



Santa Barbara Unified School District

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Measure R 2010 Citizens' Oversight Committee

September 12, 2011 Minutes

1. Call to Order

The meeting was called to order by Director of Facilities and Operations, David Hetyonk.

2. Pledge of Allegiance

Led by Mr. Hetyonk.

3. Public Comment

None.

4. Introductions

Committee members introduced themselves.

Committee members present:

- Brian Robinson, Santa Barbara Education Foundation representative
- Anne Fitzgerald, senior citizens group representative
- Lucille Boss, community member
- Allison Bell, parent and PTA representative

Committee members absent:

- Joseph W. Bailey, business representative
- Carola A. Nicholson, taxpayer representative
- Kathryn Jacobs, parent representative

District staff present:

- David Hetyonk, director of facilities and operations
- David Cash, superintendent
- Alma Flores, administrative assistant

5. Conflict of Interest Form

Item was taken out of order.

Ann Peak, personnel coordinator certificated, presented the item. She explained that all committee members were required to complete the conflict of interest form (700 Form) within the next 30 days. The requirement applies to *all* members, even those that were not in attendance.

6. Review of Bylaws

Mr. Hetyonk presented the item. He distributed copies of the bylaws to members and reviewed the following: A) establishment of committee, B) purpose, C) committee duties, D) authorized activities, E) membership, F) number of meetings, G) district support, H) reports, I) officers, J) amendments, K) termination, and L) powers reserved to the board of trustees.

Committee Member (CM) Bell arrived.

7. Election of Chair, Vice-Chair and Secretary

Committee members requested the item be postponed until the next meeting.

CM Bell indicated that she would be hired by Adams Elementary School in the next couple of weeks as a science teacher and would therefore be ineligible for membership.

8. Overview of General Obligation Bonds

Mr. Hetyonk presented the item. He indicated a probable project list had been established and reviewed by the board. The list was created with input from schools, district staff, engineers and architects. Mr. Hetyonk distributed a copy of the list to the committee members. He noted that the list was not board approved but reviewed by the board and that projects are moved forward when contracts for design or construction are approved by the board. The process allows for flexibility if priorities change for a variety of reasons. He added that not every item on the list may be completed as the list is over subscribed as far as available funds.

Mr. Hetyonk reviewed zoning resolutions approved by the board of trustees. The district will go to the Division of State Architects for approval of plans, rather than going through the City of Santa Barbara.

Julie Avnit from Spectrum Management Solutions will be providing bond accounting services. Ms. Avnit will provide detailed financial reports to the committee.

9. Overview of Current Projects

Mr. Hetyonk reviewed construction projects currently taking place:

- Adams**
 - Library Replacement
 - Adams Master Plan
 - Wireless Access
 - Locks and Keys

- Adelante**
 - Locks and Keys
 - Sidewalk Quick Start
 - Wireless Access
 - RR Replacement and Site Drainage

- Cleveland**
 - Play Equipment
 - Library & MP Roof
 - Locks and Keys
 - Wireless Access
 - Playground Asphalt Replacement

- Franklin**
 - Play Equipment
 - Childcare HVAC Replacement
 - Wireless Access
 - Locks and Keys

- Harding**
 - Rest Room Modernization
 - Wireless Access

McKinley	Locks and Keys Play Equipment Parking Lot Site Drainage/Stabilization Wireless Access Locks and Keys
Monroe	Play Equipment Locks and Keys Wireless Access Ramp Quick Start
Open Alternative School	Wireless Access
Peabody	Wireless Access New RR and Accessible Entrance
Roosevelt	Wireless Access
SBCA	Bike Enclosure Quick Start Wireless Access New RR and Fire Line
Washington	Library Replacement ADA Ramp to Field S'cool Garden Quick Start Wireless Access Portable Classroom HVAC

The committee discussed current and future projects. Construction process was reviewed by Mr. Hetyonk.

10. Discussion and Action by Committee Members

CM Robinson asked if the Santa Barbara Unified School District had the ability to quantify for example the number of lost school days due to leaky roofs and provide the information in the annual board and community report.

CM Robinson requested district staff assist the committee with a newsletter.

11. Meeting Schedule/Dates

The committee will make an effort to meet on 10-4 at 5:30 p.m.

12. Adjourn

Meeting was adjourned at 6:33 p.m.

Minutes submitted by Alma Flores

Minutes approved on: Oct. 10, 2011