

**Santa Barbara High School District
Bond Oversight Committee (BOC)
April 20, 2005 Minutes**

1. Call to Order and Roll Call

Meeting called to order at 6:05 p.m. by Vice-Chair Jamie Kaner

Members present:

Craig Morgan	San Marcos High School principal
Jan Zettel	SBSD administration
Ramona Marten	La Colina Junior High School
Mariann Cooley	Dos Pueblos High School
Ginny Kuga	Dos Pueblos High School
David Geeting	Public relations-Goleta Valley Junior High School
Jamie Kaner	Vice-Chair-La Colina Junior High School
David Ortiz	La Colina Junior High School principal
John Becchio	Santa Barbara Junior High School asst. principal
Mike Kaner	La Colina Junior High School
Gerald Andrews	Santa Barbara High School assistant principal
Carl Mayrose	SBSD administration
David Hetyonk	SBSD administration
Tomasso Falzone	community member
Brian Sarvis	SBSD superintendent
Virginia Colina	district bond accountant
Quentin Panek	Dos Pueblos High School principal
Mary T. Stark	SBSD administration
Tariq Kadri	Santa Barbara High School
Barbara Keyani	SBSD administration
Marcia Barr	Santa Barbara High School

Others present:

Julie Avnit	Spectrum Management Solutions (SMS)
David Beutel	Cannon Associates
Jim DiCamillo	WLC Architects

Flag Salute:

Led by Dr. Sarvis

Public comments:

None

2. Review/Approval of Minutes from March 16, 2005

Motion was made by Mr. Kaner to approve the March minutes

Seconded by Mr. Morgan

Motion passed

3. Public Relations Update

- Ms. Keyani reported on the district website stating that new pictures and information regarding construction was being added. She's currently working with the Facilities Master Plan committee on new school site descriptive handouts for the community
- Mr. Geeting reported he is working on community outreach with various marketing, selling, presentations, and speeches all this in an effort to keep the public informed on how the monies are being spent. He shared with the committee that Dr. Sarvis has put together an editorial for the Santa Barbara News Press relating to this same topic. The editorial is available on the district website
- Dr. Sarvis stated he is also working on a report-handout type publishing with pictures and information regarding the bonds
- Ms. Stark informed the committee that there would be an update on I98 projects and funds at the next board meeting

4 Financial Report Update

Ms. Stark and Ms. Avnit reviewed the financial report with the committee stating that the totals were updated as of today. They walked the committee through the report explaining various points. Ms. Avnit explained that she continues to work on the measure v report. She shared a partial report that included a needs assessment list. She stated that it was important that this list be shared with committees at schools, to compare what was planned and what's been done. She asked that the principals make sure that all sites concurred with the list and clarified that the amounts on the report were anticipated costs, not actual cost numbers.

5 Master Schedule for Projects – Dave Beutel, Cannon Associates

Mr. Beutel distributed an updated report and reviewed it with the committee. He reported on the various updates explaining the meaning of the different identifying icons, reviewed notes, gave examples and answered questions from the committee.

6. Site Reports and Project Updates – Architects

Mr. DiCamillo/WLC reported on his sites:

- Dos Pueblos High School- lots of activity going on, bleachers are up, lights being tested tomorrow, infrastructure and ADA upgrades are happening, swimming pool, final back check for the Division of State Architects (DSA) stamping is next week, then goes to bid, construction scheduled to start in June

Dave Hetynk announced that he was meeting with city of Goleta to consider a joint use agreement for augmented funds for construction.

Mr. Mayrose reported on other sites:

- La Cumbre Junior High School- phase 1, very close to completion, contractor should be out within a couple of days, other contractor will start on Monday
- San Marcos High School- gym and pool renovation, not getting a lot of response, not a good sign, bid process is scheduled for 26th

- Santa Barbara High School- electrical infrastructure scheduled to start 4-26, girls gym scheduled to complete 6-10, restrooms on 30's wing completed, 30's wing 15% complete, work has been delayed, due to complete early to mid July, elevators, kitchen renovation is 90% with construction documents, some portable facilities will be brought in, transferring some duties and responsibilities to other sites
- La Cuesta High School- construction documents are 40% complete
- Santa Barbara Junior High School- meeting with school on funds availability

7. Update on Search for Additional Management Services

Mr. Hetyonk reported that the requests for proposals were received and reviewed, interviews took place, and a firm, Hoffman & Associates from San Luis Obispo, was selected. Their proposal will go to the board for approval. Hoffman & Associates will work with Mr. Mayrose on Dos Pueblos and San Marcos High Schools and will take on additional projects as they become familiar.

The committee discussed re-bidding and rejection of bids. They requested clarification regarding negotiating with a contractor. Dr. Sarvis asked that this issue be placed on the next agenda. He will request clarification from the district's legal counsel.

8. New Business

Items discussed included:

- Issuing another bond, needs assessments, publicity and community process.
- Importance of marketing and advertisement to prepare for a bond issuance along with the community process.
- Involving the campus groups and parent organizations, very important

9. Adjournment

Meeting adjourned at 7:22 p.m.

Next meeting scheduled for Wednesday, May 18, 2005.