



# Santa Barbara Unified School District

720 Santa Barbara Street, Santa Barbara, CA 93101 Phone 805-963-4338, TDD 805-966-7734, Fax 805-963-1916  
www.sbsdk12.org

## *Measure H2008 Citizens' Parcel Tax Oversight Committee*

Monday, October 3, 2011

### Minutes

#### **1. Call to Order**

The meeting was called to order by Chair Kerns at 6:03 p.m.

#### **Roll call**

Members present:

- Andy Barrad: parent representative
- Doug Martin, committee secretary: business representative
- Jean Reiche, committee vice-chair: senior citizens group representative
- Karen Anderson: parent and PTA committee representative
- Karen Kerns, committee chair: parent and PTA representative
- Loren Mason, parent representative
- Margie Yahyavi, Santa Barbara Education Foundation representative
- Patsy Hicks, community member representative

Members absent:

- Carola Nicholson, tax preparer representative

Santa Barbara Unified School District (SBUSD) staff present:

- Eric D. Smith, deputy superintendent
- Julie Nemes, internal auditor
- David Cash, superintendent
- Alma Flores, administrative assistant

#### **Flag salute**

The flag salute was led by Chair Kerns.

#### **Public comments**

None.

#### **2. Review and Approval of September 6, 2011 Measure H Minutes**

Motion made by Secretary Martin to approve the September 6, 2011 minutes. Seconded by committee member (CM) Anderson.

Motion passed.

Vote: 8-1 / Ayes: 8 (Barrad, Martin, Reiche, Anderson, Kerns, Mason, Yahyavi, and Hicks) / Absent: 1 (Nicholson)

#### **3. Site Visit Reports**

CM Anderson indicated that in her visits, she found that, generally, principals want staff input in spending Measure H funds and this delays the purchasing process.

CM Anderson reported on her site visits to A) San Marcos High School (SMHS), B) La Cuesta High School and C) La Colina Junior High School (JHS):

- A. The SMHS visit was not successful. The principal was not present and she was unable to reschedule the visit.
- B. La Cuesta High School was going through their WASC accreditation and Measure H fund expenditures were set aside.
- C. La Colina JHS Measure H funds were spent mainly on “science kit”

Chair Kerns requested site plans and expenditures. Ms Flores will email the information to the committee members.

CM Mason indicated he did not have a “warm feeling” of how Measure H funds were being expended.

Superintendent Cash noted that his plan is for schools to identify what they lack in terms of technology in their classroom and supplement their needs. He wants to ensure parity at all site levels, while following the current district distribution formula. He added that all Measure H funds will be spent on technology equipment this year.

CM Anderson clarified that she was not reporting that monies were not being spent, but rather that the principals, in some cases, were not aware of how the funds were being expended because others were doing the purchasing.

Deputy Superintendent (DS) Smith noted that all sites were in compliance with their Measure H funds expenditures.

Vice-chair (VC) Reiche stated she did not want a proposal for every classroom to have the same in terms of technology. Chair Kerns agreed with VC Reiche. Superintendent Cash indicated he needed to ensure there was parity amongst the sites.

Internal Auditor (IA) Nemes reviewed the purchasing process.

Chair Kerns asked for committee volunteers to do site visits at Santa Barbara High School, SMHS and Santa Barbara JHS to do site visits. Committee members Hicks and Mason volunteered. Ms. Flores will contact members to sit up visits for October.

#### **4. Discussion Regarding Replacement of Projector Light Bulbs at Dos Pueblos High School**

DS Eric distributed an email from Dos Pueblos High School Principal Shawn Carey that indicated the issue had been positively resolved.

#### **5. Ninth Grade Class Size Reduction (CSR)**

DS Smith distributed a list of 9<sup>th</sup> grade math classes, by site, and total number of students. He stated that the 9<sup>th</sup> grade math CSR average was 20, with a not to exceed 22 students (only when there is a majority of 9<sup>th</sup> graders in the class). DS Smith will follow up on a number of classes that had an odd number of students.

#### **6. Discussion Regarding Committee Presentation to Board of Trustees**

Committee members discussed the board presentation. IA Nemes will collect financial statement documents to present at the next committee meeting for their review and possible inclusion in the board report. CM Mason noted he wanted to be involved in preparing the board report.

**7. Meeting Schedule/Dates/Times**

Future meetings:

- November 14, 2011 at 5:30
- December 12, 2011 at 5:30

**8. Future Meeting Topics**

Topics for future meeting:

- Site visit reports
- Review of board presentation
- Updated CSR numbers

**9. Adjournment**

Motion to adjourn the meeting was made by VC Reiche. Seconded by Secretary Martin.

Motion passed.

Vote: 8-1 / Ayes: (Barrad, Martin, Reiche, Anderson, Kerns, Mason, Yahyavi, and Hicks) / Absent: 1 (Nicholson)

Meeting adjourned at 6:45 p.m.

Minutes submitted by Alma Flores.

Minutes approved on: 11-14-11