



Santa Barbara Unified School District

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Measure Q 2010 Citizens' Oversight Committee

Tuesday, November 1, 2011

Minutes

1. Call to Order

The meeting was called to order at 5:35 p.m. by Chair Mark Ingalls

Committee members present:

- Carlos Martinez, community member
- Edward Rollins, parent representative
- Francine Graves, parent and PTA representative
- Linda Mier, senior citizens group representative
- Mark Ingalls, parent representative
- Sal Guereña, Santa Barbara Education Foundation
- Teriza Chaney, tax preparer representative
- Val Noronha, business representative

Committee members absent:

- Michael Jordan, business representative

District staff:

- Alma Flores, administrative assistant
- David Hetyonk, director of facilities and operations

Consultants:

- Julie Avnit, Spectrum Management Solutions

Pledge of Allegiance

Pledge of allegiance was led by Chair Ingalls.

Public Comment

None.

2. Review and Approval of September 14, 2011 Minutes

Vice-chair (VC) Guereña requested the following be added under item 10, *Discussion and Action by Committee Members*, "Chair Ingalls noted the importance of accountability to the community. Committee members agreed to add bi-annual Measure Q progress reports to the district's *Investment Matters* publication. The publication should be added to the Measure Q internet page for easy access".

Motion by committee member (CM) Mier to approve the September 14, 2011 minutes with the above addition. Seconded by CM Rollins.

Motion passed.

3. Financial Report/Update

Ms. Avnit presented a revenue/expenditure summary report. Mr. Hetyonk indicated that a detailed break up of the report could be provided at the committee's request.

Chair Ingalls requested that projects with multiple funding sources be noted on the report.

Mr. Hetyonk answered questions of the committee concerning various construction projects listed on the financial report and bond refunding proceeds.

4. Site/Construction Update

Mr. Hetyonk presented the following items:

- Board approval of a contract award to JPL Electric for wireless access. Total cost is \$175,000. To be funded from Measure Q (\$100,000) and Measure R (\$75,000).
- Board approval of a resolution supporting applications for eligibility determination, funding and signature authorization for state construction grant applications and related documents.
- Board approval of a resolution regarding lease-leaseback process and other items related to the Santa Barbara High School kitchen renovation project.
- Board approval of a resolution regarding lease-leaseback process and other items related to the Dos Pueblos High School heating, ventilation and air-conditioning.

Mr. Hetyonk stated he did not have the ability to sign district contracts. Mr. Hetyonk makes recommendations to the board and the chief business official or superintendent signs the contracts after board approval.

Chair Ingalls reminded the committee that they do not have the power to choose the contractors. The committee's role is to ensure transparency and efficiency in use of dollars.

5. Meeting Schedule/Date/Time

Chair Ingalls would like to meet with Measure R Committee for consistency and continuity and suggested a joint meeting on 1-23.

6. Future Agenda Items

Chair Ingalls asked that agenda item requests be sent to him.

CM Noronha requested that the lease-leaseback process, and other construction related items be added to the district's website, under the facilities page, for transparency.

7. Adjournment

Motion made by CM Mier to adjourn meeting at 6:45 p.m. Seconded by VC Guereña
Motion passed.

Meeting adjourned at 6:45 p.m.

Minutes submitted by Alma Flores.

Minutes approved on:1-23-12