or accompanying activities.

#### Unit Requirements In A Regular Six-Period Day

- For promotion from grades seven to eight, students must earn a minimum of 55 units, including five units each of English, math, social studies and science.
- For transfer from grades seven to eight, students must earn a minimum of 50 units, including five units each of English, math, social studies and science.
- For promotion from junior high school, students must earn a minimum of 110 units during the seventh and eighth grade.
- For transfer from junior high school, students must earn a minimum of 100 units during seventh and eighth grade.
- For promotion and transfer from junior high school, students must pass:
  - 15 units of math during their seventh and eighth grades;
  - 15 units of English/reading during their seventh and eighth grades;
  - 15 units of social studies during their seventh and eighth grades;
  - 15 units of science during their seventh and eighth grades.

### **Citizenship Requirements**

1. Students must maintain acceptable citizenship.
2. Citizenship in the junior high schools is defined as including the following:
  - a. *Attendance*  
Regularly attends all classes with infrequent absences only for excused reasons. Assumes responsibility for completing missed work.
  - b. *Consideration of Others*  
Listens to lessons and class discussion attentively. Does not distract the teacher or other students nor verbally or physically harasses them. Cooperates with others and is honest.
  - c. *Preparation*  
Has necessary materials (books, pencils, paper, etc.) and completes homework before due.
  - d. *Productivity*  
Uses class time and materials effectively. Assumes responsibility for learning what is required by thinking for self and doing own work. Contributes to class in a positive way.
  - e. *Promptness*  
Is in assigned seat ready to work when class begins.
  - f. *Respect for Property*  
  
Respects property and person of others. Does not take or destroy the belongings of students or staff. Respects all physical property of the school including buildings, furniture, lockers, books and restrooms.
3. A student who is suspended for twelve or more days, or is referred to the office frequently for discipline reasons while an eighth grader, will be denied the privilege of taking part in the promotion ceremony and/or eighth grade end-of-the-year activities.
4. An eighth grade student who receives two or more "U's" in citizenship or a combination of three or more unsatisfactory (U's or N's) citizenship grades in his/her second semester report, may be denied the privilege of taking part in the promotion ceremony and/or eighth grade end-of-the-year activities.
5. An eighth grade student who owes money to the school for lost or damaged books, locks, or money from fund raisers, may be denied the privilege of taking part in the promotion ceremony and for eighth grade end-of-the-year activities.

### **Attendance Requirements**

Attendance is not considered as part of the promotion and transfer requirements other than contained in the citizenship requirement and academic grade.

### **Proficiency Test**

The scheduling of proficiency testing will be left up to the discretion of the individual schools and will be conducted in accordance with state law.

**Retention**

1. Retention of students will be reviewed by a school-site Promotion/Transfer Committee.  
Promotional/Transfer Committee will be composed of:
  - a. Principal
  - b. Assistant principal
  - c. Counselor
  - d. Other members as determined by school site.
  
2. Alternatives used by Promotional/Transfer Committee for student progress from grades seven to eight and from junior high to high school include the following:
  - a. Promotion as defined by regulation;
  - b. Transfer as defined by regulation;
  - c. Social Transfer per decision of Promotional/Transfer Committee;
  - d. Summer School to make up units or grades for promotion or transfer;
  - e. Retention
    - (1) Placed in alternative classes/program
    - (2) Placed in alternative school
    - (3) Placed in regular program.
  - f. Participation in an additional class designed to help student deficient in units make-up the units.
  
3. Mid-year promotion or transfer of students who make up requirements will be left up to the discretion of the Promotional/Transfer Committee in consultation with the receiving school.

**Public Service: Citizenship In Action**

Each school will develop and implement a program for encouraging and facilitating student involvement in service to the school and/or community.

Regulation: SANTA BARBARA UNIFIED SCHOOL DISTRICT  
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